

Agenda
City of Dunnellon
Special City Council Budget Workshop
20750 River Drive, Dunnellon, FL 34431
March 6, 2023
3:00 p.m.
Join Zoom

<https://dunnellon.zoom.us/j/87542944148?pwd=TIgwbVRNeG1qbWRDczdMdk9UdVozUT09>

Webinar ID: 875 4294 4148

Dunnellon Special City Council Budget Workshop will be held on March 6, 2023, at 3:00 p.m. at Dunnellon City Hall

Public Comment- Anyone who wishes to provide public comment will be able to do so by participating in the City Council meeting in person, or via the Zoom "**AUDIO ONLY**" platform and/or telephone, by speaking during public comment portions of the meeting when recognized per the instructions below or by submitting written comments, evidence and/or written testimony in advance of the meeting via email to the City Clerk modom@dunnellon.org

For the convenience of our citizens and the public, we livestream City Council meetings on Zoom and YouTube. If the livestream is interrupted or compromised due to technical or other issues, the meeting may continue as normal and will not be paused or postponed. If you wish to ensure your ability to access the meeting to provide public comment, please attend the meeting in person.

Members of the public who would like to participate are encouraged to register in advance by Noon on Monday, March 6, 2023. Please see instructions below on how to register.

Instructions on How to Listen and/or Participate in the Meeting

Attachment: [Meeting Instructions \(PDF\)](#)

Call to Order

Pledge of Allegiance

Opening Prayer/Moment of Silence (suggested time limit: 1 minute. Mayor to request if any invitee is present to open with prayer; if no invitee is present, Mayor will ask if a Dunnellon citizen will volunteer. If no volunteers, a moment of silence will be offered. If a citizen outside of Dunnellon requests to open with prayer, (s)he may do so if no invitees/citizens volunteer.)

Roll Call

Proof of Publication - The agenda was posted on Monday, February 27, 2023 to the City's website and City Hall bulletin board.

1. Public Comments

2. Discussion - FY2023-2024 Budget, Jan Smith, Finance Officer

Documents:

[Talking Points.pdf](#)

[Citywide 5 Year Capital Plan FY2022-2023.pdf](#)

[CRA 5 Year Capital Plan FY2022-2023.pdf](#)

3. Discussion - City Investments, Vice-Mayor Dunn

4. Council Comments

5. City Attorney Comments

Any Person Requiring a Special Accommodation at This Hearing Because of a Disability or Physical Impairment Should Contact the City Clerk at (352) 465-8500 at Least 48 Hours Prior to the Proceeding. If a Person Desires to Appeal Any Decision with Respect to Any Matter Considered at the Above Meeting or Hearing, He or She Will Need a Record of the Proceeding, and for Such Purpose, He or She May Need to Ensure That a Verbatim Record of the Proceedings Is Made, Which Includes the Testimony and Evidence Upon Which the Appeal Is to Be Based. The City Is Not Responsible for Any Mechanical Failure of Recording Equipment.

BUDGET WORKSHOP

MARCH 6, 2023

GENERAL FUND

- TRIM-Millage Rate
- Revenue/Funding Sources
 - Operations
 - Taxes
 - Revenue Licenses & Permits
 - State Revenue Sharing
 - Federal/State/Local Grants
 - Charges for Services
 - Sanitation
 - Transportation
 - User Fees
 - Fines & Forfeitures
 - Miscellaneous
 - Capital
 - 5th Cent Gas Tax
 - 1% Discretionary Sales Surtax
 - Fines & Forfeitures
 - Impact Fees
- Operations Expense
- Capital and 5-Year Capital Plan
- Investment Policy Discussion

TAX INCREMENT FINANCING DISTRICT (CRA)

