

**Agenda**  
**City of Dunnellon**  
**City Council Workshop**  
**20750 River Drive, Dunnellon, FL 34431**  
**July 6, 2022**  
**5:30 p.m.**  
Join Zoom

<https://dunnellon.zoom.us/j/88627211772?pwd=T3NKMzVZZWZPM2JXRWNleGtBR3N0dz09>

Webinar ID: 886 2721 1772

**Dunnellon City Council Workshop will be held on July 6, 2022, at 5:30 p.m. at Dunnellon City Hall**

**Public Comment-** Anyone who wishes to provide public comment will be able to do so by participating in the City Council meeting in person, or via the Zoom "**AUDIO ONLY**" platform and/or telephone, by speaking during public comment portions of the meeting when recognized per the instructions below or by submitting written comments, evidence and/or written testimony in advance of the meeting via email to the City Clerk [modom@dunnellon.org](mailto:modom@dunnellon.org)

For the convenience of our citizens and the public, we livestream City Council meetings on Zoom and YouTube. If the livestream is interrupted or compromised due to technical or other issues, the meeting may continue as normal and will not be paused or postponed. If you wish to ensure your ability to access the meeting to provide public comment, please attend the meeting in person.

Members of the public who would like to participate are encouraged to register in advance by Noon on Wednesday, July 6, 2022. Please see instructions below on how to register.

**Instructions on How to Listen and/or Participate in the Meeting**

Attachment: [Meeting Instructions \(PDF\)](#)

**Call to Order**

**Pledge of Allegiance**

**Opening Prayer/Moment of Silence** (suggested time limit: 1 minute. Mayor to request if any invitee is present to open with prayer; if no invitee is present, Mayor will ask if a Dunnellon citizen will volunteer. If no volunteers, a moment of silence will be offered. If a citizen outside of Dunnellon requests to open with prayer, (s)he may do so if no invitees/citizens volunteer.)

**Roll Call**

**Proof of Publication** - The agenda was posted on Wednesday, June 29, 2022 to the City's website and City Hall bulletin board.

1. **Public Comments**
2. **Board Reports**
3. **Dunnellon Chamber & Business Association Report**
  - o Discover Dunnellon Website Presentation
4. **Discussion - One Rake at a Time - Rainbow River Restoration Project**
5. **Engineer Report on Agreement #AGR2021-15, DEO TAC Roadway Condition Assessment - Troy Slattery, Public Works Manager**
6. **Resolution #RES2022-07, Amending Blue Run Park Management Plan**

Documents:

[Resolution RES2022-07 Amending Blue Run Park Management Plan.pdf](#)

7. **Ordinance #ORD2022-09, Blue Run Park Rules & Regulations**

Documents:

[Ordinance ORD2022-09 Blue Run Park Rules and Regulations.pdf](#)

8. **Boat Launch Program - Jan Smith, Finance Officer**
9. **Discussion - Form DR-420 Certification of Taxable Value 2022**
10. **Withdrawal of Agreement #AGR2020-23 FEMA Grant Award for COVID Related Expenses**

Documents:

[AGR2020-23 FEMA Declared Disaster DR-4486 COVID.pdf](#)

11. **Department Head Reports**
12. **Council Comments**
13. **City Attorney Comments**
14. **Public Comments**

Tentative Agenda for Council Meeting Monday, July 11, 2022 at 5:30 p.m.

Consent Agenda

- o Approval of Minutes
- o Authorize the Mayor to sign Notification of Withdrawal of Agreement #AGR2020-23,

#### FEMA Grant Award for COVID Related Expenses

- Authorize the City Clerk to Certify Form DR-420 Certification of Taxable Value-2022 and set the 1st Public Hearing for the FY 2022-2023 Tentative Budget and Tentative Millage Rate on September 12, 2022 with the Final Public Hearing on September 26, 2022

#### Regular Agenda

- Presentation - Marion County Transit Services - Clayton Murch, Director of Transportation
- Resolution #RES2022-06, Council Meeting and Workshop Schedule
- Resolution #RES2022-07, Amending Blue Run Park Management Plan
- First Reading - Ordinance #ORD2022-09, Blue Run Park Rules & Regulations
- Public Hearing - Ordinance #ORD2022-06, Purchase of Goods Charter Referendum
- Final Reading - Ordinance #ORD2022-06, Purchase of Goods Charter Referendum

