

Agenda
City of Dunnellon
Historic Preservation Advisory Board
20750 River Drive
Dunnellon, FL 34431
January 12, 2016, 5:30 p.m.

PLEASE NOTE: Individuals wishing to address the Historic Preservation Advisory Board please sign in. A three-minute time limit will be administered. **PLEASE TURN CELL PHONES OFF.**

Call to Order

Pledge of Allegiance

Roll Call

Proof of Publication (Posted on City's website and City Hall bulletin board on Wednesday, January 6, 2015)

1. Election Of Chairman And Vice Chairman For 2016

Ordinance requires election of Chairman and Vice Chairman at beginning of each calendar year.

2. Approval Of Minutes

Minutes 10/13/2015, 12/08/2015

Documents: [20151013.PDF](#), [20151208.PDF](#)

3. Chair's Council Report

4. Certificate Of Appropriateness - Boomtown Realty - Sign

Documents: [PZ1516-021 CERT OF APP BOOMTOWN REALTY.PDF](#)

5. Public Comment

6. Adjournment

ANY PERSON REQUIRING A SPECIAL ACCOMMODATION AT THIS MEETING OR HEARING BECAUSE OF A DISABILITY OR PHYSICAL IMPAIRMENT SHOULD CONTACT THE CITY CLERK AT (352) 465-8500 AT LEAST 48 HOURS PRIOR TO THE PROCEEDING. IF A PERSON DESIRES TO APPEAL ANY DECISION WITH RESPECT TO ANY MATTER CONSIDERED AT THE ABOVE MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY IS NOT RESPONSIBLE FOR ANY MECHANICAL FAILURE OF RECORDING EQUIPMENT.

**MINUTES
HISTORIC PRESERVATION ADVISORY
BOARD
TUESDAY, OCTOBER 13, 2015
5:30 P.M.**

1. Chairwoman Fernandez called the meeting to order and led the Pledge of Allegiance.
2. Proof of Publication: The agenda was posted on the City's website and at City Hall on Friday, October 9, 2015.
3. Roll Call

Members Present: Linda Fernandez, Doris Magursky, Viola Soffe, Jane Keele, Jack Baird, James Burchette

Members Absent: Dane Myers

Staff Present: Eddie Esch, Lonnie Smith, Teresa Malmberg

4. The minutes of the August 11, 2015, were approved as submitted by unanimous vote, 5-0.
5. Chair's Council Report: Chairwoman Fernandez welcomed newest member, alternate, James Burchette.
6. New Business: Mr. Burchette presented an application HPAB2015-001 for repairing wood rot and painting the building at 20669 W Pennsylvania Avenue, Bonnie's Antiques.

Following discussion, based on criteria of the request members advised presenting to the CRA Advisory Board as a project more suited to CRA district improvements. Jack Baird motioned to refer the applicant to the CRA Advisory Board. Jane Keele, seconded. The motion passed by unanimous vote, 5-0.
7. Old Business: Members discussed criteria for historic preservation grants versus CRA funds.
8. Public Comment: Jack Baird discussed the idea of bringing attention to the eco-tourism opportunities by holding a "peddle, paddle, walk/run" event.
9. The meeting adjourned at 5:54 p.m.

Linda Fernandez, Chairwoman

Teresa Malmberg, Admin. Coordinator

Minutes Historic Preservation Advisory Board
December 8, 2015, 5:30 p.m.

Chairwoman Fernandez called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance

Roll Call

Members Present : Linda Fernandez, Viola Soffe, Jane Keele, Doris Magursky, Jack Baird, James Burchette

Members Absent : Dane Myers

Staff Present : Lonnie Smith

Proof of Publication : The agenda was posted on City's website and City Hall bulletin board on Thursday, December 3, 2015)

1. Certificate of Appropriateness - Debbie's Attic

Applicant presented signs to be posted as well as hitching post rail in front at his business on U.S. 41. Members reviewed the submission packet and asked a questions concerning colors and sizes of signs. Sign sizes are to attract attention of northbound traffic. Applicant explained the pole sign is one structure with two sides. Discussed code and number of signs allowed by code. Confirmed with applicant the exact layout of signage. Members conceded that the number is signs is necessary for the location.

Doris Magursky made a motion to approve the application as submitted. Viola Soffe seconded. The motion passed by unanimous vote 6-0.