- Revenue/Funding Sources
- Uses
- Capital and 5-Year Capital Plan

CITY OF DUNNELLON
5 YEAR CAPITAL PLAN - GENERAL FUND

01521-POLICE DEPARTMENT

1	Funding Source	Project/Item	Quantity	Unit Cost	Total Cost	Justification	2023	2024	2025	2026	2027	Grand Total	Object Code	Project Code	Depreciate Y/N
2	PD Building Reserve	New Police Facility			570,000	Construction	485,000					485,000	60620	PBLDG	Y
3	PD Building Reserve	New Police Facility			50,000	Fencing/Equip. Shelter/Parking Lot/DRA	60,000					60,000	60630	PBLDG	Y
4	PD Building Reserve	New Police Facility			50,000	HVAC, Furniture	55,000					55,000	60640	PBLDG	Y
5	TBD	Laptop Computer for Vehicle	1	1,500	1,500	Upgrade existing computers (1)		1,500				1,500	60640		N
6	1% Sales Surtax	Police Car	1	50,000	50,000	replace high milage vehicle	50,000					50,000	60640		Y
7	TBD	Police car	1	50,000	50,000	replace high milage vehicle		50,000				50,000	60640		Y
8	TBD	Police car	1	50,000	50,000	replace high milage vehicle			50,000			50,000	60640		Y
9	TBD	Police Car	1	50,000	50,000	replace high milage vehicle				50,000		50,000	60640		Y
10	TBD	Police Car				replace high milage vehicle					50,000	50,000	60640		Y
11	TBD	Desk top computers	10	5,000	50,000	replace outdated computers (10)			50,000			50,000	60640		Y
12												0			
13			15	206,500	921,500		650,000	51,500	100,000	50,000	50,000	901,500			

CITY OF DUNNELLON
5 YEAR CAPITAL PLAN - GENERAL FUND

01541-ROADS & STREETS

14	Funding Source	Project/Item	Quantity	Unit Cost	Total Cost	Justification	2023	2024	2025	2026	2027	Grand Total	Object Code	Project Code	Depreciate Y/N
15	ARPA Grant Funds	Stormwater & Roadway Enhancement/Repair-Granada & Palmetto Way	1	921,571	921,571	5 Intersections	899,146					899,146	60630	G2126	Y
16	1% Sales Surtax	Stormwater Asset Mapping-50% SWFWMD Grant Funded-City Match \$147,500 over 3 years - Balance from FY 20 \$23,750, Yr 2 \$47,500	1	147,500	147,500	MS4 Compliance (Roll over from 2021 and 2022)	118,526					118,526	60640	G1916	N
17	1% Sales Surtax	New Ford F-550 rack body dump truck.	1	85,000	85,000	Replace current 1990 Ford Dump truck.	85,000					85,000	60640		Y
18	1% Sales Surtax	New Ford 1/4 Ton Pickup Truck or Short bed 1/2 Ton Pickup Truck	1	28,000.00	28,000	replace work truck	28,000					28,000	60640		Y
19	TBD	New Ford F-250 3/4 Ton Pickup Truck	1	40,000.00	40,000	replace one 1/2 ton work truck		40,000.00				40,000	60640		Y
20	1% Sales Surtax -FY23	Replace (2) Garage Doors 2023 and remaining in 2024-2025	6	10,000.00	60,000.00	current doors are beyond their life expectancy	20,000	20,000.00	20,000			60,000	60640		Y
21	1% Sales Surtax -FY23	1 New Zero Turn Mower	3		36,000.00	Replace worn out mowers	11,000	12,000.00	13,000			36,000	60640		Y
22	TBD	New Road Construction			4,000,000	Pave Unpaved roads - 1 mile		1,000,000	1,000,000	1,000,000	1,000,000	4,000,000	60640		Y
23	TBD	Deteriorated Road Replacement			2,200,000	Resurface-1 mile		550,000	550,000	550,000	550,000	2,200,000	60630		Y
24	1% Sales Surtax	Concrete Planer	1	8,000	8,000	Repair Sidewalks	8,000					8,000	60640		Y
25	1% Sales Surtax	New Ford 3/4 Ton Super Duty Truck	1	30,418	30,418	Carry Forward from FY2022-2023 due to delivery time	30,418					30,418	60640		Y
26															
27															
28			119709	1,270,489	7,556,489		1,200,090	1,622,000	1,583,000	1,550,000	1,550,000	7,505,090			

