

Agenda
City of Dunnellon
Historic Preservation Board
20750 River Drive, Dunnellon, FL 34431
Tuesday, August 9, 2022 at 5:30 p.m.

PLEASE TURN CELL PHONES OFF

<https://dunnellon.zoom.us/j/81936082615?pwd=NldtZU5ZWng0TGVMKZUYvUHJ0Y3Q3Zz09>

Meeting ID: 819 3608 2615

Dunnellon Historic Preservation Board meeting will be held on August 9, 2022, at 5:30 p.m. at Dunnellon City Hall.

PUBLIC COMMENT

Anyone who wishes to provide public comment will be able to do so by participating in the Historic Preservation Board meeting in person, or via Zoom "AUDIO ONLY" platform and/or telephone, by speaking during the public comment portion of the meeting when recognized per the instructions below or by submitting written comments, evidence and/or written testimony in advance of the meeting via email to the Community Development Planning Assistant at kwyen@dunnellon.org. Members of the public who would like to participate are encouraged to register in advance by Noon, Tuesday, August 9th.

For the convenience of our citizens and the public, we livestream Historic Preservation Board meetings on Zoom and YouTube. If the livestream is interrupted or compromised due to technical or other issues, the meeting may continue as normal and will not be paused or postponed. If you wish to ensure your ability to access the meeting to provide public comment, please attend the meeting in person.

Instructions on How to Listen and/or Participate in the Meeting: [Meeting Instructions](#).

One or more City Council members may be in attendance at this meeting and may speak.

Call to Order

Pledge of Allegiance

Roll Call

Proof of Publication: The agenda was posted on the City's website and City Hall bulletin board on August 2, 2022.

1. Public Comment

2. Meeting Minutes For Approval

July 12, 2022 Minutes

Documents:

[20220712_MINUTES_FINAL.PDF](#)

3. Approval Of Grant Reimbursement

Approval of Grant Reimbursement HPB2022-04, Woman's Club of Dunnellon

Location: 11756 Cedar St.

Requesting: Facade Improvement Grant Fund reimbursement for exterior cleanup services

Documents:

[SUMMARY FORM.PDF](#)

4. New Business
5. Old Business
6. City Council Meeting Updates
7. Reports And Updates
 - Chairman
 - Members
 - Staff
8. Adjournment

Any person requiring a special accommodation at this meeting or hearing because of a disability or physical impairment should contact the City Clerk at (352) 465-8500 at least 48 hours prior to the proceeding.

If a person desires to appeal any decision with respect to any matter considered at the above meeting or hearing, he or she will need a record of the proceeding. For such purpose, he or she may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based. The City is not responsible for any mechanical failure of recording equipment.

Minutes
City of Dunnellon
Historic Preservation Board
Tuesday, July 12, 2022 at 5:30 p.m.

<https://dunnellon.zoom.us/j/85793289545?pwd=N29xSml6SGZRK1Z6RE55MitlRnRIUT09>

Meeting ID: 857 9328 9545

Chairman Kiefer called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

Roll Call

Members Present:

Scott Kiefer, Chair

Wil Martins, Vice-Chair

Viola Soffe, Member

Jane Keele, Member

Dane Myers, Member

Marty Moughan, 1st Alternate - Absent

Staff Present:

Georgina Cid, Community Development Manager

Kelly Wyen, Recording Secretary - Absent

Michelle Leonard, Assistant City Clerk

Proof of Publication:

The agenda was posted on the City's website and City Hall bulletin board on July 05, 2022.

1. Public Comment

There was none.

2. Meeting Minutes for Approval

June 14, 2022

Chairman Kiefer called for a motion to approve. Vice-Chair Martins moved to approve the June 14, 2022 minutes and Member Keele seconded the motion. A vote was taken and the motion passed 5-0.