2. Certificate of Appropriateness - Sweeties'

Applicant presented sign to be posted, and noted that the location of the shop will be in the barracks building at Grumbles House. Viola Soffe confirmed applicant that the blue is a small band encircling the name. The applicant added that she will also paint the name blue. Doris Magursky motioned to approve the application as presented. Jane Keele seconded. The motion was approved by unanimous vote, 6-0.

3. Public Comment :

Duwayne Sipper from The Path talked about the business and its purpose. However lack of parking has been a serious detriment to the business. Mr. Dinkins' building next door is for sale. Presented idea of buying the building to create a parking lot. Presented drawings related to the demolition of the building to create parking. Building is in historic district but is not of historic significance. Members asked him to come to the next meeting, and in the meantime, ask staff what he needs, and request to be on the agenda.

5. The meeting was adjourned at 5:46 p.m.



**CITY OF DUNNELTON HISTORICAL PRESERVATION ADVISORY BOARD
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**

Date: 1/4/16

Parcel #: 3380-0368-00
<http://www.pa.marion.fl.us/>

Project Name: Boontown Realty

Project Address: 20607 W. Pennsylvania Ave

Owner's Name: James Burchett

Owner's Address: _____

Phone #: _____

Cell #: _____

Applicant's Name, Address, Phone (if different from owner)

Owner's Name: _____

Owner's Address: _____

Phone #: _____

Cell #: _____

NOTE THE FOLLOWING REQUIREMENTS:

1. DESCRIPTION OF WORK: (sketch elevations Required)

Place a sign on property

2. MATERIALS TO BE INCORPORATED INTO PRODUCT: (PAINT COLOR, ECT;)

See attached

3. HISTORICAL RELEVANCE AND WHY PROJECT SHOULD BE APPROVED:

Sign is in keeping with Historical look

Fee:

\$100.00

Waived

PZ1516-021

Admin Fee

\$ 50.00 (Stand Alone Request Only)

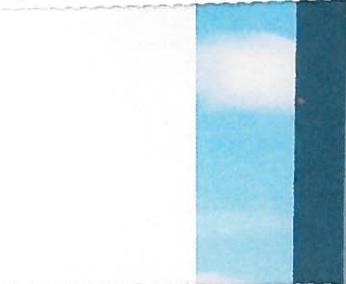
Total

\$150.00

Note: All repairs/restorations to buildings on the national historic register are required to be historically accurate. All other buildings within the Historic District are required to be appropriate to that particular building and the Historic District in general. Project enhancement is encouraged within the appropriateness guidelines.



4007-6B
Belle Grove Victory Blue



3010-4
Belle Grove Brass

BOOMTOWN

Realty, LLC

352-462-1662

Waterfront Specialists
Residential
Commercial

4x4





need pics for Hist Bd Sign Appr 1/12/16

City of Dunnellon
Community Development
Multi-Use Zoning Permit Application

For City Use Only CO/Sign
Permit Number / Type: PZ1516-021
RECEIVED
DEC 07 2015

Applicant Information:

Applicant Name: JAMES D BURCHETT
Business Name: BOOM TOWN REALTY LLC
Business Address: 20607 W PENN AVE
Phone: 352 462 1662 Cell: 352 812 3844
Location Address: SAME
Contact Person if other than above: JAMES

Date: 12/7/15
Type: dba / corp. / other
Zip: 34431
Email: JDB@INSURANCE.com
Zip: _____
Phone: _____

CITY OF DUNNELLO
COMMUNITY DEVELOPMENT

Zoning Information

Total Sq. Ft. Under Roof: 1440 Existing Zoning: B-3 Historic District: Y N
Board Approval Required: Yes No Meeting Date: 1/12/16 Approved: Yes No
Subject Property Parcel Number: 3380-0368-00 No. Available Seats, Beds, or Rooms: _____
Available at the Property Appraiser's Website: <http://www.pa.marion.fl.us/>
Owner Authorization Needed: Y N For Daily Use/Home Occupation/Tent & Inflatable Permits
City Business License Application Completed, if applicable? Y N No. Parking Spaces Avail: 12
Proposed Use, if applicable: REAL ESTATE OFFICE
Date/Times of Use, if applicable: _____

Zoning Application (please check all that apply)

