

**CITY OF DUNNELLON
CITY COUNCIL MEETING**

DATE: September 12, 2016

TIME: 5:30 p.m.

PLACE: City Hall

20750 River Dr., Dunnellon, FL34431

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Whitt called the meeting to order at approximately 5:34 p.m. and led the Council in the Pledge of Allegiance. Mayor Whitt asked if a citizen would volunteer to open with prayer. Pastor Tom Welch provided the invocation.

ROLL CALL

The following members answered present at roll call:

Nathan Whitt, Mayor, Seat 1

Larry Winkler, Councilman, Seat 2

Chuck Dillon, Councilman, Seat 3

Walter Green, Vice-Mayor, Seat 4

Richard Hancock, Councilman, Seat 5

STAFF PRESENT

Dawn Bowne, Interim City Manager/City Clerk

Jan Smith, Finance Officer

Mike McQuaig, Police Chief

Troy Slattery, Fire Chief

Lynn Wyland, Staff Assistant

LEGAL COUNSEL

Andrew Hand

Shepard, Smith & Cassady

PROOF OF PUBLICATION

Mrs. Bowne announced for the record the agenda for this meeting was posted on the City's website and City Hall bulletin board on Friday, September 9, 2016.

Mayor Whitt's comments

There were none.

PUBLIC COMMENTS

Joan Duggins, 19687 SW 88th Loop, addressed her concerns regarding the fire assessment survey/questionnaire the City is proposing to send to the City's residents. She said, "Mr. Duggins and I both feel the City should keep the Police Department and retain Chief Slattery and use volunteer firemen/firewomen."

CONSENT AGENDA

1. City Council Minutes

July 19, 2016 Special Council Meeting
August 3, 2016 Special Council Meeting
August 8, 2016 Special Council Meeting

2. City Council Special Workshop Minutes
June 29, 2016
3. Authorize Mayor to Sign Amended Settlement Agreement #AGR2016-44 Pending Exchange of All Payments Due and Lease Agreement #LEA2016-02 Received by Florida Fiber Network
4. Appoint William Maguire to the Utility Advisory Board, Filling the Unexpired Term of the City Representative Seat, Term Effective 9/12/2016 thru 8/10/2019
5. Ratify Qualified Candidates Submission to Marion County Supervisor of Elections by Interim City Manager
 - Seat 1 – Walter Green
 - Seat 2 – Larry Winkler
 - Seat 4 – Valerie Porter-Hanchar
 - Seat 5 – Rick Hancock
6. Authorize Staff to Distribute Taxpayer Survey in October After City and Marion County Budgets Are Approved
7. Waive Open Container Ordinance 99.98, Specifically Sec. 6-4 of the City's Code, During the Hours of 3:00 P.M. to 9:00 P.M. on October 22, 2016 for Special Event Application PZ1516-076 Jazz Up Dunnellon Festival, Restricted to Those Areas as Depicted on Event Map and Contingent Upon the Speed Limit Being Reduced on East Pennsylvania Avenue and Placement of Appropriate Signage and Barricades

(Note: Motion to approve items on the consent agenda is a motion to approve recommended actions.)

Councilman Hancock moved the consent agenda be approved as presented. Councilman Winkler seconded the motion. The vote was taken and all were in favor. The vote was 5-0.

REGULAR AGENDA

AGENDA ITEM NO. 8 – NEW POLICE OFFICERS SWEARING IN – POLICE CHIEF MIKE MCQUAIG

Chief McQuaig introduced and swore in newly hired reserve Officer Greg McClellan and Officer Becky Rivera. He also introduced Steve Lucini, volunteer administrative assistant for the Police Department.

AGENDA ITEM NO. 9 – PRESENTATION BY WASTE MANAGEMENT – DOUG MCCOY

Mr. McCoy stated Waste Management has been serving the City for approximately twenty (20) years. He explained he met with Mrs. Bowne and Councilman Dillon last week to evaluate the additional debris from the storm. He said the cost to collect the additional debris was not as high as first estimated, and Waste Management will waive the cost to the City.

Council expressed their gratitude to Mr. McCoy in waiving the cost, and suggested staff address this type of situation in future contracts.

Councilman Winkler asked Mr. McCoy how long Waste Management has been contracted by the City. Mr. McCoy stated the company was contracted in 2005, and since 2010, serviced the City on a month by month basis.

AGENDA ITEM NO. 10 – COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG AND FRDAP APPLICATION CYCLE SYNOPSIS – PRESENTATION BY FRED FOX ENTERPRISES

Mrs. Bowne stated Lewis Bryant, Kimley-Horn Associates, is present to assist with questions Council may have regarding specific capital improvement projects.

