

Agenda
City of Dunnellon
Historic Preservation Board
20750 River Drive, Dunnellon, FL 34431
Tuesday, February 9, 2021 at 5:30 p.m.

PLEASE TURN CELL PHONES OFF

[https://dunnellon.zoom.us/j/97439853947?
pwd=ejkxTUJZSHhMOEtXQ1JuNVZ0aGgxdz09](https://dunnellon.zoom.us/j/97439853947?pwd=ejkxTUJZSHhMOEtXQ1JuNVZ0aGgxdz09)

Meeting ID: 97439853947

Dunnellon Historic Preservation Board meeting will be held on February 9, 2021 at 5:30 p.m. at Dunnellon City Hall with Social Distancing Modifications. Anyone attending the meeting will be required to wear a mask/face covering.

PUBLIC COMMENT

Anyone who wishes to provide public comment will be able to do so by participating in the Historic Preservation Board meeting in person, or via Zoom "AUDIO ONLY" platform and/or telephone, by speaking during the public comment portion of the meeting when recognized per the instructions below or by submitting written comments, evidence and/or written testimony in advance of the meeting via email to the Recording Secretary at tmalmberg@dunnellon.org. Members of the public who would like to participate are encouraged to register in advance by Noon, Tuesday, February 9th.

Instructions on How to Listen and/or Participate in the Meeting: [Meeting Instructions HPB](#).

One or more City Council members may attend this meeting and may speak.

Call to Order

Pledge of Allegiance

Roll Call

Proof of Publication: The agenda was posted on City's website and City Hall bulletin board on February 2, 2021.

1. Introduction & Welcome

- Matt Leibfried, Community Development Manager, Emergency Hire

2. Meeting Minutes For Approval October 13, 2020

Documents:

[20201013.PDF](#)

3. City Council Meeting Updates - Staff

4. Historic District Enhancement Plan DEO Technical Assistance Grant - Staff

Documents:

[ASF TAC GRANT HISTORIC DISTRICT ENHANCEMENT JOINT WORKSHOP.PDF](#)

5. Public Comment

6. Adjournment

Any person requiring a special accommodation at this meeting or hearing because of a disability or physical impairment should contact the City Clerk at (352) 465-8500 at least 48 hours prior to the proceeding.

If a person desires to appeal any decision with respect to any matter considered at the above meeting or hearing, he or she will need a record of the proceeding. For such purpose, he or she may need to ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which the appeal is to be based. The city is not responsible for any mechanical failure of recording equipment.

**Minutes
City of Dunnellon
Historic Preservation Board
Tuesday, October 13, 2020 at 5:30 p.m.**

Vice-Chair Soffe called the meeting to order at 5:34 P.M. and led the Pledge of Allegiance.

Roll Call

Members Present:

Viola Soffe, Jane Keele, Scott Kiefer, Marty Moughan

Members Absent:

Dane Myers, James Burchett

Staff Present:

Lonnie Smith, Teresa Malmberg

Proof of Publication: The agenda was posted on City's website October 6, 2020, and City Hall bulletin board on Wednesday, October 7, 2020.

1. Meeting Minutes for July 14, 2020

Scott Kiefer made a motion to approve the minutes of the July 14, 2020 meeting as submitted. Jane Keele seconded. The motion passed by unanimous vote, 4-0.

2. City Council Meeting Updates

Lonnie Smith reported the parking lots for Ernie Mills Park and Short Tower Way are in the approval process, and the elections are coming up.

3. Historic Preservation

Contributing Structures – Members discussed several suggestions for the recommended criteria chart to break down requirements, including by type of construction, type or style of home, or by decade of construction. Mr. Kiefer offered to take a look at the various options for a potential solution. He will bring to the next meeting for further review.

Banners – Mr. Smith reported he is working with the printing company to finalize proofs prior to committing to the order.

4. Public Comment – none.

5. Adjournment: Marty Moughan made a motion to adjourn the meeting at 6:40 p.m. Jane Keele seconded. The motion passed by unanimous vote, 4-0.

Respectfully submitted,

Dane Myers
Chairman

Teresa Malmberg
Recording Secretary

City of Dunnellon
Agenda Summary Form

Meeting Date: Workshop February 3, 2021

1. Responsible Department: Community Development
2. Presenter: T. Malmberg
3. Recommended Action: Schedule Joint Workshop

Subject: Joint Workshop Historic District Enhancement Plan – City Council, Planning Commission, and the Historic Preservation Board.

Request for Approval Summary Explanation & Background: The City was awarded a grant from the Department of Economic Opportunity that will allow for the creation of a Historic District Enhancement Plan and continued planning efforts for a mixed-use Village Center that would act as a catalyst for further public and private investment in our Historic District. Additionally, the grant will allow for an evaluation of potential locations where a public-private partnership could be implemented to develop a maritime oriented urban district with multimodal connections to other points of interest.

The joint workshop is for the purpose of having Kenneth Metcalf, AICP, grant consultant, present Deliverable 1 documents and obtain the public, Council, Planning Commission and Historic Preservation Board input. Mr. Metcalf is available March 17, 2021. Staff recommends Council consider scheduling the workshop on March 17, 2021, at 3:00 p.m. Mr. Metcalf estimates two hours will be needed. Authorize staff to advertise and send out flyers encouraging public participation.

Procurement Method: N/A

Fiscal Information: N/A

Department Staff Approval: *tam*

City Administrator Approval:

Attorney Review: N/A