

**Minutes
City of Dunnellon
Planning Commission Meeting
Tuesday, May 21, 2019 at 5:30 p.m.**

Chairwoman D'Arville called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

Roll Call

Members Present: Brenda D'Arville, Louise Kenny, Lisa Sheffield, Mary Ann Hilton, Katherine Burns

Members Absent: Tracy Fero

Staff Present: Lonnie Smith, Patrick Brackins, Teresa Malmberg

Proof of Publication

The agenda was posted on city's website and city hall bulletin board on Tuesday, May 14, 2019.

1. Approval of Minutes - April 16, 2019

Commissioner Hilton motioned to approve the minutes as submitted. Commissioner Sheffield seconded. The motion passed by unanimous vote, 5-0.

2. Chair's Report

Chairwoman D'Arville deferred to staff for the update. Mr. Smith reported that the audit was completed and went well; direction from council to vet the parking ideas, areas to include public works building, Ernie Mills Park, and city beach; and the rezoning for Mr. Ogle's property on The Granada was approved. Discussion regarding the USDA grant available for parking and that staff has made contact.

Chairwoman D'Arville called attention to the matter of attendance of Commissioner Fero reporting that the issue has been ongoing and called for a declaration of vacancy. Members commented on their appreciation of Commissioner Fero's valuable input. Commissioner Hilton motioned to declare the seat held by Tracy Fero vacant and forward a certification of vacancy to city council. Commissioner Sheffield seconded. The motion passed by unanimous vote, 5-0. Commissioners discussed and agreed by consensus that if interested, Tracy Fero should move to a vacancy in the alternate seat/position.

3. Proposed Changes to LDRs (Continued)

Staff and Commissioners reviewed and commented on the proposed changes to Appendix A Zoning to update and clarify several areas to include, table of permitted uses; missing definitions

of business types; home occupation fee removed from ordinance and reference the resolution; landscape buffer updates; compatibility buffer chart; frontage and perimeter buffer chart and signage on property for notice of actions. With the changes and recommendations discussed and agreed to by Commissioners, staff should initiate the process to present in ordinance form.

4. Commissioners' Planning Items:

Commission Goals, Objectives, and Projects - Review and Update

Commissioners and staff discussed several ongoing initiatives to include the text amendment to the comprehensive plan which will be on the agenda for June 18, 2019; parking initiatives; economic development strategy; and proposed pass-through ordinance.

5. Public Comment: None.

6. Adjournment: Commissioner Hilton motioned to adjourn the meeting at 6:55 p.m. Louise Kenny seconded. The motion passed by unanimous vote, 5-0.

Brenda D'Arville, Chairwoman

Teresa Malmberg, Recording Secretary

Minutes approved - June 18 Meeting