Mr. Fox provided the following PowerPoint presentation:

CITY OF DUNNELLO
FFY 2016 CDBG GRANT CYCLE
SYNOPSIS



Submitted by Fred Fox 9/12/16

City of Dunnellon
Community Development Block Grant (CDBG)
Application Process

Maximum CDBG Grant Amount: \$ 650,000.00



CDBG Categories:

- 1. Housing Rehabilitation** – Rehab/replacement of owner occupied Low to Moderate Income (LMI) homes.

- 2. Commercial Revitalization** – Streetscape, Building Façade work, etc. to the Downtown Commercial Area. City Wide/Service Area needs to be a minimum of 51% LMI. The City of Carrabelle is 56.30% LMI by Census.

- 3. Neighborhood Revitalization-** Infrastructure items in residential LMI areas. Examples – water line repair/replacement, sewer line repair/replacement, water system improvements, sewer system improvements, paving, drainage, community center, etc. Beneficiaries must be at minimum 51% LMI in each Service Area to meet Application Threshold Requirements

- 4. Economic Development** – Provide infrastructure on City easement/property to a new business or expansion of existing business. Business must create new long term jobs and be included as the developer in the application. Can apply for up to \$1,500,000.00 under this category only

Additional Points in Application:

➤ **Leverage Points:**

Each \$ 1,000.00 of leverage results in 1 extra point in final score of the application. Maximum of 25 points or \$ 25,000.00. Local community can exceed \$25,000.00 towards projects but will not receive additional points for leverage over the 25 point maximum.

➤ **Neighborhood Revitalization and Commercial Revitalization Projects Only:**

Engineer stamped construction plans and specifications submitted with the application by the application deadline will receive an additional 100 points for being shovel ready. All permits must be submitted for prior to application submittal to obtain these points.

- Local Government will not be reimbursed for shovel ready design cost with CDBG funds, even if application is funded.



Steps Required in CDBG Application Process

- 1.) City Commission appoint a Citizens Advisory Task Force (CATF).
- 2.) Advertise and hold a CATF meeting discuss possible projects.
- 3.) Advertise and hold a 1st Public Hearing. Obtain public comment and direction by City Commission to move forward on developing an application for a project.
- 4.) Advertised and hold a Fair Housing Workshop at City Commission Meeting.
- 5.) Advertised and hold a 2nd Public Hearing, in front of City Commission finalize and submit application

4

Mr. Fox explained the change in the criteria for the Citizens Advisory Task Force (CATF) committee. He stated the committee should consist of five (5) members who are required to be City residents and at least fifty-one percent (51%) of the members to be from low to moderate income households.

Mr. Fox stated the CDBG grant is federal, while the FRDAP grant is a State funded, out-door recreational program. He explained the FRDAP grant application process and said it is easier and simpler than applying for a CDBG grant.

Council and staff engaged in lengthy discussion with Mr. Fox and Mr. Lewis regarding several projects and their eligibility for the grants.

Attorney Hand stated any usage of CRA funds for CDBG grant projects would require to be noted in the City's Comp Plan.

Mr. Bryant explained in the past, he would meet with the City Manager and Mr. Fox to discuss possible projects and the ranking of those projects and then they would be brought back to Council for approval. He said he would like to do this again. Mayor Whitt stated this would be an excellent idea.

Vice-Mayor Green thanked Mr. Lewis and his firm for their assistance to the City.

Council and staff engaged in brief discussion regarding the 180th Avenue Road water main extension project.

AGENDA ITEM NO. 11 – PUBLIC HEARING ORDINANCE #ORD2016-10, AMENDING ELECTION PROCEDURES (ADVERTISED IN THE RIVERLAND NEWS SEPTEMBER 1, 2016 AND ON THE CITY’S WEBSITE ON AUGUST 4, 2016)

Mayor Whitt stated, “All persons wishing to address the City Council will be asked to limit their comments to 3 minutes and the specific subject being addressed. Public opinions and input are valued by the Council. However, it is requested that comments are directed at specific issues rather than personal comments directed toward the Council members or staff in order to foster mutual respect between council members and the public.

Members of the public in attendance at public forums should listen courteously and attentively to all public discussions before the body; and focus on the business at hand. They shall refrain from interrupting other speakers; making personal comments not germane to the business of the body; or otherwise interfering with the orderly conduct of meetings.

Members of the public addressing City Council and boards/commissions on a specific project or proposal are requested to disclose any personal interest or relationship; and any business, professional, or financial interests with any individual, group, project or proposal regarding the subject matter under review. Members of the public should always err on the side of more public disclosure, not less, in order to provide integrity to the public process. “

Mayor Whitt gaveled down and stated, “It is now 6:38 p.m. and I close the regular meeting and open the public hearing to discuss: Ordinance #ORD2016-10, Amending Election Procedures (Posted on the City’s website on August 4, 2016 and in the Riverland News on September 1, 2016).”

