

Agenda
City of Dunnellon
Community Redevelopment Agency Meeting
20750 River Drive, Dunnellon, FL 34431
February 8, 2021
5:00 p.m.
Join Zoom

<https://dunnellon.zoom.us/j/94383853454?pwd=eHQ4dHV4ZFJzd3dtWXNoNzVPazJ3UT09>

Meeting ID: 943 8385 3454

Dunnellon City Council CRA meeting will be held on February 8, 2021, 5:00 p.m. at Dunnellon City Hall with Social Distancing Modifications.

Anyone attending the meeting will be required to wear a mask/face covering. All attendees will be subject to screening to include a temperature check.

Public Comment

Anyone who wishes to provide public comment will be able to do so by participating in the City Council meeting in person, or via the Zoom "**AUDIO ONLY**" platform and/or telephone, by speaking during public comment portions of the meeting when recognized per the instructions below or by submitting written comments, evidence and/or written testimony in advance of the meeting via email to the City Clerk at mroberts@dunnellon.org.

Members of the public who would like to participate are encouraged to register in advance by Noon on Monday February 8th. Please see instructions below on how to register.

Public input on non-agenda items will be heard at the beginning of the meeting. A three (3) minute time limit will be strictly administered.

Instructions on How to Listen and/or Participate in the Meeting

Attachment: [Meeting Instructions \(PDF\)](#)

Call to Order

Pledge of Allegiance

Opening Prayer/Moment of Silence (suggested time limit: 1 minute. Mayor to request if any invitee is present to open with prayer; if no invitee is present, Mayor will ask if a Dunnellon citizen will volunteer. If no volunteers, a moment of silence will be offered. If a citizen outside of Dunnellon requests to open with prayer, (s)he may so if no invitees/citizens volunteer.)

Roll Call

Proof of Publication - Posted on City's website and City Hall bulletin board on Wednesday, February 3, 2021.

Consent Agenda

Accept public comment on consent agenda items prior to making a motion

(Note: Motion to approve items on the consent agenda is a motion to approve the recommended actions.)

1. CRA Board Meeting Minutes (To Be Added)

November 9, 2020 CRA Meeting

Consent Agenda Approval

PROPOSED MOTION: I move the consent agenda be approved as presented.

Regular Agenda

2. FY2020-2021 First Quarter TIFD Community Redevelopment Agency Budget Update

Accept Public Comments

Documents:

[CRA 1st Q Presentation.pdf](#)

3. Public Comments

4. Adjourn

PROPOSED MOTION: I move the CRA meeting be adjourned.

ANY PERSON REQUIRING A SPECIAL ACCOMMODATION AT THIS HEARING BECAUSE OF A DISABILITY OR PHYSICAL IMPAIRMENT SHOULD CONTACT THE CITY CLERK AT (352) 465-8500 AT LEAST 48 HOURS PRIOR TO THE PROCEEDING. IF A PERSON DESIRES TO APPEAL ANY DECISION WITH RESPECT TO ANY MATTER CONSIDERED AT THE ABOVE MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY IS NOT RESPONSIBLE FOR ANY MECHANICAL FAILURE OF RECORDING EQUIPMENT.

**CITY OF DUNNELLON
COUNCIL
AGENDA SUMMARY FORM**

Meeting Date: February 8, 2021

Review by City Attorney:

Responsible Dept.: Finance

Council Action:

Department Head Approval: Jan Smith

Date of Action:

Subject: FY2020-2021 First Quarter TIFD (CRA) Budget Update

Request for Approval Summary Explanation & Background: Attached are the FY2020-2021 First quarter results. The following documents are provided.

- Budget vs Actuals period ending December 31, 2020
- TIFD (CRA) Spending Schedule period ending December 31, 2020
- Cash/Equity Balances as of December 31, 2020

Fiscal Information: N/A

Procurement Method: N/A

Purchase Requisition#: N/A

Recommended Action:

Initiated by: JS

CITY OF DUNNELLON
2020-2021 YEAR TO DATE SUMMARY
December 25% COMPLETE

		TAX INCREMENT FINANCING DISTRICT (CRA)					
	UNAUDITED	FY 20-21	FY 20-21	FY 20-21	FY 20-21	Projected vs	
	FY 19-20	REVISED/ AMENDED	YEAR TO DATE	% OF BUDGET	PROJECTED	Budget	
	ACTUAL	BUDGET	ACTUAL	COLLECTED		(Under)/Over	Variance From Budget at Year End
						Budget)	
95	REVENUES						
96	Taxes	275,700	309,176	299,169	96.8%	299,169	(10,007) Decrease due to final certified property values less than anticipated
97	Grants	-	-	-	0.0%	-	-
98	Miscellaneous	888	841	154	18.3%	784	(57)
99	Other Sources/ Uses	-	431,883	-	0.0%	431,883	-
100							
101	Total TIFD Revenues	<u>276,587</u>	<u>741,900</u>	<u>299,322</u>	<u>40.3%</u>	<u>731,836</u>	(10,064)
102							
103							
		UNAUDITED	FY 20-21	FY 20-21	FY 20-21	Projected vs	
		FY 19-20	REVISED/ AMENDED	YEAR TO DATE	% OF BUDGET	Budget	
		ACTUAL	BUDGET	ACTUAL	COLLECTED	(Under)/Over	Variance From Budget at Year End
						Budget)	
104	EXPENDITURES						
105	Personnel	13,574	41,614	4,620	11.1%	41,614	-
106	Operations	5,608	66,639	3,145	4.7%	66,616	(23)
107	Capital	49,623	563,257	2,693	0.5%	563,257	-
108	Grants	2,880	70,390	-	0.0%	70,390	-
109	Other Sources/Uses	-	-	-	0.0%	-	-
110							
111	Total TIFD Expenditures	<u>71,684</u>	<u>741,900</u>	<u>10,458</u>	<u>1.4%</u>	<u>741,877</u>	(23)
112	Surplus/(Deficit)	204,903				(10,041)	