Any Person Requiring a Special Accommodation at This Hearing Because of a Disability or Physical Impairment Should Contact the City Clerk at (352) 465-8500 at Least 48 Hours Prior to the Proceeding. If a Person Desires to Appeal Any Decision with Respect to Any Matter Considered at the Above Meeting or Hearing, He or She Will Need a Record of the Proceeding, and for Such Purpose, He or She May Need to Ensure That a Verbatim Record of the Proceedings Is Made, Which Includes the Testimony and Evidence Upon Which the Appeal Is to Be Based. The City Is Not Responsible for Any Mechanical Failure of Recording Equipment.

#### **Future Meetings:**

- July 11, 2022 City Council Meeting - 5:30 p.m.
- July 20, 2022 Council/CRA Board Budget Workshop - 3:00 p.m.

**RESOLUTION #RES2022-07**

**A RESOLUTION OF THE CITY OF DUNNELLON AMENDING THE BLUE RUN OF DUNNELLON PARK MANAGEMENT PLAN AS SPECIFIED HEREIN; PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.**

**WHEREAS**, the Blue Run of Dunnellon Park Management Plan (the “MP”) provides for the establishment and administration of Blue Run Park; and

**WHEREAS**, the City of Dunnellon adopted the MP via Resolution #RES2010-15 on September 27, 2010 and has since amended same by resolution from time to time; and

**WHEREAS**, the City of Dunnellon desires to amend the MP as set forth herein; and

**WHEREAS**, per the terms of the MP, the City, Marion County, and Office of Greenways and Trails have a direct interest in the management of Blue Run Park; and

**WHEREAS**, a copy of the amendments to the MP proposed herein have been provided to Marion County, the Office of Greenways and Trails, and Florida Communities Trust (“FCT”) for feedback and comment; and

**WHEREAS**, FCT has approved the amendments proposed herein in writing; and

**WHEREAS**, the City owns Blue Run Park and per the MP is the entity with primary responsibility for management of the Park and ensuring compliance with the MP; and

**WHEREAS**, the concept of the MP is to carefully overlay the required public facilities and trails on the property to ensure the long-term protection of Blue Run Park’s natural communities while providing park visitors with access to the Park’s exceptional natural resources and interpretive experiences; and

**WHEREAS**, the MP identifies the capital improvement facilities required for visitor comfort, access, and safety as well as the park’s maintenance, operational, and regulatory needs; and

**WHEREAS**, the MP recognizes the importance of a comprehensive approach for a successful park program; and

**WHEREAS**, the overall goal of the MP is to provide visitors with a safe experience in one Florida’s natural treasures, while ensuring that the park’s natural resources are protected for future generations; and

**WHEREAS**, Blue Run Park is intended to be managed for the conservation, protection, and enhancement of natural resources and for public outdoor passive recreation that is compatible with the conservation, protection, and enhancement of the park; and

**WHEREAS**, in furtherance of that goal, Section V of the MP requires the City to adopt park rules, regulations and policies to ensure the protection of the natural resources of the park; and

**WHEREAS**, the K.P. Hole shuttle service provided by Marion County (or its contractor on behalf of Marion County) is the sole transportation service authorized to operate within Blue Run Park; and

**WHEREAS**, City desires to amend the MP to implement identification requirements for designated K.P. Hole shuttles in order to ensure that shuttles performing transportation services within the Park are permitted to do so; and

**WHEREAS**, nature trails are meant to provide non-motorized, low-impact, low-traffic pedestrian passage and recreation within the park; and

**WHEREAS**, individuals using the park to take part in relatively high-impact, high-traffic water-based recreational purposes such as tubing, kayaking and other water-based activities sometimes carry bulky water-based recreational equipment and other supplies over the nature trails; and

**WHEREAS**, such use of nature trails increases impact to natural resources and the environment as well as increases danger to park attendees due to individuals having reduced awareness while carrying heavy and/or bulky objects in the presence of dangerous wildlife; and

**WHEREAS**, the City desires to amend the MP to address same; and

**WHEREAS**, the City Council of the City of Dunnellon finds the amendments to the MP as specified herein to be in the best interests of the City and its residents.