Mayor Whitt called for staff comment.

Mrs. Bowne stated changes are necessary to our Election Code to comply with State law. She explained Chapter 26-2 of the Code dictates when new council members will be seated after the election. She said should there be an actual race the Supervisor of Elections will not certify the election results before November 18, 2016 because of the statutory time frame to receive military overseas ballots. Mrs. Bowne said the oath of office cannot be administered until the results of the election have been certified. She explained Chapter 26-2 requires Council declare the election in August. She said July would allow longer public notice prior to opening of qualifying in August. She stated we have been passing the proclamation in July each year and the Code should reflect the same publication procedure.

Mrs. Bowne also explained additional changes in the Code, Chapter 26-4, to authorize the City Clerk to have the names printed on the ballots of all persons who have qualified. She said Council authorized her to do so for the 2016 Election in order to meet the deadline and subsequently ratified by Council.

Mayor Whitt called for public comments. There were no comments.

Mayor Whitt gaveled down and said, "It is now 6:42 p.m. and I close the public hearing held to discuss Ordinance #ORD2016-10 and reopen the September 12th council meeting."

AGENDA ITEM NO. 12 – FINAL READING ORDINANCE #ORD2016-10, AMENDING ELECTION PROCEDURES

Councilman Dillon moved Ordinance #ORD2016-10 be read by title only. Councilman Hancock seconded the motion. The vote was taken and all were in favor. The vote was 5-0. Mrs. Bowne read the following into the record:

“ORDINANCE #ORD2016-10

AN ORDINANCE OF THE CITY OF DUNNELLO, FLORIDA, UPDATING CITY ELECTION PROCEDURES; PROVIDING FOR SEVERABILITY AND CODIFICATION; PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES; AND PROVIDING AN EFFECTIVE DATE.”

Councilman Dillon moved Ordinance #ORD2016-10 be approved. Councilman Winkler seconded the motion. The vote was taken and all were in favor. The vote was 5-0.

AGENDA ITEM NO. 13 – PUBLIC HEARING – TENTATIVE 2016 MILLAGE RATE, FY2016-2017 BUDGETS (ADVERTISED ON PROPERTY TAX NOTICE)

Mayor Whitt stated, "This is a public hearing on the tentative proposed millage rate and tentative budget for the City of Dunnellon for the 2016-2017 budget year.

The tentative millage rate for the City of Dunnellon is 7.5000, which is 1.94% higher than the rolled back rate of 7.3574.

The tentative budget proposed is \$3,267,028.00.”

Mayor Whitt gaveled down and said, "It is now 6:44 p.m. and I open the public hearing for staff to first make a presentation and then to anyone wishing to address the City Council on either, the proposed millage rate or 2016-2017 budget.”

Mayor Whitt called for staff presentation.

Mrs. Bowne commented and thanked Mrs. Smith for the new format created for presenting the budget.

Mrs. Smith presented the following “*Budget Message*”:



CITY OF DUNNELLON

20750 River Drive
Dunnellon, FL 34431
(352) 465-8500
FAX (352) 465-8505

Budget Message

September 12, 2016
Honorable Mayor and City Council

Pursuant to Part 1, Section 20 of the City Charter, the proposed budget for Fiscal Year (FY) 2016-2017 is submitted for review and adoption by the City Council.

The first document is the FY 2016-2017 Proposed Budget Summary. This document provides a line item review of FY 2013-2014 and FY2014-2015 actuals, FY 2015-2016 budget, actuals as of July 31, 2016 and projected year-end 2016. There is also a schedule of reserves reflecting where we are at July 31, where we expect to be September 30, 2016 and anticipated reserves at September 30, 2017. This document is designed to provide the reader the opportunity to make a comparison to previous results and the proposed budget for FY 2016-2017.

The second document, the FY 2016-2017 Detail Line Item Budget, provides the individual items that make up the total dollar amount of each line item. These two documents combined comprise the City's plan for the upcoming fiscal year.

Fiscal Year 2015-2016 Budget Highlights

General Fund

Revenue is projected to come in at \$130,864 more than budget. This is primarily due to a \$74,000 Technical Assistance grant from The Florida Department of Economic Opportunity to assist the City with the update to the Comprehensive Plan and collection of code enforcement fines in the amount of \$28,041.

A new revenue source was implemented this year with the City charging a fee of \$75 for each lien search requested by title companies. It is projected approximately \$6,000 will be realized at September 30.