01572-PARKS AND RECREATION

29	Funding Source	Project/Item	Quantity	Unit Cost	Total Cost	Justification	2023	2024	2025	2026	2027	Grand Total	Object Code	Project Code	Depreciate Y/N
30	GF Capital Repl. Reserve	City Hall Decorative Rope Fencing	0	0	10,000	To prevent people from parking on the grass	10,000					10,000	60640		Y
31	GF Capital Repl. Reserve	Shade Pavillions	2	15000	30,000	For City Beach	30,000					30,000	60630	BEACH	Y
32	GF Capital Repl. Reserve	Kiosk and Implementation	1	14,000	14,000		14,000					14,000	60640		Y
33	GF Capital Repl. Reserve	Replace Play Ground Set City Beach	1	45,000	45,000	Old playground is getting beyond repair		45,000				45,000	60640		Y
34	TBD	Redesign and Replacement of Play Ground equipment for Ernie Mills Park	1	370,000	370,000	The current set is beyond Repair and has been reduced is size as a result of deterioration. No longer meets minimum safety requirements.		370,000				370,000	60640		Y
35															
36			2		415,000		54,000	415,000	-	-	-	469,000			

CITY OF DUNNELLON
5 YEAR CAPITAL PLAN - GENERAL FUND

01518-BUILDING REPAIR & MAINTENANCE															
37	Funding Source	Project/Item	Quantity	Unit Cost	Total Cost	Justification	2023	2024	2025	2026	2027	Grand Total	Object Code	Project Code	Depreciate Y/N
38	GF Capital Repl. Reserve	City Hall Flooring	1	32,268	32,268	Replace worn original 1998 flooring	32,268					32,268	60630		Y
39															
40			1		32,268		32,268	-	-	-	-	32,268			

01511-CITY COUNCIL															
41	Funding Source	Project/Item	Quantity	Unit Cost	Total Cost	Justification	2023	2024	2025	2026	2027	Grand Total	Object Code	Project Code	Depreciate Y/N
42	GF Capital Repl. Reserve	Audio/Video System-Council Chamber	1	15,000	15,000	Improve Remote Residential Access	15,000					15,000	60640		Y
43	GF Capital Repl. Reserve	CCTV-Security System	1	5,000	5,000	Security System for City Hall	5,000					5,000	60640		Y
44															
45			2		20,000		20,000	-	-	-	-	20,000			

01524-BUILDING INSPECTOR															
46	Funding Source	Project/Item	Quantity	Unit Cost	Total Cost	Justification	2023	2024	2025	2026	2027	Grand Total	Object Code	Project Code	Depreciate Y/N
47	GF Capital Repl. Reserve	Digital Permit Software-integration/Implementation	1	6,000	6,000	Issue building permits 80% faster by going digital. Split with 01515 and CRA	2,000					2,000	60640		Y
48												0	60640		Y
49															
50			3		6,000		2,000	-	-	-	-	2,000			

01515-COMPREHENSIVE PLANNING AND DEVELOPMENT															
51	Funding Source	Project/Item	Quantity	Unit Cost	Total Cost	Justification	2023	2024	2025	2026	2027	Grand Total	Object Code	Project Code	Depreciate Y/N
52	GF Capital Repl. Reserve	Digital Permit Software-integration/Implementation	1	6,000	6,000	Issue building permits 80% faster by going digital. Split with 01524 and CRA	2,000					2,000	60640		Y
53															
54			1		6,000		2,000	-	-	-	-	2,000			