**LEGISLATIVE UNDERSCORING:** Underlined words constitute additions to the MP, ~~strike through~~ constitutes deletions from the original, and asterisks (\*\*\*) indicate an omission from the existing text which is intended to remain unchanged.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

**SECTION 1.** Legislative Findings. The Whereas clauses above are adopted as legislative findings of the City Council.

**SECTION 2.** The City of Dunnellon hereby amends the MP as follows:

- a) The section entitled “Easements, Concession, Leases” of “Chapter IV. Site Development and Improvement” located on page 17 of the MP is amended by addition of the following underlined language:

\*\*\*

The K.P. Hole shuttle service provided by Marion County (or its contractor on behalf of Marion County) is the sole transportation service authorized to operate within Blue Run Park. All such designated shuttles responsible for guest transportation must be identified by signage on the side of the shuttle that reads “KP Hole Park Shuttle” visible from no less than 50 feet away (letters must be a minimum of five (5) inches in height).

- b) The section entitled “Easements, Concession, Leases” of “Chapter V. Management Needs” located on page 21 of the MP is amended by addition of the following underlined language:

\*\*\*

The K.P. Hole shuttle service provided by Marion County (or its contractor on behalf of Marion County) is the sole transportation service authorized to operate within Blue Run Park. All such designated shuttles responsible for guest transportation must be identified by signage on the side of the shuttle that reads “KP Hole Park Shuttle” visible from no less than 50 feet away (letters must be a minimum of five (5) inches in height).

**SECTION 3.** The City of Dunnellon hereby amends the MP as follows:

The section entitled “Park Rules, Regulations and Policies” of “Chapter V. Management Needs” located on page 21 of the MP is amended by addition of the following underlined language:

The City of Dunnellon, within one year, will develop an ordinance that will establish the rules, regulations, and policies for public use of the Blue Run of Dunnellon Park. The purpose of the ordinance will be to ensure that the natural resources of the park are protected while providing visitors with compatible access that is consistent with the goals of the Management Plan. The rules will ensure that nature trails are used in a manner consistent with their purpose of providing low-impact recreational passage that will not cause undue environmental impacts or dangers to park users. The rules will also reduce user conflicts that can result from inappropriate use. The rules and policies will be posted throughout the park and be available in a park brochure. Examples are listed below:

- Bulky and/or heavy equipment is prohibited on nature trails and unimproved areas of the Park. (City will specify size restriction within ordinance applicable to equipment including, but not limited to kayaks, inflated tubes and/or inner tubes, paddleboards, canoes, and coolers. This rule shall not be applicable to equipment that is necessary for accessibility by persons with disabilities, equipment utilized for administrative purposes, equipment which must be allowed under state or federal law, or fishing poles.)

\*\*\*

**SECTION 4.** If any section, sentence, clause or phrase of this Resolution is held to be invalid or

unconstitutional by any court of competent jurisdiction, that holding in no way affects the remaining portions of this Resolution.

**SECTION 5.** All resolutions in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 6.** This resolution shall take effect on \_\_\_\_\_, 2022.

Upon motion duly made and carried, the foregoing Resolution was adopted by the City Council of the City of Dunnellon on the \_\_\_th day of \_\_\_\_\_ 2022.