Under the leadership of Councilman Chuck Dillon, the City is in the early stages of planning and designing a new park to celebrate its 125th Anniversary celebrated on April 21, 2016. Funding is primarily from donations. \$10,758 has been received as of July 31, 2016.

Expenses for FY2015-2016 are projected to be under budget \$55,487. This is primarily due to vacancies over the course of the year in the Garage Department, Police Department and Roads and Streets Department.

Utilities

Water Fund

Revenue is projected to come in under budget \$17,904. During this fiscal year the City received a \$650,000 Community Development Block Grant from the Florida Department of Economic Opportunity to extend a water line to enhance fire protection to the Comfort Suites Hotel. This project was completed this year. However, the grant extends into FY2016-2017 for the hotel to complete compliance requirements associated with the employment of low income personnel. This project enabled the City to acquire 3 new customers just north of the City limit: Kwik Food Mart, The American Legion-Post 58 and Carolina Dentures of Dunnellon.

Expenses are projected to come in under budget \$188,494. This is primarily due to the carry forward of installation of electronic read meters to FY 2016-2017. A used crane truck was purchased for use by the water and sewer departments at a cost of \$29,349.

Sewer Fund

Revenue is projected to come in over budget \$52,505. This is primarily due to the collection of connection fees for the Comfort Suites Hotel.

Expenses are projected to come in over budget \$4,961. This is primarily due to the postponement of the collection of Rio Vista property owner's portion of the wastewater plant decommissioning. The City must adopt an ordinance establishing a capital charge to be added to each customer's utility bill. The ordinance will be adopted in FY2016-2017.

Utilities Debt Service

The City made the final payment on the SRF loan that partially funded the City's septic tank removal project. The \$5.4M BB&T revenue bond, for the purchase of Rainbow Springs Utility system, was set to mature December 1, 2016 with a balloon payment of \$5.54M. Through the guidance and leadership of Councilman Rick Hancock, the City refinanced the bond for 10 years, at a reduced interest rate of 2.54%, with no balloon payment at maturity in 2025.

Utility Advisory Board

The City's system provides water and wastewater service to customers both within and outside of the city's boundaries. The City's Utility Advisory Board gives customers a voice in the decision-making process regarding the utilities as it affects them and provides a forum of communication between the city and its utility customers. A

significant number of customers live outside of the city's boundaries, and affording such customers representation on the Utility Advisory Board recognizes that non-resident customers can provide valuable input to the city.

The City's Utility Advisory Board was formed in FY 2015. The nine member board represents the City's combined service territory of Dunnellon, Chatmire, Rainbow Springs, Rio Vista and Juliette Falls. The members bring varying backgrounds of experience to assist staff and Council. The cooperative effort between board members and staff allows for detail review of revenues, expenses, reserves, general operations and acquisition of capital items in order to operate the system in the most prudent way and in the best interest of our customers. Staff has enjoyed the cooperative working relationship with the board and looks forward to continuing to work together for the good of the system and our customers.

Tax Increment Financing District (CRA)

Revenue is projected to come in under budget \$5,253. This is due to the 2015 final certified property value from Marion County. This final value was the result of adjustments made by the Marion County Value Adjustment Board.

Expenses for the year are projected at \$34,315. This results from no planned projects leaving a projected surplus of \$117,224 going to reserves.

Fiscal Year 2016-2017 Budget Highlights

The millage rate for FY 2016-2017 is 7.5 mills, which is 1.94% greater than the rollback rate of 7.3574 mills. Property values have increased approximately 2% citywide. The City will realize an increase of \$24,188 in ad valorem proceeds by maintaining the same millage rate as FY 2015-2016. The proposed millage rate for the Certification of Taxable Value was approved at the July 11, 2016 council meeting.

Budget workshops were held August 2nd, August 10th and August 24th to review the departmental budgets. Two public hearings with regard to the millage rate and the budget will be held on September 12th and September 26th at 5:30 pm.

General Fund

The proposed FY 2016-2017 General Fund Budget is \$2,710,561 an increase of 7.7% over FY 2015-2016. The FY 2016-2017 General Fund Operating Budget contains the following percentages of the total budget: Personal Services 50.8%, Operating Expenses 28.8%, Capital Expenses 10.3%, Debt Service 6.5%. It is anticipated that 3.7% of budget will be retained and deposited into various reserves at September 30, 2017. These reserves consist of General Fund Unrestricted \$11,724, Police Automation \$1,104, 1% Infrastructure Surtax \$35,035, Cemetery Perpetual Care Reserve \$4,618 and 5th Cent Gas Tax Reserve \$48,371.

