

ORDINANCE NO. 02-04

MASTER

AN ORDINANCE CREATING A COMMUNITY REDEVELOPMENT AREA STEERING COMMITTEE; ESTABLISHING QUALIFICATIONS FOR MEMBERSHIP AND TERMS OF OFFICE; ESTABLISHING OFFICERS AND RULES OF PROCEDURES; ESTABLISHING FUNCTIONS, POWERS AND DUTIES; ESTABLISHING PROCEDURES FOR PUBLIC MEETINGS AND RECORDS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on April 24, 2000, the City of Dunnellon established a Community Redevelopment Area; and

WHEREAS, the City of Dunnellon is preparing a community plan and action strategy that is intended to provide a physical blueprint for revitalizing the area;

WHEREAS, it is necessary to establish a steering committee that will ensure community involvement and increase the likelihood of successful follow-through; and

NOW, THEREFORE, be it ordained by the City Council of the City of Dunnellon, Florida, as follows:

Section 1. Creation of CRA Steering Committee

The City Council, which also sits as the Community Redevelopment Area (CRA) Board, does hereby create the Community Redevelopment Area (CRA) Steering Committee which will consist of seven (7) members and two (2) alternate members who shall be either a resident or business owner within the City limits of Dunnellon, and who shall be appointed by the Community Redevelopment Area (CRA) Board. No member of the Committee shall be a paid employee, or elected official of the City of Dunnellon.

Section 2. Terms of office

- (a) The CRA Steering Committee members shall serve a term of three (3) years, or until his successor is appointed. The CRA Board may remove any member of the Committee for cause, after written notice and public hearing. Any vacancy occurring during the unexpired term of office of any member shall be filled by the CRA Board for the remainder of the term. Alternate members may participate in discussions of all proceedings but may not vote except in the absence, abstention or disqualification on regular member. Alternates shall serve for a three-year term or until his successor is appointed.

- (b) Notwithstanding any other provision of this section, if any member of the Committee fails to attend three (3) consecutive regularly scheduled meetings without cause and without prior approval of the chairman, the seat occupied by such committee member shall be declared vacant. The CRA Steering Committee shall certify the vacancy to the CRA Board. The CRA Board shall thereafter fill the vacant seat.
- (c) As near as practical, representatives should be chosen based on one or more of the following criteria:
 - Experience in affordable housing, planning, real estate, historic preservation, banking and financing; or
 - Be a small business owner within the Dunnellon City Limits.
- (c) The city clerk shall advertise any vacancy in the Committee for a period of thirty (30) days. Thereafter, the CRA Board may appoint any person applying for the vacancy to fill such vacancy.

Section 3. Officers and rules of procedure

- (a) The CRA Steering Committee shall elect a chairman from among its members. The secretary may be a Committee Member, or an employee of the City of Dunnellon.
- (b) The Committee shall meet at regular intervals to be determined by it, and at such other time, as the chairman may desire. The Committee shall adopt rules for the transaction of its business, and keep a properly indexed record of its resolutions, transactions, findings, and determinations, which shall be a public record. All meetings of the Committee shall be public.
- (c) No appointed Committee Member shall participate in any matter which:
 1. Would inure to the Committee Member's special private gain or loss;
 2. The Committee Member knows would inure to the special private gain or loss of any principal by whom he or she is retained or to the parent organization or subsidiary of a corporate principal by which he or she is retained; or
 3. He or she knows would inure to the special private gain or loss of a relative or business associate of the Committee Member, without first disclosing the nature of his or her interest in the matter.

d) Section 4: Functions, powers and duties

The functions, powers, and duties of the CRA Steering Committee shall be as follows:

(1) Assist in ensuring community involvement to insure the likelihood of successful follow-through. This Committee will oversee the implementation of the consensus-building process, develop scenarios for the revitalization of the CRA district and prepare a final vision to present before the CRA Board.

(2) The CRA Steering Committee shall, from time to time recommend amendments and revisions to the CRA plan and coordinate the general plan for meeting present requirements, and such future requirements as may be foreseen.

(3) Conduct such public hearings as may be required to gather information necessary for the drafting, establishment, and maintenance of the CRA plan, and such additional public hearings as are specified under the provisions of the Florida Statutes.

Section 5. Public meetings; public records

All meetings of the Community Redevelopment Area Steering Committee shall be open to the public, and all records, studies, surveys and other documents of the Committee shall be available to public inspection, and copies of such plans, studies, surveys, records or documents shall be made available to the public upon reasonable charges for reproduction.

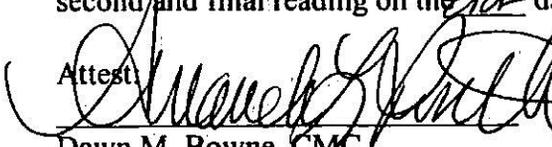
Section 6. Effective Date

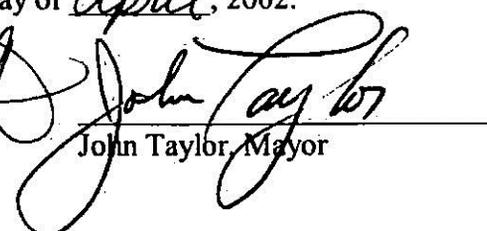
The effective date of this Ordinance shall be immediately upon its passage by the City Council.

Upon motion duly made and carried, the foregoing Ordinance was adopted on the first reading on the 8th day of April, 2002.

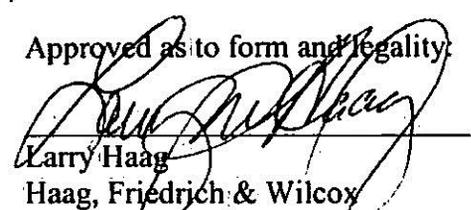
Upon motion duly made and carried, the foregoing Ordinance was adopted on the second and final reading on the 22nd day of April, 2002.

Attest:


Dawn M. Bowne, CMC
City Clerk


John Taylor, Mayor

for
Approved as to form and legality:


Larry Haag
Haag, Friedrich & Wilcox
452 Pleasant Grove Road
Inverness, Florida 34452