



Meeting Date: Jan 11, 2016

From (Dept.): Community Development

Signature: [Signature]
Department Director

Approved for
Agenda: [Signature] for ETE
City Manager

Official Use Only

Reviewed by
City Attorney: _____

Council Action: _____

Date: _____

Subject: PZ1516-016 Application for Tree Removal Permit - Water Oak

Request for Approval:

Summary Explanation and Background:
Property Owner Charles MacIntyre, 11809 Camp Drive, applied for a permit to remove a Heritage Pine, 34.4" D.B.H. The application was presented to the Tree Board on 11/24/2015. Mr. MacIntyre reported the potential threat to property, both his and his neighbor's and that the tree does have some decay. The draft minutes of the Tree Board are attached as supporting documentation of action taken by the board.

Fiscal Information:

_____ - _____ - _____
Project No.
(If applicable)

Amount: _____

Procurement Method: _____

Purchase Requisition Number: _____

Recommended Action: Tree Board recommends Council approval be granted to remove the tree.

Initiated by: _____ / _____

DRAFT - COUNCIL - SEE ITEM 3

Minutes Tree Board December 22, 2015, 5:30 p.m.

The Chair called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

Roll Call

Members Present: Paul Maraffino, Jan DeWitt, Candy Craig

Members Absent: Jack Baird

Staff Present: Lonnie Smith, Eddie Esch

Proof of Publication: The agenda was posted on City's website and City Hall bulletin board on Wednesday, December 16, 2015.

1. MINUTES FOR APPROVAL

The minutes of the March 24, 2015 and November 24, 2015 were approved with the correction of the spelling of Mr. Maraffino's last name.

2. CHAIR'S COUNCIL REPORT

3. Tree Removal Application - PZ1516-016

Heritage Pine 34.4" D.B.H. MacIntyre 11809 Camp Drive: Mr. MacIntyre presented that the tree has some decay and is a threat to his and his neighbor's homes due to location and size if it falls, and some large limbs have fallen. He also noted that they have 27 trees on their property. Mr. Maraffino drove by and looked at the tree. He noted that the tree is very tall, and possibly poses a threat. Jan DeWitt motioned that the board recommend that Council approve the permit for removal. Candy Craig seconded. The motion passed by unanimous vote, 3-0.

4. PUBLIC COMMENT: None

5. ADJOURNMENT: The meeting was adjourned at 5:36 p.m.

DRAFT

Paul Maraffino, Chair

Teresa Malmberg, Admin. Coordinator



CITY OF DUNNELLO
TREE REMOVAL PERMIT

Tree City USA
Tree City USA

Applicant Information:

Parcel Number: 3453-005-010
Applicant Name: CHARLES MACINTYRE
Business Name: _____
Business Address: _____
Phone: 727-709-9045 Cell: _____
Location Address: 11809 CAMP DR
Contact Person if other than above: _____

Permit Number: PZ1516-016
Date: 12-1-15
Type: Commercial Residential
Zip: 34432
Email: _____
Zip: 34432
Phone: _____

Tree Information

<u>Species / Diameter 4.5 ft. above ground</u> <u>PINE - DIA = 28"</u> <u>109" circumference</u> <u>34.4 DBH</u>	<u>To be replaced with:</u> <u>Nothing</u> <u>12/16: Mr. MacIntyre estimates 10 trees</u> <u>remaining on the property. Per MGPA, the</u> <u>property is .40 acres. /tam</u>
<u>Reason for removal:</u> <u>DANGER of FALLING PA ON HOUSE (OURS) AND</u> <u>OUR NEIGHBOR'S HOUSE</u>	
<u>If Applicable:</u> Contractor Name _____ License # _____ Phone: () _____ City Reg. # _____ Address: _____ Contractor Signature: _____	

Tree Permits: Commercial and Residential

Application Checklist:

- a) Completed and signed application
- b) Tree Sketch – Use an existing property survey to show:
 - i) Location, species and diameter of the trees to be removed
 - ii) Location, species and size of replacement trees.