New revenue sources in the proposed budget are: \$4,500 CPR Certification by Fire Rescue personnel, \$8,740 rental income from the old library building, advertising on the City's website \$5,000 and an increase in the monthly Sanitation Admin Fee from \$2.50 to \$4.50 for a total admin fee revenue generated of \$20,808.

Marion County will implement a 1% Discretionary Sales Surtax effective January 1, 2017. The proceeds the City will receive in FY 2016-2017 are anticipated to be \$182,798. These proceeds must be used to fund capital items for the Police, Fire Rescue and Roads and Streets departments.

Staff and City Council are both committed to continue the pursuit of additional revenue opportunities in an effort to enhance the General Fund.

Operating expenses have been held close to FY 2015-2016 with a few major notable items; \$12,500 for a fire assessment study, Capital items; Public Services building new roof, new computer servers for City Hall and Police, Three Police vehicles, Three sets of Bunker Gear for Fire Rescue, ADA compliance items for the Fire Rescue building, Cemetery road resurfacing and construction of a sea wall to reduce erosion of the City beach.

The new 125 Anniversary Park is anticipated to be completed this fiscal year funded primarily from donations.

Utilities

Water Fund

The proposed FY 2016-2017 Water Fund budget is \$1,977,195 a 1.5% decrease over FY 2015-2016 budget. The Water Fund operating budget consists of the following percentages of the total budget: Personal Service 14.7%, Operating Expenses 15.4%, Capital Expenses 28.7%, Debt Service 26.4%. It is anticipated that at year-end 14.8% will be deposited into Water Fund reserves.

There are no anticipated base or usage rate increases for FY 2016-2017 with revenues projected at approximately the same as prior fiscal year. Likewise, expenses are proposed at the same level as FY 2015-2016. Most notable in the proposed budget are anticipated capital expenditures: a SCADA system for the water plants \$40,000, replacement of the remaining manual read meters to electronic read meters \$520,000, Water Fund portion of Public Services building new roof \$4,000 and shared City mainframe server \$2,563.

Sewer Fund

The proposed FY 2016-2017 Sewer Fund budget is \$1,794,399 an increase of 9.2% over FY 2015-2016. This is primarily due to capital items funded with bond proceeds. The Sewer Fund operating budget consists of the following percentages of the total budget: Personal Service 19.7%, Operating Expenses 29.5%, Capital Expenses 2.8%,

Debt Service 31.4%. It is anticipated that at year-end 16.6% will be deposited into Sewer Fund reserves.

There are no anticipated base or usage rate increases for FY 2016-2017 with revenues projected to be approximately the same as prior fiscal year. Likewise, expenses are proposed at the same level as FY 2015-2016. Most notable in the proposed budget are anticipated capital expenditures: Valve replacements \$35,000, lift station #11 pump \$8,900, Sewer Fund portion of the Public Services building new roof \$4,000 and shared City mainframe server \$2,563.

Tax Increment Financing District (CRA)

The proposed FY 2016-2017 Tax Increment Financing District (TIFD) budget is \$556,467 an increase of 254.9% over FY 2015-2016. This is due to the multiple capital projects that are funded from monies that were deposited into reserves from prior fiscal years. The TIFD Fund operating budget consists of the following percentages of the total budget: Personal Service 3.9%, Operating Expenses 6.5%, Capital Expenses 63.5%, Grants & Aid 9.3%, with 16.8% new revenue anticipated going into reserves for future capital projects.

Capital projects funded in the proposed budget are:

- Permanent restrooms at Blue Run Park. This project is being funded by an anticipated Florida Recreational Development Grant through the Florida Communities Trust Program \$150,000, Marion County Parks and Recreation Department \$120,000 and the City \$30,000 for a total project cost of \$300,000,
- City Entry Signage - \$20,000
- 125 Anniversary Park - \$23,400

A new item in the proposed budget is Grants & Aid. The CRA advisory board is in the developmental stage of a program to provide funding for building improvements to property owners.

At the August 10th budget workshop City Council obligated remaining existing TIFD reserves and FY 2016-2017 projected reserves: \$200,000 Parking & Meters, \$50,000 bike path through the City, \$12,087 Park improvements, \$10,000 landscaping, \$10,000 benches and \$10,000 for lighting.

Other Highlights

A comprehensive employee benefits analysis was performed comparing all of the City's life, health and retirement benefits to that of many other cities and counties in our area and of comparable population. Staff found that all cities, except the City of Leesburg, offered a single coverage health plan at no cost to the employee. Our retirement plan proved to be average. Not excessive nor the least beneficial when compared to other plans. However, the city did make the following changes provided as follows:

Council has opted to reduce the City's General Employee retirement plan. The current plan provides a 6% employer contribution and up to 6% match for every 1% the employee contributes. This plan has been reduced to a 5% employer contribution and up to 5% match for every 1% the employee contributes. This has effectively saved the City \$17,378. In addition, the step vesting has been amended from 100% vesting at 5 years to 100% vesting at 6 years for employees hired after September 30, 2016. The potential cost savings is realized over time as employees leave prior to vesting.

