

Agenda
City of Dunnellon
Tree Board
20750 River Drive
Dunnellon, FL 34431
April 2, 2018 at 5:30 p.m.

PLEASE NOTE: Individuals wishing to address the Tree Board are required to sign in at the beginning of the meeting or you will not be recognized. A three-minute time limit will be administered. You may address the Board one time only unless you are scheduled to speak on the agenda. **PLEASE TURN CELL PHONES OFF.**

One or more council members may attend this meeting and may speak.

Call to Order

Pledge of Allegiance

Roll Call

Proof of Publication: The agenda was posted on City's website and City Hall bulletin board on Friday, March 30, 2018.

1. MINUTES FOR APPROVAL

Meeting Minutes for August 22 and November 11, 2017

Documents:

[20170822.pdf](#)

[20171128.pdf](#)

2. PUBLIC COMMENT

3. ADJOURNMENT

ANY PERSON REQUIRING A SPECIAL ACCOMMODATION AT THIS MEETING OF HEARING BECAUSE OF A DISABILITY OR PHYSICAL IMPAIRMENT SHOULD CONTACT THE CITY CLERK AT (352) 465-8500 AT LEAST 48 HOURS PRIOR TO THE PROCEEDING. IF A PERSON DESIRES TO APPEAL ANY DECISION WITH RESPECT TO ANY MATTER CONSIDERED AT THE ABOVE MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY IS NOT RESPONSIBLE FOR ANY MECHANICAL FAILURE OF RECORDING EQUIPMENT.

**Minutes
City of Dunnellon
Tree Board
Tuesday, August 22, 2017 at 5:30 p.m.**

Vice Chair, Candy Craig, called the meeting to order and led the Pledge of Allegiance.

Roll Call

Members Present: Candy Craig, Sally Chesterfield

Members Absent: Jan DeWitt

Staff Present: Lonnie Smith, Teresa Malmberg

Proof of Publication

The agenda was posted on City's website and City Hall bulletin board on Thursday, August 17, 2017.

Public Comment - None.

1. MINUTES FOR APPROVAL

Sally Chesterfield made a motion to approve the minutes of the August 25, 2017, meeting as submitted. Candy Craig, seconded. The minutes were passed by unanimous vote, 2-0.

2. REVIEW TREE CODE - CHAPTER 74 VEGETATION

Lonnie Smith led a review of recommended revisions to the tree code. Members and staff discussed and members made several recommendations, including that the exemption letter be valid for 90 days in lieu of 30 days; add that the City will complete and inspection for the exemption letter w/in 5 business days; and property maintenance does not include trees greater than 4 inches DBH. Members will review and submit any additional recommendations to the ordinance as it moves on to the next phase in the review process.

3. ADJOURNMENT

Sally Chesterfield made a motion to adjourn the meeting at 6:27 p.m. Candy Craig seconded. The motion passed by unanimous vote, 2-0.

Jan DeWitt, Chairwoman

Teresa Malmberg, Admin. Coordinator

**Minutes
City of Dunnellon
Tree Board
Tuesday, November 28, 2017 at 5:30 p.m.**

Chairwoman, Jan DeWitt, called the meeting to order at 5:28 p.m. and led the Pledge of Allegiance.

Roll Call

Members Present: Jan DeWitt, Candy Craig, Sally Chesterfield

Staff Present: Lonnie Smith, Teresa Malmberg

Proof of Publication

The agenda was posted on City's website and City Hall bulletin board on Wednesday, November 22, 2017; Modified Agenda posted on City's website, Tuesday, November 28, 2017.

Public Comment – None.

1. TREE REMOVAL PERMIT APPLICATION #PZ1718-005

Chairwoman DeWitt closed the regular meeting and opened the public hearing at 5:29 p.m. to hear presentations for Application PZ1718-005 to remove three (3); 1-Sycamore, 1-Palm, and 1-Sweet Gum from the property of Ruth Young, being represented by Allen Heine, 11714 E. Blue Cove Drive, Dunnellon, Florida 34432.

Following applicant presentation, staff report, board member questions and answers, Chairwoman DeWitt closed the public hearing and re-opened the regular meeting at 5:37 p.m.

Chairwoman DeWitt called for a motion. Sally Chesterfield made a motion to recommend approval of Application PZ1718-005 for removal of trees as submitted. No further discussion or public comment on this item. Candy Craig seconded. The motion passed by unanimous vote, 3-0.

2. TREE REMOVAL PERMIT APPLICATION #PZ1718-006

Chairwoman DeWitt closed the regular meeting and opened the public hearing at 5:40 p.m. to hear presentations for Application PZ1718-006 to remove two (2) palm trees from the property of Dennis and Louise Novak, from their property at 20864 River Drive, Dunnellon, Florida 34431. Mrs. Louise Novak appearing by telephone.

Following applicant presentation, staff report, board member questions and answers, Chairwoman DeWitt closed the public hearing and re-opened the regular meeting at 5:49 p.m.

Chairwoman DeWitt called for a motion. Sally Chesterfield made a motion to recommend approval of Application PZ1718-006 for removal of trees as submitted. No further discussion or public comment on this item. Candy Craig seconded. The motion passed by unanimous vote, 3-0.

4. ADJOURNMENT

Members agreed by consensus to cancel the meeting in December due to the holidays. The next scheduled meeting is then January 23, 2018.

Candy Craig made a motion to adjourn the meeting at 5:59 p.m. Sally Chesterfield seconded. The motion passed by unanimous vote, 3-0.

Jan DeWitt, Chairwoman

Teresa Malmberg, Admin. Coordinator