3. Approval of Grant Reimbursement HPBG2022-01, Leslie Babington

Applicant(s): Leslie Babington

Location: 20521 Park Avenue

Requesting: Façade Improvement Grant Fund reimbursement for fence, front door and landscaping for \$4,659.91.

Ms. Cid provided the reason for the request and the progress history. She presented photos of the completed work.

Board Comments & Questions:

There was no further discussion.

Chairman Kiefer called for a motion to approve. Vice-Chair Martins moved to approve the issuance of the requested grant fund reimbursement for a fence, front door and landscaping. Member Myers seconded the motion. A vote was taken and the motion passed 5-0.

4. Approval of Grant Reimbursement HPBG2022-07, Nicola Champ (Illusions Of U)

Applicant(s): Nicola Champ

Location: 20693 and 20731 Powell Road

Requesting: Façade Improvement Grant Fund reimbursement for \$5,000 for white seamless gutters and new landscaping.

Ms. Cid provided the reason for the request and the progress history. She presented photos of the completed work.

Board Comments & Questions:

Chairman Kiefer clarified applicant was requesting full amount of \$5,000.

Chairman Kiefer called for a motion to approve. Vice-Chair Martins moved to approve the issuance of the requested grant fund reimbursement for white seamless gutters and new landscaping. Member Myers seconded the motion. A vote was taken and the motion passed 5-0.

5. Approval of Grant Reimbursement HPBG2022-08, Nancy Benouaich

Applicant(s): Nancy Benouaich

Location: 11876 Cedar Street (Chalker Historical House)

Requesting: Façade Improvement Grant Fund reimbursement for \$5,000 for door painting of the contributing building exterior and landscaping.

Ms. Cid provided the reason for the request and the progress history. She presented photos of the completed work.

Applicant Presentation:

Ms. Benouaich attended but deferred from comments.

Board Comments & Questions:

The board noted they were pleased with the improvements.

Chairman Kiefer called for a motion to approve. Vice-Chair Martins moved to approve the issuance of the requested grant fund reimbursement for door painting of the contributing building exterior and new landscaping. Member Myers seconded the motion. A vote was taken and the motion passed 5-0.

6. New Business

There was none.

7. Old Business

Ms. Cid provided an update regarding the Wayfinding Signage RFP, which is due July 14th. She stated she is working with the City Attorney on legal details regarding Main Street and she would be attending the Main Street Convention at the end of the month. Chairman Kiefer asked about the street lighting. Ms. Cid responded she is in the process of obtaining quotes. She stated it appears it will be under the \$35,000 threshold and will not require an RFP. She added she would need to speak with the business owners to discuss authorization to remove electric lighting and install solar.

8. City Council Meeting Updates

There was none.

9. Reports And Updates

There was none.

10. Adjournment

Chairman Kiefer called for a motion to adjourn at 5:40 p.m. Member Myers motioned to adjourn and Vice-Chair Martins seconded the motion. A vote was taken and the motion passed 5-0.

Penned Signature of
Scott Kiefer, Chairman

Penned Signature of
Georgina Cid, Community Development Manager

**City of Dunnellon
Historic Preservation Board
Agenda Summary Form**

Meeting Date: August 2, 2022

Responsible Dept.: Community Development

Board Action: Approve Expenses for Reimbursement

Subject: Application Number HPB2022-04 Historic Preservation Board Grant
\$5,000.00 - Invoice Reimbursement.

Request for Approval Summary Explanation & Background:

Requesting \$5,000.00 grant funds to be reimbursed as per prior approval for trimming and removal of trees, new gravel on driveway, removal of old wood and rock from property, and removal and installation of new plants in front of building (to be planted in the Fall). The total cost for work was \$5,700.00. The overage was paid by The Woman's Club.

*The complete application package will be emailed to all board members and is available electronically to the public upon request to (352) 465-8500 x1010. For printed copies, please contact the Clerk's office, (352) 465-8500, press 1. Applicable per page fees will apply.