The City was initially facing the possibility of a 13% increase in health insurance. Single coverage is currently provided at no cost to the employee so there was a major concern the employee would be required to bear some of the cost increase. Through the RFP process the City realized only a 1% increase and continued single coverage at no cost to the employee.

The City has 37 full-time employees, 2 part-time employees and multiple pooled and volunteer Fire Rescue personnel in the proposed budget. The position of City Mechanic has been eliminated. A Utilities Director position is funded in the Water and Sewer Fund budget for the upcoming year. However, it was determined more education is needed in order to fully evaluate our utility system. It is anticipated that a portion of these funds will be used to contract for a system-wide evaluation. Based on the result of the analysis, the City will decide whether or not to hire a Utilities Director, contract for management of the system, contract on an as-needed basis for projects and long-term planning or dispose of the utility in its entirety.

Earlier in FY 2015-2016 Councilman Walter Green brought before City Council the issue of the repayment of \$1.4M that was transferred from Water and Sewer reserves to help fund the City's failed communications system. As a result, City Council directed that the General Fund absorb the cost of all administrative services until the \$1.4M has been repaid in full. In FY 2016-2017 the General Fund is funding the entire cost of Water and Sewer Administration (City Manager oversight, IT, City Clerk and Finance functions totaling \$142,212).

In Closing

Special thanks is given to all City staff who worked very hard to maintain expenditures for the new year at or very near the same level as FY 2015-2016. Sacrifices were made by all without any sacrifice to the level of service provided to our taxpayers, residents and customers.

The Council's cooperation, understanding and support assisted greatly with completing a timely budget and discussing major policy issues. Your insight in working together with staff for solutions is recognized and greatly appreciated.

Respectfully submitted,

Jan Smith
Finance Officer

Councilman Winkler recommended additional language be added to Page 4, Paragraph three and suggested it to read: “Staff and City Council are both committed to continue the pursuit of additional revenue *and cost savings* opportunities in an effort to enhance the General Fund.”

Council members commented and thanked Mrs. Smith and Mrs. Bowne for the new format and stated it is much easier to understand.

Mrs. Bowne thanked Mrs. Smith, the City’s Boards, staff and Council for their contributions, guidance and suggestions during the budget process.

Mayor Whitt called for public comments.

Burt Eno, 9220 SW 193rd Circle, stated the City, staff and Council have taken a “*right turn*” and Mrs. Smith’s presentation exhibits transparency.

Pastor Tom Welch, P.O. Box 143, commented on the prayer group praying for the City and the positive changes to Council and the City.

Mayor Whitt gavelled down and stated, “It is now 7:26 p.m. and I close the public hearing held to discuss the proposed millage rate and 2016-2017 budget.”

AGENDA ITEM NO. 14 – PROPOSED RESOLUTION #RES2016-21, SETTING TENTATIVE 2016 TAX MILLAGE RATE

Councilman Winkler moved Resolution #RES2016-21 be read into the record. Councilman Dillon seconded the motion. The vote was taken and all were in favor. The vote was 5-0.

Mrs. Bowne read the following into the record:

“RESOLUTION #RES2016-21
CITY OF DUNNELLON
A RESOLUTION TENTATIVELY SETTING THE TAX MILLAGE FOR
THE YEAR 2016

WHEREAS, the City Council for the City of Dunnellon met on September 12th, 2016 at 5:30 p.m. at City Hall, 20750 River Dr., Dunnellon, FL 34431, to consider the tentative amount of the tax millage to be collected on all real and personal property in the City of Dunnellon, Florida for the year 2016; and

WHEREAS, the City Council has determined the tentative millage on all real and personal properties in the City of Dunnellon shall be set at 7.5000 mills which is 1.94% greater than the rolled-back rate of 7.3574 mills.

NOW, THEREFORE, be it resolved by the City Council for the City of Dunnellon, Florida that:

The tax millage on all real and personal properties in the City of Dunnellon for the year 2016 is tentatively set at 7.5000 mills.

DULY ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON THE 12th DAY OF SEPTEMBER 2016.”

Councilman Hancock moved Resolution #RES2016-21 setting the tentative 2016 tax millage at 7.5000 mills be approved as read. Councilman Winkler seconded the motion. The vote was taken and all were in favor. The vote was 5-0.

