

**CITY OF DUNNELLON
CITIZENS ADVISORY TASK FORCE (C.A.T.F.)
THURSDAY, DECEMBER 1, 2016 – 5:30 P.M.
CITY OF DUNNELLON CITY HALL**

CATF MEMBERS PRESENT:

Linda Fernandez
Jane Keele
Cheryl Miller
Tad Wooten
Joe Campfield – Voting Alternate
Kathleen Goodloe - Non-voting Alternate

CATF MEMBERS ABSENT:

Terry Dunham

OTHERS PRESENT:

Dawn Bowne – City of Dunnellon Interim City Manager
Jan Smith – City of Dunnellon Finance Director
Fred Fox – Fred Fox Enterprises, Inc.

AGENDA ITEM #1 - CALL TO ORDER:

The meeting was called to order at 5:30 p.m.

Dawn Bowne called roll, four of the five regular CATF members were present and both alternate members were present. Joe Campfield was assigned the position of voting alternate member.

AGENDA ITEM #2 – DISCUSSION ON CATF INCOME FORMS

All CATF Members have submitted a CATF Member Household Income Certification Form.

AGENDA ITEM #3- PRESENTATION ON CDBG SMALL CITIES PROGRAM

Fred Fox presented a hand out on The Community Development Block Grant Small Cities Program and went over each of the four program categories, income limits and application process.

AGENDA ITEM #4-OPEN DISCUSSION ON COMMUNITY NEEDS AND POSSIBLE CDBG PROJECTS

Meeting was opened up for CATF member comments and Public comments.

Jane Keele stated the water pressure in her home was extremely low certain times of the day. CATF member, Cheryl Miller, commented she has a similar situation and is limited to using one heavy water using fixture (shower, dish washer, lawn sprinkler, etc.) at a time.

Dawn Bowne asked if there were any more questions or comments on possible CDBG projects or any recommendations on possible projects from the Public.

AGENDA ITEM #5 – PUBLIC COMMENT

The meeting was opened for Public Comment
No one from the Public requested to speak.

AGENDA ITEM #6- PRESENTATION BY CITY STAFF OF POSSIBLE PROJECTS

Dawn Bowne brought forward two possible projects City Staff had developed information on. These projects were as follows:

1. The paving of some of the roads in Dunnellon Heights that qualify under the CDBG program guidelines; and
2. The replacement of water lines and paving and/or resurfacing of streets in and around the downtown historical district.

Ms. Jan Smith presented a cost analysis for both options, which included the individual City accounts the additional funds required to complete each of these projects would come from.

Mr. Fred Fox stated that the submitted application needed to address a minimum of seventy-three (73) low and moderate income households for the City to maximize beneficiary points in the application. He further stated it was everyone's belief there were less than seventy-three (73) occupied households in Dunnellon Heights. Therefore; if the CATF recommended the Dunnellon Heights paving as a priority project a second priority project would need to be included as well.

Ms. Bowne stated she had spoken to the City's Utility Supervisor and City Engineer about the low water pressure and volume issue and they felt the low water pressure and volume was probably occurring in a few isolated areas and may in fact be something that is occurring on the private side of the water meter. She stated the City would have City staff investigate each of the areas where the CATF members said they were experiencing water pressure and volume issues in the next few days.

AGENDA ITEM #7- RECOMMENDATION TO COUNCIL

A motion was made by Linda Fernandez the CATF recommend to the City Council the City apply for a CDBG Grant in the Neighborhood Revitalization category to pave the unpaved streets in Dunnellon Heights, that qualify under the CDBG program, as a first priority and carry out the necessary water line replacement and street paving or resurfacing activities, as needed, in and around the downtown historical to obtain the seventy-three (73) household threshold required to submit a competitive CDBG application.

Motion was 2nd by Tad Wooten.

Floor was opened for comment/there were no comments.

Vote was called - Motion passed unanimously.

ADJOURNMENT:

Jane Keele moved to adjourn the CATF meeting.

Motion was second by Tad Wooten

Floor was opened for discussion; no comments were made.

Vote was called - Motion passed unanimously.

Note: Minutes drafted and submitted by Fred Fox of Fred Fox Enterprises.