**CITY OF DUNNELLON, FLORIDA**

**ATTEST:**

\_\_\_\_\_  
William P. White, Mayor

\_\_\_\_\_  
Amanda Odom, CMC, City Clerk

Approved as to form and legality:

\_\_\_\_\_  
Andrew J. Hand, City Attorney





35           **WHEREAS**, the overall goal of the Management Plan is to provide visitors with a safe  
36 experience in one Florida's natural treasures, while ensuring that the park's natural resources are  
37 protected for future generations; and

38           **WHEREAS**, the Management Plan recognizes Marion County as the City of Dunnellon's  
39 principal partner regarding protection of Blue Run Park and the park's management; and

40           **WHEREAS**, Blue Run Park is intended to be managed for the conservation,  
41 protection, and enhancement of natural resources and for public outdoor passive recreation  
42 that is compatible with the conservation, protection, and enhancement of the park; and

43  
44           **WHEREAS**, Marion County has historically operated its K.P. Hole shuttle service as  
45 contemplated by the Blue Run Park Management Plan and as authorized per the Plan's  
46 requirements; and

47           **WHEREAS**, the K.P. Hole shuttle service provided by Marion County (or its contractor  
48 on behalf of Marion County) is the sole transportation service authorized to operate within Blue  
49 Run Park; and

50           **WHEREAS**, City desires to amend the MP to implement identification requirements  
51 for designated shuttles in order to ensure that shuttles performing transportation services  
52 within the Park are permitted to do so; and

53           **WHEREAS**, nature trails are meant to provide non-motorized, low-impact, low-traffic  
54 pedestrian passage and recreation within the park; and

55           **WHEREAS**, individuals using the park to take part in relatively high-impact, high-traffic  
56 water-based recreational purposes such as tubing, kayaking and other water-based activities  
57 sometimes carry bulky water-based recreational equipment and other supplies over the nature  
58 trails; and

59           **WHEREAS**, such use of nature trails increases impact to natural resources and the  
60 environment as well as increases danger to park attendees due to individuals having reduced  
61 awareness while carrying heavy and/or bulky objects in the presence of dangerous wildlife; and

62           **WHEREAS**, the City is committed to compliance with Americans with Disabilities  
63 Act and making needed accessibility accommodations; and

64  
65           **WHEREAS**, the City of Dunnellon recognizes the preemption of firearm regulation by  
66 the State legislature; and

67  
68  
69

70           **WHEREAS**, the rules, regulations, and provisions of this Ordinance have been developed  
71 by the City Council of Dunnellon to ensure consistency between the regulations of appropriate  
72 State Agencies and the Blue Run Park Management Plan; and

73  
74           **WHEREAS**, City Council of the City Dunnellon finds that the rules, regulations, and  
75 provisions of this Ordinance are consistent with the Blue Run Park Management Plan; and  
76

77           **WHEREAS**, the City Council of the City of Dunnellon determines that it is in the best  
78 interest of the health, safety, and welfare of its residents to adopt the rules, regulations, and  
79 provisions of this Ordinance as stated herein.  
80

81 **LEGISLATIVE UNDERSCORING:** Underlined words constitute additions to the City of  
82 Dunnellon Code of Ordinances, ~~strike through~~ constitutes deletions from the original, and asterisks  
83 (\*\*\*) indicate an omission from the existing text which is intended to remain unchanged.  
84

85 **NOW THEREFORE BE IT ORDAINED BY THE CITY OF DUNNELLON, FLORIDA**  
86 **AS FOLLOWS:**

87 **SECTION 1:** The “whereas” clauses cited herein are the legislative findings of the City  
88 Council.  
89

90 **SECTION 2:** Chapter 46 – Parks and Recreation, Article III – BLUE RUN PARK is hereby  
91 amended as follows:  
92

93 **Article III – Blue Run Park.**

94 \*\*\*

95  
96 Sec. 46-77. - Blue Run Park User Rules and Regulations.

97 The following rules and regulations for use of Blue Run Park shall apply.

- 98       a) Regular park hours are from dawn to dusk.  
99  
100       b) Possession and use of alcoholic beverages is prohibited.  
101  
102       c) Fires are prohibited, however prescribed fires for the purpose of resource management for  
103       which the appropriate permit(s) has been obtained are allowed.  
104  
105       d) Motorized vehicles are prohibited beyond the parking area, except for those necessary for  
106       accessibility by persons with disabilities and those utilized for administrative purposes.