AGENDA ITEM NO. 15 – PROPOSED RESOLUTION #RES2016-22 SETTING THE TENTATIVE FY2016-2017 GENERAL FUND BUDGET

Vice-Mayor Green moved Resolution #RES2016-22 be read into the record. Councilman Hancock seconded the motion. The vote was taken and all were in favor. The vote was 5-0.

Mrs. Bowne read the following into the record:

“RESOLUTION #RES2016-22
CITY OF DUNNELLON
A RESOLUTION ADOPTING THE TENTATIVE BUDGET FOR
THE FISCAL YEAR 2016-2017

WHEREAS, the City Council for the City of Dunnellon met on September 12th, 2016 at 5:30 p.m. at City Hall, 20750 River Dr., Dunnellon, FL 34431, to consider the adoption of a tentative budget for the fiscal year 2016-2017; and

WHEREAS, the City Council for the City of Dunnellon has determined that the budget will be \$3,267,028.00 for the City of Dunnellon.

NOW, THEREFORE, be it resolved by the City Council for the City of Dunnellon, Florida that:

The budget for the City of Dunnellon has been tentatively set for \$3,267,028.00

DULY ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING HELD ON THE 12th DAY OF SEPTEMBER 2016.”

Councilman Hancock moved Resolution #RES2016-22 setting the tentative FY2016-2017 General Fund Budget in the amount of \$3,267,028.00 be approved as read. Councilman Dillon seconded the motion. The vote was taken and all were in favor. The vote was 5-0.

AGENDA ITEM NO. 16 – APPROVAL OF TENTATIVE TAX INCREMENT FINANCING DISTRICT BUDGET

Councilman Dillon moved the tentative FY2016-2017 Tax Increment Financing District budget in the amount of \$556,467.00 be approved as presented. Councilman Winkler seconded the motion. The vote was taken and all were in favor. The vote was 5-0.

AGENDA ITEM NO. 17 – APPROVAL OF TENTATIVE WATER AND SEWER BUDGETS

Councilman Hancock moved the tentative FY2016-2017 Water Fund Budget in the amount of \$1,977,195.00 be approved as presented. Councilman Dillon seconded the motion.

Vice-Mayor Green asked Hugh Lochrane, Chair of the UAB, if he had any questions or concerns regarding the water and sewer budgets. He replied no.

The vote was taken and all were in favor. The vote was 5-0.

Councilman Hancock moved the tentative FY2016-2017 Sewer Fund budget in the amount of \$1,794,399.00 be approved as presented. Councilman Dillon seconded the motion. The vote was taken and all were in favor. The vote was 5-0.

AGENDA ITEM NO. 18 – RESOLUTION #RES2016-20, ESTABLISHING DUNNELLOON FIRE RESCUE CPR TRAINING AND CERTIFICATION FEE

Vice-Mayor Green moved Resolution #RES2016-20 be read by title only. Councilman Winkler seconded the motion. The vote was taken and all were in favor. The vote was 5-0.

Mrs. Bowne read the following into the record:

“RESOLUTION #RES2016-20

A RESOLUTION OF THE CITY OF DUNNELLOON, FLORIDA, ESTABLISHING A SET FEE FOR CARDIOPULMONARY RESUSCITATION (CPR) TRAINING AND CERTIFICATION PROVIDED BY DUNNELLOON FIRE RESCUE CONSISTENT WITH CURRENT COSTS OF THE CITY WHEN PROVIDING SUCH SERVICES; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF CONFLICTING RESOLUTIONS; AND PROVIDING AN EFFECTIVE DATE.”

Councilman Dillon moved Resolution #RES2016-20 be approved. Vice-Mayor Green seconded the motion. The vote was taken and all were in favor. The vote was 5-0.

AGENDA ITEM NO. 19 – PROCLAMATION #PRO2016-11 WITHLACOOCHIEE RIVER BASIN ECONOMIC DEVELOPMENT COMPACT

Mayor Whitt discussed the series of projects and the partnering with the City’s neighboring communities. He presented the following handout:

Withlacoochee River Basin Economic Development Partnership

Supporting Documents as of September 12th, 2016

Letters of Support:

Levy County Visitors Bureau
Citrus County Visitors and Convention Bureau
Dunnellon Chamber of Commerce
Withlacoochee Aquatic Restoration
Gulf Area Chamber of Commerce

Adopted Municipal Resolutions:

Inglis Resolution R9-14
Inglis Resolution R21-15
Inglis Resolution R1-16
Yankeetown Resolution 2014-08
Yankeetown Resolution 2015-03
Dunnellon Resolution 2015-32
Dunnellon Resolution 2016-04

Withlacoochee River Basin Compact Adopters:

Town of Inglis
City of Williston
Levy County Commission
Withlacoochee Aquatic Restoration, Inc.
Gulf Area Chamber of Commerce
Suwannee Basin Partnership
Rainbow River Canoe and Kayak
Inglis / Yankeetown Womens Club

Maps / Graphics:

Heart of Florida Bike Loop Map
Heart of Florida (Genesis)
Coast to Coast Regional Connector (Genesis)
Regional Priority Trail Connectors (Genesis)
Northwest Citrus Recreational Area
Citrus County Barge Canal Boat Ramp
Southwest Levy Recreational Area Conceptual Drawing
Whitewater Park Stat Sheet

(All documents are available at our Dropbox and Google Docs accounts as we add to them.)