- Annual Fire Inspection (pick one)
 - ≤ 1,000 sq. ft.
 - 1,001 – 3,000 sq. ft.
 - ≥ 3,001
- Change of Occupant/Occupancy
 - ≤ 1,000 sq. ft.
 - 1,001 – 3,000 sq. ft.
 - ≥ 3,001
- Daily Use
- Home Occupation
- Public Use
- Right of Way
- Sign
- Tent/Inflatable Use with Other Zoning Permit
- Tent/Inflatable Stand Alone
- Other: _____

Right of Way Permit:

- 1) Proposed Construction Within Right-of-Way:
 Driveway Sidewalk Utility (type): _____
 Road (type, right-of-way width, land width): _____
 Tree Removal: _____ Other: _____
- 2) Contractor: _____ Lic. Number: _____
Telephone: _____ Fl. Locates Ticket #: _____
Address: _____
- 3) **This Application Becomes A Permit When Signature Of Authorization Is Affixed And Is Issued Subject To The Following Conditions.**

1. All authorized work shall be completed in accordance with the provisions of this Permit, The City of Dunnellon's Land Development Code and the Code of Ordinances, the Public Services Department Standard Construction Specifications, and any other applicable regulation.
2. Private driveways, public utilities, and other such improvements permitted herein are considered as remaining in private ownership. The owners of such facilities, or their successors or assigns, shall be responsible for maintaining such facilities in good and safe repair. Chapters 125 and 337 Florida Statutes also apply.
3. This permit expires ninety (90) days from date of approval, if work has not commenced.
4. Please contact the Public Services Department at 352-465-8590 to schedule an appointment for inspection of the site BEFORE commencing any work. Forty-eight (48) hours notice is required.
5. Before any contractor penetrates ground, the contractor must call Sunshine One-Call of Florida at 8-1-1 per Florida Statute Chapter 556.
6. **Driveway aprons require an additional inspection of the form before pouring. Please contact the Public Services Department at 352-465-8590 to schedule an appointment. Twenty-four (24) hours notice is required.**
7. Permit must be on job site at all times work is being performed.

Special Conditions: _____

Tent/Inflatable Permit: (Seven Day Maximum)

Documents Needed:

- a) Notarized Letter of Permission from Property Owner(s)
- b) Certificate of Flame Resistance is REQUIRED for all tents
- c) Proof of Liability Insurance
- d) State Vendor's License (if applicable)
- e) Site Plan Showing Tent Placement on the Property

I DO HEREBY AFFIRM THAT THE INFORMATION CONTAINED HEREIN AND THE ATTACHMENTS HERETO ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.



Applicant Signature

12/7/15

Date

FORM (A)

ALL PARKING SPACES MUST BE MARKED WITH WOODEN STAKES OR OTHER SAFE, VISIBLE MARKERS. SPRAY PAINT IS PROHIBITED.

Using the Site Plan Sketch, please provide the following for setup on DEVELOPED property.

- All street frontages and names.
- All existing driveways.
- All existing buildings, parking lots/spaces, and fire lanes in and around the vendor stand.
- Indicate the properties parking lot flow of traffic with up/down arrows, stop signs, etc.
- Describe all traffic control devices and their locations being used by the vendor (i.e. traffic cones, barriers, etc.). Police tape and concrete barriers are prohibited.

Using the Site Plan Sketch, please provide the following for setup on VACANT property.

- All street frontages and names
- All proposed driveways (entrance and exit) if not already existing.
- Map out all proposed parking spaces.
- Describe all traffic control devices and their locations being used by the vendor (i.e. traffic cones, barriers, etc.). Police tape and concrete barriers are prohibited.

SITE PLAN SKETCH

| | | |
|---|---------------------------------|-------|
| Applicant Name: | | Date: |
| Number of Parking Spaces: | Number of Parking Spaces Taken: | |
| **Indicate North | | |
| <p>The sketch shows a rectangular lot with a building in the center. The building is labeled 'Building'. To the right of the building is a 'DRIVE WAY'. Above the building is a 'Parking' area. At the bottom of the lot, there is a 'SIGN' and a 'WOODEN STAKE' area. The street frontage is labeled 'WEST PENNSYLVANIA AVE'. Dimensions are given as 126' on the left and right sides, and 50' at the bottom. A north arrow is indicated at the top left.</p> | | |
| SITE PLAN MAY BE DRAWN ON ANOTHER FORM IF ALL INFORMATION REQUIRED ABOVE IS INCLUDED. | | |