

**MINUTES  
UTILITY ADVISORY BOARD  
CITY OF DUNNELLON  
MONDAY, FEBRUARY 19, 2018, AT 3:00 P.M.**

**MASTER**

Chairman Lochrane called the meeting to order at 3:02 p.m. and led the Pledge of Allegiance.

**PROOF OF PUBLICATION** The agenda was posted on the City's website and City Hall Bulletin Board on Friday, February 16, 2018.

**ROLL CALL**

Members Present: Hugh Lochrane, Burt Eno, Jim Hicklin, Cynthia Williams and Alan Wise

Members Absent: Tom Brady, Linda Fernandez, Lynne Cioffi

Staff Present: Jan Smith, Dawn Bowne, Lynn Wyland

**1. Approval of Minutes**

Amend Item #1, Line 1, third word "mad" to "made". With that amendment, and hearing no objections, Chairman Lochrane noted the August 28, 2017, minutes were approved as submitted.

**2. Community Development Block Grant (CDBG) Update**

Jan Smith reported the money is obligated, the City received two proposals for grant administrator. Staff will review and submit a recommendation to the City Council at their March meeting, as well as amending agreement with the City's engineering firm, Kimley-Horn, so they can produce the construction engineering plans for bidding and assist with the contractor selection process.

**3. Finance Report**

Members and Mrs. Smith reviewed the first quarter reports and the process of closing the water/sewer funds at the end of the fiscal year.

**3. Status Updates**

**Memorandum – City Administrator Response to UAB Questions 1/3/2018**

Members and staff reviewed responses to the questions sent to Council from the Utility Advisory Board. It was noted that the agreement with FGUA and the City was signed and effective December 18, 2017. Discussion continued concerning transitional plan, and the agreement details impacting utility customers.

**7. Public Comment:** None.

**4. Adjournment**

Mr. Jim Hicklin motioned to adjourn. Dr. Burt Eno seconded. The motion passed by unanimous vote, 5-0. The meeting adjourned at 4:01 p.m.

I certify this transcription to represent a summary of the February 19, 2018, meeting:



Teresa A. Malmberg  
Recording Secretary