Councilman Dillon moved Proclamation #PRO2016-11 be approved. Mayor Whitt seconded the motion.

Mayor Whitt called for discussion.

Vice-Mayor Green stated he is in favor of efforts to help our neighboring communities. He said his concern is committing the citizens of Dunnellon to any kind of an agreement they are not familiar with. He said he has no concerns with extending the hand of friendship to fellow residents to the west.

Council and staff engaged in brief discussion regarding this document.

The vote was taken and all were in favor. The vote was 5-0.

AGENDA ITEM NO. 20 – COUNCIL LIAISON REPORTS AND COMMENTS

Councilman Dillon said he was very grateful for Waste Management and the significant savings and assistance they provided to the City after the storm.

Councilman Hancock provided a report on the Rainbow River Corridor fact-finding committee and discussed the excessive volume of tubers using the Rainbow River. He suggested a workshop be scheduled to discuss approaches and acceptable solutions to the issues.

Council and staff engaged in lengthy discussion regarding fire and police services and the need for better services provided by Marion County to the southwestern portion of the county.

Vice-Mayor Green recommended Council consider waiving the fees for the community picnic at Ernie Mills Park, which is scheduled to take place on the same day as Jazz-Up.

Mrs. Bowne stated the fees are being waived but a “trash deposit” will still be required, which will be refunded if they clean up appropriately.

Vice-Mayor Green stated the Dunnellon High School homecoming game is scheduled Friday, September 16th at 7:30 p.m. and encouraged all to come out and support the team.

Mayor Whitt reported on the TDC meeting regarding the matching funds for Blue Run Park restroom facility.

AGENDA ITEM NO. 21 – CITY MANAGER’S REPORT

Mrs. Bowne provided the following report:

Interim City Manager Report 09/12/2016

City Clerk/City Manager

- Will be meeting with Duke Energy Wednesday to see if we can agree on how they can partner with the City on the construction of the 125 Anniversary Park.
- I am working with Rainbow Springs Fine Art Association to develop a Memorandum of Understanding and outline insurance and liability requirements, etc.
- Staff is working with Robert Johnson of Marion County Emergency Management, to acquire free equipment to improve our visual aides for presentation and educational purposes, such as computers, TV screens for simultaneous view by Council and public.

Finance:

- Don't forget final public hearing of budget will be 09/26/16

Community Development:

- Staff will resume meetings next with Rainbow Square Plaza owner to move forward with new grocer.

Public Services

- Duke Energy has removed the trees in the front of Blue Cove.
- New light in the city hall parking lot has been installed.
- Duke Energy will begin installing the new LED street lights in a few weeks
- The design plans for the new crosswalk on 41 Between City Hall and Blue Gator are approximately 60% complete and staff is working with Duke Energy to meet their account setup requirements.
- Survey has been completed on the City Beach retaining wall and staff is working with Councilman Dillon on design to be able to apply for permit from the State.
- Final design plan has been completed by Kimley-Horn for the repaving of the cemetery road. We will begin the process soon of creating the RFP.
- Councilmember Winkler requested some information and possible rates with regard to mosquito control if not total coverage, perhaps coverage of the city's drainage retention areas. Anthony is working on obtaining information and I will be reporting that information to Council.
- Public Services is repairing a section of storm drain pipe and complete concrete work around it with reflectors in the area of Vogt Springs Road and Palatka Drive.

Utilities:

- I received a resignation from employee Anthony Wood in the utilities dept.

AGENDA ITEM NO. 22 – CITY ATTORNEY’S REPORT

Attorney Hand stated he continues to look very closely at the river issues and work on several of the projects Mrs. Bowne mentioned in her report.

AGENDA ITEM NO. 23 – ADJOURNMENT

At approximately 8:30 p.m. Councilman Dillon moved the September 12, 2016 City Council meeting be adjourned. Councilman Winkler seconded. All members voted in favor. The motion passed 5-0.

Attest:

Dawn Bowne, MMC
City Clerk/Interim City Manager

Nathan Whitt, Mayor