

**MINUTES
UTILITY ADVISORY BOARD
CITY OF DUNNELLON
SEPTEMBER 19, 2016 AT 3:00 P.M.**

OPENING:

Chairman Hugh Lochrane called the meeting to order and led the Pledge of Allegiance.

PROOF OF PUBLICATION:

The agenda was posted on the City's website and City Hall Bulletin Board on Friday, September 16, 2016.

ROLL CALL

Members Present: Hugh Lochrane, Burt Eno, William Maguire, William Descalzi, Jim Hicklin, Denise Rondeau, Cynthia Williams, Alan Wise

Members Absent: Tom Brady

Staff Present: Dawn Bowne, Jan Smith, Teresa Malmberg

1. WELCOME NEW MEMBER CITY REPRESENTATIVE:

William Maguire was welcomed to the Board as a City representative member.

2. APPROVAL OF MINUTES:

The minutes were approved for 5/16/2016, 7/18/2016 as amended; and 8/9/2016, 8/15/2016 as submitted, by unanimous vote 8-0.

3. FLORIDA RURAL WATER ASSOC. (FRWA) - Tom Gustafson:

Mr. Gustafson made a presentation of the Rate and Operational Studies. Members and staff discussed and asked questions. Following discussion, Jim Hicklin made a motion to accept the Rate Study as presented. Alan Wise seconded. The motion passed by unanimous vote, 8-0. Jim Hicklin made a motion to accept the Operational Study as presented. Alan Wise seconded. The motion passed by unanimous vote, 8-0. The studies will be presented to Council.

Chairman and members thanked the FRWA and Mr. Gustafson for the work on these studies.

4. FINAL BUDGET FY2017:

Members and staff discussed the final budget to be presented to Council for approval on 9/26/2016.

5. JULIETTE FALLS WASTEWATER TREATMENT FACILITY OPERATING PERMIT RENEWAL:

Status Update: Kimley-Horn is wrapping up the renewal package and should be submitting to FDEP the week of September 19.

6. COMPREHENSIVE UTILITY ANALYSIS

Chairman Lochrane, members and staff discussed the Utility Director position and continuing

Interim City Manager is in the process of discussions with Woodard Curran to develop a scope of work and cost of analysis. Currently planning to schedule a meeting with Council liaison, UAB Chair and Woodard Curran to identify what is in the master plan to avoid duplication on topics that have already been addressed.

7. UPDATE UTILITY MASTER PLAN

Interim City Manager is working with Kimley-Horn to schedule a workshop(s) to help educate Council and UAB on this plan. At that time, we can identify the areas that need updated. Council can then consider/approve a directive to update the plan should they choose to do so.

8. PUBLIC COMMENT - None

9. ADJOURNMENT – The meeting was adjourned at 5:09 p.m.

Hugh Lochrane, Chairman

Teresa Malmberg, Admin. Coordinator