- 107 e) Golf carts are prohibited.  
108
- 109 f) Overnight use or camping is prohibited.  
110
- 111 g) Pets must be on a leash and controlled at all times, and owner must clean up after.  
112
- 113 h) Removal or cutting of vegetation is prohibited except for maintenance purposes.  
114
- 115 i) Collecting or harassing wildlife in any stage of life or form is prohibited.  
116
- 117 j) Catch and release fishing is permitted in the interior pond. Any other fishing is prohibited.  
118
- 119 k) Possession and/or discharge of an air gun, slingshot, bow and arrow, or spear gun is  
120 prohibited.  
121
- 122 l) Trash must be placed in designated containers.  
123
- 124 m) Disposal of personal trash from off-site is prohibited.  
125
- 126 n) Damaging or defacing any park facility or sign is prohibited.  
127
- 128 o) Metal detectors are prohibited.  
129
- 130 p) Engaging in violent or disruptive behavior or refusal to follow directions of official staff is  
131 prohibited.  
132
- 133 q) Use of facilities is on a first come, first served basis.  
134
- 135 r) Cyclists and other individuals utilizing any other form of conveyance shall yield to  
136 pedestrians.  
137
- 138 s) Equestrian use is prohibited except for official use.  
139
- 140 t) Individuals shall comply with the City's noise regulations as codified in Sec. 42-3, in the  
141 Code of Ordinances of the City of Dunnellon.  
142
- 143 u) Use of any device or vehicle that disturbs the natural soundscape of the park is prohibited. As  
144 used herein "natural soundscape" shall mean all the natural sounds that occur in Blue Run Park,  
145 including the physical capacity for transmitting those natural sounds and the interrelationships  
146 among park natural sounds of different frequencies and volumes.  
147

148 v) Groups of more than 25 people shall contact the City’s Clerk’s office at least five days in  
149 advance in order to make a reservation.

150  
151 w) Bulky and/or heavy equipment equal to or greater than two (2) feet in length is prohibited  
152 on nature trails and unimproved areas of the park. This restriction is applicable to  
153 equipment including, but not limited to, kayaks, inflated tubes and/or inner tubes,  
154 paddleboards, canoes, and coolers. This rule shall not be applicable to equipment that is  
155 necessary for accessibility by persons with disabilities, equipment utilized for  
156 administrative purposes, equipment which must be allowed under state or federal law,  
157 and/or fishing poles.

158 \*\*\*

159  
160 Sec. 46-79. – Prohibition on Commercial Use.

- 161 a) Commercial use of the park is prohibited except as otherwise provided herein.  
162  
163 b) For purposes of this section, ‘commercial use’ shall mean:  
164  
165 i. the sale or rental of any item, good, concession, or merchandise within the boundaries  
166 of Blue Run Park; and  
167  
168 ii. the provision of any service performed within the boundaries of Blue Run Park  
169 regardless of whether compensation for such service is paid onsite or offsite.

170  
171 Governmental provision of park services by Marion County for water-based recreation  
172 and/or other passive recreation programs are exempt from this section so long as such  
173 services are authorized both via Interlocal Agreement 2007-14 (entered into between the  
174 City and Marion County on May 14, 2007) and per the requirements of the Blue Run Park  
175 Management Plan. The K.P. Hole shuttle service provided by Marion County (or its  
176 contractor on behalf of Marion County) is the sole transportation service authorized per the  
177 requirements of the Blue Run Park Management Plan. All such designated shuttles  
178 responsible for guest transportation must be identified by signage on the side of the shuttle that  
179 reads “KP Hole Park Shuttle” visible from no less than 50 feet away (letters must be a minimum  
180 of five (5) inches in height).

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183 **SECTION 4. CONFLICTS.** In any case where a provision of this Ordinance is found to be in  
184 conflict with a provision of any other ordinance of this City, the provision which establishes the  
185 higher standards for the promotion and protection of the health and safety of the people shall  
186 prevail.

187 **SECTION 5. SEVERABILITY.** If any section, sentence, phrase, word, or portion of this  
188 Ordinance is determined to be invalid, unlawful, or unconstitutional, said determination shall not  
189 be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase,  
190 word, or portion of this Ordinance not otherwise determined to be invalid, unlawful or  
191 unconstitutional.