01513-CLERK															
55	Funding Source	Project/Item	Quantity	Unit Cost	Total Cost	Justification	2023	2024	2025	2026	2027	Grand Total	Object Code	Project Code	Depreciate Y/N
56	GF Capital Repl. Reserve	Scanner	3	391	1,173	Scanning documents to electronic permit file and electronic payroll files. Split with 01517	391					391	60640	NODPR	N
57															
58			3		1,173		391	-	-	-	-	391			

01517-FINANCE															
59	Funding Source	Project/Item	Quantity	Unit Cost	Total Cost	Justification	2023	2024	2025	2026	2027	Grand Total	Object Code	Project Code	Depreciate Y/N
60	GF Capital Repl. Reserve	Scanner	3	391	1,173	Scanning documents to electronic permit file and electronic payroll files. Split with 01513	782					782	60640	NODPR	N
61															
62			3		1,173		782	-	-	-	-	782			

63	GRAND TOTAL CAPITAL				8,958,430		1,961,531	2,088,500	1,683,000	1,600,000	1,600,000	8,933,031			
----	---------------------	--	--	--	-----------	--	-----------	-----------	-----------	-----------	-----------	-----------	--	--	--

CITY OF DUNNELLON
 5 YEAR CAPITAL PLAN - GENERAL FUND

PROPOSED BUDGET FY 2022-2023			
64	Total Depreciable Assets		\$1,960,358
65	Total Non-Depreciable Assets		1,173
66		Total	<u>\$1,961,531</u>
67		Diff	\$0
68			
69	Funding by Source:		
70	GF Capital Repl Reserve		\$111,441
71	Restricted Grant Reserve		899,146
72	PD Building Fund Reserve		600,000
73	1% Sales Surtax		<u>350,944</u>
74			\$1,961,531

CITY OF DUNNELLON
5 YEAR CAPITAL PLAN (CRA)

ITEM	QUANTITY	PER ITEM COST	TOTAL COST	JUSTIFICATION	PURCHASE YEAR					GRAND TOTAL	OBJECT CODE	PROJECT CODE	
					2023	2024	2025	2026	2027				
CAPITAL BUILDINGS													
1	Blue Run Park Restrooms	1	173,000	173,000	Cost shared with Marion County	175,000					175,000	60620	BRPK
2	Parking Garage Study	1	12,500	12,500	to mitigate parking issue in downtown area		12,500				12,500		
	TOTAL CAPITAL BUILDINGS	2	185,500	185,500	-	175,000	12,500				187,500		
IMPROVEMENTS - NOT BUILDINGS													
3	W. Penn Ave. Streetscape-PH II	1	50,000	50,000	Bulb-outs, intersection upgrades 41/484, gateway infrastructure, stamped brick concrete			50,000			50,000	60630	
4	FDOT Multi-Modal Grant (CR484) Transfer between reserves	1	350,000	350,000	Bicycle Trail-Interlocal Agreement with Marion County (\$303,760 currently obligated)	46,240					46,240		
5	Digital City Hall Sign	1	35,000	35,000	Informational Signage	35,000					35,000		
6	Wayfinding Signage	1	265,000	265,000	Branding	265,000					265,000		
7	Parking Enhancements	1	50,000	50,000	to mitigate parking need (city wide)		50,000				50,000	60630	
8	Digital Permit Software Intregation/Implementation	1	6,000	6,000	Issue building permits 80% Faster by going digital. Split 3 ways	2,000					2,000	60640	
9	E. Penn Ave., Cedar St. & City Hall Solar Lighting	1	26,000	26,000	to light up downtown area	26,000					26,000		
	TOTAL IMPROVEMENTS - NOT BUILDINGS	7	782,000	782,000		374,240	50,000	50,000	-	-	474,240		
	GRAND TOTAL CAPITAL	9	967,500	967,500		549,240	62,500	50,000	-	-	661,740		