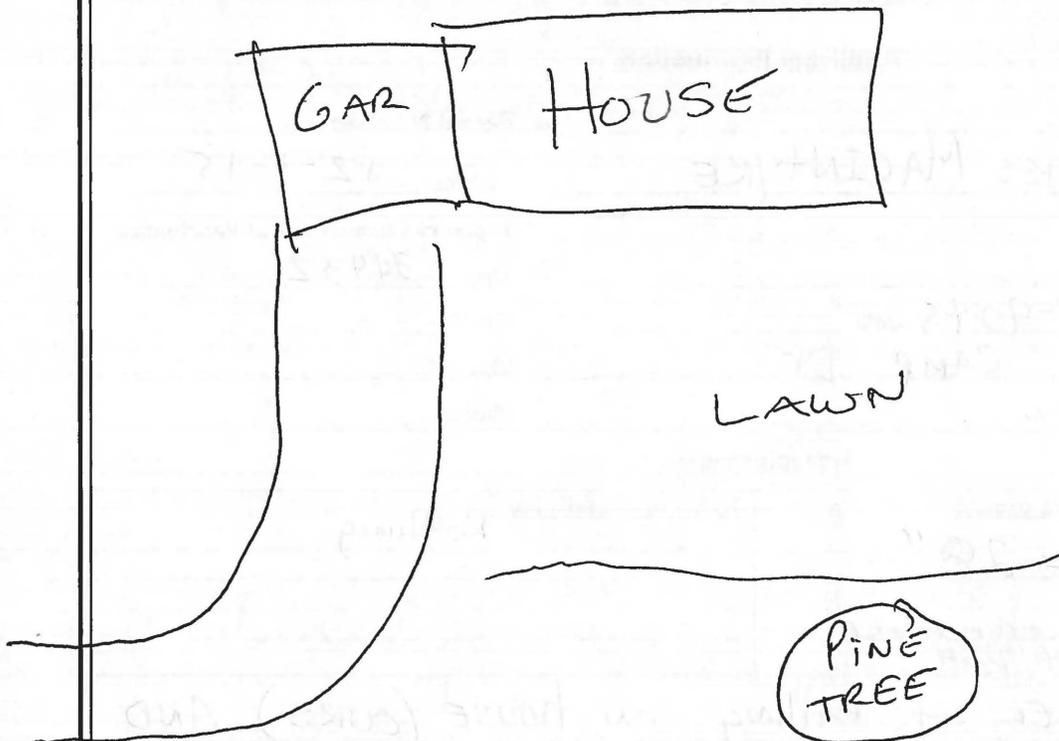
If no survey is available please use Site Plan Sketch below showing property boundaries, adjacent roads and location of house and driveway.

City Code exempts removal of dead or significantly damaged, trees removed for personal use, or trees endangering property, from a permit fee, however, a permit is still required AND an Administration Fee of \$50.00 is payable for securing ANY permit

FEE:	Permit	\$ 75.00	Waived <input type="checkbox"/> Y <input type="checkbox"/> N _____
	Administration Fee	\$ 50.00	
	TOTAL	\$125.00	

Site Plan Sketch

**Indicate North



I understand that this is an application for tree removal and that the application must be reviewed and approved prior to any removal taking place. I also understand that if I do not plant appropriate replacement trees within 60 days of removal I may be in violation of the City of Dunnellon's minimum 16 trees per acre requirement and subject to enforcement action.

NOTE: Failure to secure a permit will result in a \$25.00 per inch DBH. However the fine for unauthorized removal of a champion or heritage tree shall be \$100.00 per inch DBH, in addition to a requirement to pay the current tree permit fee. When the size of a champion or heritage tree cannot be determined, the minimum penalty shall be \$3,600.00. If proof that removed tree is replaced, credits will be granted upon receipt of proof that replacement is in excess of 16 trees per acre (per City of Dunnellon Ordinance 2007-04)

Charles Machet

Applicant's Signature

12-1-15

Date

FOR CITY USE ONLY

Approved Yes No

Date: _____

Community Development Director

Reason for denial: _____





CITY OF DUNNELLON

20750 River Drive
Dunnellon, FL 34431
(352) 465-8500
FAX (352) 465-8505

December 16, 2015

Mr. Charles MacIntyre
11809 Camp Drive
Dunnellon, FL 34432

Re: Tree Removal Permit Application PZ1516-016
11809 Camp Drive

Dear Mr. MacIntyre:

We are in receipt of your application to remove one (1) Heritage Pine tree (108" circumference, 34.4" D.B.H.) from your property. In accordance with City of Dunnellon Code Sections 74-63(d)(3) and 74-68(b) your application must be presented to the City's Tree Board for recommendation to the City Council for approval or denial.

Your application is scheduled to be heard on Tuesday, December 22, 2015 at 5:30 p.m. in the City Council Chambers at City Hall, 20750 River Drive, Dunnellon, Florida. If for any reason you are unable to attend, please contact the Community Development Department at (352) 465-8500, ext. 1011 and we will reschedule the matter to the next Tree Board meeting in January.

If you have any questions, please contact the Community Development Department at lsmith@dunnellon.org, (352) 465-8500 ext. 1011, or in writing at 20750 River Drive, Dunnellon, Florida, 34431.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Lonnie Smith', is written over a light blue circular stamp.

Lonnie Smith
Community Development Department