UNAUDITED

FY 2016-17 FY 2017-18 FY 2018-19 FY 2019-20 FY 2020-21

	FY 2016-17		FY 2017-18		FY 2018-19		FY 2019-20		FY 2020-21		
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Projected
1 Beginning Fund Balance -October 1	158,860		566,814		550,070		703,118		880,258	897,565	
2 Current Year Revenue	190,925		175,464		196,972		276,318		310,017	299,322	
Transfer from TIFD Reserve											
3											
Transfer In-125 Pk donations from GF (Funds will be transferred when project begins construction)					0		0		24,107	0	
4 Total Available Fund Balance	669,725		742,278		747,042		979,436		1,214,382	1,196,887	-
5											
6											
7 Fund Balance (RESERVES) Budgeted for:	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Projected
8 Personnel	21,660	23,093	29,320	31,034	30,184	16,244	16,147	7,549	41,614	4,620	41,614
9 Operating	36,084	19,344	36,104	15,226	40,948	7,084	42,047	5,418	66,639	3,145	66,639
10 Grants-CRA	51,569	0	50,000	3,600	60,000	0	76,990	2,880	70,390	0	70,390
11 Blue Run Pk Restrooms	30,000	18,000	12,000	0	12,000	0	12,000	0	12,000	0	12,000
12 125 Trailhead Re-design	23,400	0	23,400	0	50,190	0	47,757	0	47,507	0	47,507
13 City Welcome Signs - Three	20,000	300	20,000	18,269	0	15,079					
14 W Penn Streetscape-PH I			30,000	8,257			21,743	15,898			
15 W Penn Streetscape-PH II									50,000	1,050	50,000
16 Ernie Mills Beautification Project									10,000		10,000
17 Entrance Signs-Historic Distrct									25,000		25,000
18 Parking Lots/Enhancements - Ernie Mills					202,922	2,833	361,446	10,590	393,750	1,643	393,750
19 Parking Lots/Enhancements - Short Tower Wy						2,684					
20 Parking Enhancements (Meters/Kiosks)-Project Terminated			50,000								
21 Wayfinding Signage-EC-10									25,000		25,000
22											
23 Total Appropriations	182,713	60,737	250,824	76,386	396,244	43,924	578,130	42,335	741,900	10,458	741,900
24											
25											
RESERVES:											
26											
27 Fund Balance Available To Be Obligated To Projects (Line 4 minus Line 17)					(396,244)		(578,130)		472,482		
29 Recommended Projects:											
30 Park Improvements-Ernie Mills	12,087		12,087		12,087		-		-		
31 Parking Enhancements	200,000		150,000		-		-		-		
32 FDOT Multi-Modal Grant-Reserve (Max Contr. \$350,000)	50,000	153,760	153,760	203,760	253,760	253,760	303,760	303,760	303,760	303,760	303,760
33 Landscaping	10,000		10,000				-		-		
34 Benches	10,000		10,000				-		-		
35 Lighting	10,000		10,000				-		-		
36 Streetscape PH II (Bulb-outs, intersection upgrades 41/484, gateway infrastructure, stamped brick concrete)					95,213		(881,890)				
37 Reserve-Historic Board (for Grants)-Reserve combined with CRA unrestricted at FYE 2019	4,000	17,000	4,000	18,000	23,000	20,000					
38 Property Acquisition and/or Development of Public Parking (i.e. CRA Public Parking at new Police Facility)									168,722		

Legend
Green = 1st year of obligation
Blue = 2nd year of obligation
Red = 3rd year of obligation and beyond
Orange = Completed projects

CASH RESERVES

		UNAUDITED BALANCE 10/1/2019	BALANCE 11/30/2020	BALANCE 12/31/2020	NET CHANGE FROM PRIOR PERIOD	NET CHANGE FROM START OF YEAR
TIFD EQUITY						
02000-15179	HISTORIC BLDG REDEVELOPMENT	21,000.00	-	-	0.00	(21,000.00)
02000-15183	TIFD EQUITY	433,903.25	729,574.61	893,126.52	163,551.91	459,223.27
02000-15183 A1731	TIFD EQUITY-BIKE PATH	253,760.00	303,760.00	303,760.00	0.00	50,000.00
TIFD EQUITY		708,663.25	1,033,334.61	1,196,886.52	163,551.91	488,223.27