192 **SECTION 6. CODIFICATION.** The provisions of this Ordinance shall be codified as and  
193 become and be made a part of the City of Dunnellon Code of Ordinances. The sections of this  
194 Ordinance may be renumbered or re-lettered to accomplish such intention and the word  
195 “Ordinance”, or similar words, may be changed to “Section,” “Article”, or other appropriate word.  
196 The Code codifier is granted liberal authority to codify the provisions of this Ordinance.

197 **SECTION 7. EFFECTIVE DATE.** This Ordinance shall become effective on \_\_\_\_\_,  
198 2022.

199 **Upon motion duly made and carried,** the foregoing Ordinance was approved upon the first  
200 reading on the \_\_\_ day of \_\_\_\_\_ 2022.

201  
202 **Upon motion duly made and carried,** the foregoing Ordinance was approved and passed upon  
203 the second and final reading and public hearing on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

204  
205 Ordinance Posted on the City’s website on \_\_\_\_\_, 2022. Public hearing advertised on the  
206 City’s website on \_\_\_\_\_, 2022 and advertised in the Riverland News on \_\_\_\_\_,  
207 2022.

208

209 ATTEST:

**CITY OF DUNNELLON**

210

211 \_\_\_\_\_

\_\_\_\_\_

212 Amanda L. Odom, CMC

William P. White, Mayor

213 City Clerk

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216 Approved as to Form:

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218 \_\_\_\_\_

219 Andrew J. Hand, City Attorney

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**CERTIFICATE OF POSTING**

**I HEREBY CERTIFY** that copies of the foregoing Ordinance were posted at City Hall, the Chamber of Commerce, and Dunnellon Library, in the City of Dunnellon, Florida, and on the City’s Official Website this \_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Amanda L. Odom, CMC  
City Clerk

City of Dunnellon  
Agenda Summary Form

**Meeting Date:** July 6, 2022

1. Responsible Department: Finance
2. Presenter: Jan Smith
3. Recommended Action: Authorize the Mayor to sign FEMA Notification of Withdrawal of Request For Public Assistance (AGR2020-23)

**Subject:** Withdrawal of FEMA Grant Award for COVID Related Expenses

**Request for Approval Summary Explanation & Background:**

On July 6, 2020 the City was awarded a grant from FEMA for reimbursement of COVID related expenses the City incurred. This grant would have reimbursed the City up to 75% of “eligible” expenses. Shortly thereafter we were notified by Marion County that they were going to receive funding through the CARES Act for reimbursement of COVID related expenses. Under this program the City was eligible to receive 100% reimbursement for “all” expenses incurred.

The City received reimbursement of \$61,949.93 for all COVID related expenses incurred in FY2020 and through December 30, 2021 through the CARES Act. Further eligible expenses incurred were below the threshold of \$3,300 and not eligible for submission to FEMA. They could not be submitted for CARES Act reimbursement as that program ended as of December 30, 2020.

Eligible COVID related expenses are no longer being incurred and we are now required to formally withdraw from the FEMA COVID Expense reimbursement program.

This withdrawal has no impact on future requests for FEMA disaster assistance funding.

**Procurement Method:** N/A

**Fiscal Information:** N/A

**Department Head Approval:** Jan Smith

**Attorney Review:** N/A



# Florida Division of Emergency Management

## **NOTIFICATION OF WITHDRAWAL OF REQUEST FOR PUBLIC ASSISTANCE (RPA)** **FEMA- 4486 -DR-PA**

Applicant Name: City of Dunnellon County: Marion

PA ID Number (FIPS): 083-18675-000

Please withdraw our Request for Public Assistance for the above Presidential Declaration for the following reason  
(Please check one):

NO ELIGIBLE DAMAGE, (including Debris Removal/Emergency Protective Measures)

DAMAGE IS LESS THAN \$3,300.00

JUSTIFICATION OF WITHDRAWAL (please explain)

COVID related expenses incurred are less than \$3,300

\*If you received Public Assistance (PA) grant funds for this event, you are obligated to return funds prior to the withdrawal of the RPA.

I understand this action will have no impact on obtaining federal assistance for future disaster events.

William P. White

Authorized Representative

Mayor

Title

Signature

July 11, 2022

Date