

Agenda
City of Dunnellon
Planning Commission
Tuesday, March 15, 2022, 5:30 p.m.
Join Zoom

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pwd=RU4yakZTVU5jOWZkNnM5ZU9WYkZ6UT09](https://dunnellon.zoom.us/j/87634355506?pwd=RU4yakZTVU5jOWZkNnM5ZU9WYkZ6UT09)
Webinar ID: 876 3435 5506

Public Comment

Anyone who wishes to provide public comment will be able to do so by participating in the Planning Commission meeting in person, or via the Zoom "AUDIO ONLY" platform and/or telephone, by speaking during public comment portions of the meeting when recognized per the instructions below or by submitting written comments, evidence and/or written testimony in advance of the meeting via email to the Community Development Manager at gcid@dunnellon.org

Members of the public who would like to participate are encouraged to register in advance by Noon on Tuesday, March 15, 2022. Please see instructions below on how to register.

A three (3) minute time limit will be administered during public comment.

Instructions on How to Listen and/or Participate in the Meeting

Attachment: [Meeting Instructions PC](#)

One or more City Council members may attend this meeting and may speak.

Call to Order

Pledge of Allegiance

Roll Call

Proof of Publication: The Agenda was posted on City's website and City Hall bulletin board on Wednesday, March 9, 2022.

Public Comment:

1. Approval Of Minutes
Regular Meeting January 18, 2022

Documents:

[January 18, 2022 Minutes.pdf](#)

2. Discussion - Review Of Adopted Strategic Plan Ordinance #ORD2004-08
Review of Strategic Plan Vision, Mission and Value Statements

3. Reports & Updates:

- o Chairwoman D'Arville
- o Commissioners
- o Staff

4. Public Comment:

5. Adjournment:

Any Person Requiring a Special Accommodation at This Hearing Because of a Disability or Physical Impairment Should Contact the City Clerk at (352) 465-8500 at Least 48 Hours Prior to the Proceeding. If a Person Desires to Appeal Any Decision with Respect to Any Matter Considered at the Above Meeting or Hearing, He or She Will Need a Record of the Proceeding, and for Such Purpose, He or She May Need to Ensure That a Verbatim Record of the Proceedings Is Made, Which Includes the Testimony and Evidence Upon Which the Appeal Is to Be Based. The City Is Not Responsible for Any Mechanical Failure of Recording Equipment.

**Minutes
City of Dunnellon
Planning Commission
January 18, 2022, 5:30 p.m.**

Zoom

<https://dunnellon.zoom.us/j/87084744547?pwd=Z0JuTGhkb2d6d3UyNUVielR6VHRGUT09>

Webinar ID: 870 8474 4547

Chairwoman D'Arville called the meeting to order at 5:36 p.m. and led the Pledge of Allegiance

Roll Call

Members Present:

Brenda D'Arville, Chairwoman
John Pierpont, Commissioner
Dusty Walters, Commissioner
Kathy Dunn, Commissioner - ABSENT
Mary Ann Hilton, Commissioner – Arrived 5:38
Lisa Sheffield, 1st Alternate – Arrived 5:40

Members Absent:

None

Staff Present:

Georgina Cid, Community Development
Patrick Brackins, Assistant City Attorney - ABSENT
Michelle Leonard, Assistant City Clerk
Bill White, Mayor – ABSENT
Louise Kenny - Councilwoman

Proof of Publication

The agenda was posted on City's website and City Hall bulletin board on Tuesday, January 11, 2022.

1. Approval Of Minutes

November 16, 2021 - Regular Meeting

Chairwoman D'Arville stated Commissioner Hilton elected to not vote on the minutes.

Commissioner Pierpont motioned to approve the November 16, 2021 minutes. Commissioner Walters seconded the motion. A vote was taken and the motion passed 3-0. (Commissioners Hilton and Sheffield had not arrived yet).

2. Re-Appointments Of Members To The Planning Commission:

Ms. Cid reviewed the reappointments approved by the City Council.

3. Election Of Chair And Vice-Chair:

Chairwoman D'Arville stated the election of Chair and Vice-Chair occur annually. Commissioner Pierpont nominated Mrs. D'Arville to continue as Chair and Commissioner Hilton seconded.

A vote was taken and the nomination passed 4-0. (Commissioner Sheffield had not arrived yet)

Chairwoman D'Arville explained to Commissioner Pierpont there was past discussion of nominating him as Vice-Chair. He expressed an issue with commitment due to his travel schedule. Commissioner Dunn was nominated for Vice-Chair by Commissioner Hilton and Commissioner Walters seconded.

A vote was taken and the nomination passed 5-0.

4. Presentation By Mike New, City Manager - City Of Newberry, Florida:

Commissioner Pierpont shared he has known Mr. New for some time and he is always part of the team. Mr. New stated he shared with Mr. Pierpont where the City of Newberry was in their visioning. He said he was looking forward to sharing with the City of Dunnellon why they got started with visioning in the first place and how they approached their visioning process. He provided a PowerPoint presentation which outlined the community, its projections of growth and new development. He discussed legislative processes as he sees them. Mr. New also reviewed the phases of the visioning process as conducted by UCF Institute of Government. The last part of his presentation touched on several projects which came from the visioning project and he discussed how they were presented to his Commission and public once the visioning practices were put into place.

Chairwoman D'Arville commented Attorney Brackins has stated a visioning statement is important and she asked if their attorney had made any comments while they were going thru their visioning process. Mr. New stated they often got caught up in the 1% chance something could go wrong, but they did not get hung up in the legalities of it all.

Alternate Sheffield commented she appreciates the outside perspective. Mr. New said he and his wife love quaint small towns and we have it in abundance here.

Commissioner Pierpont asked Mr. New to elaborate on the economic development they've invested in within Newberry. Mr. New stated they conducted a planning process and their Commission and community said they want Newberry to be a recreational mecca. He provided an assortment of recreational activities the City of Newberry has developed.

5. Reports & Updates:

- Chair - Chairwoman D'Arville asked if a special workshop had been scheduled to discuss the location of a new police facility. Ms. Leonard stated there was a special workshop scheduled, but she was uncertain of the topic at this time. Chairwoman D'Arville asked her to share the topic information with the Commission when it was available, especially if it pertains to the police facility.
- Commissioners – Commissioner Pierpont asked if there was any thought of gathering recommendations from others for a solution to the police facility. Ms. Cid said there have been many recommendations, but there just hasn't been a decision. Chairwoman D'Arville stated she presented a planning guide to Council and staff. She said she explained to Council her thought is since they have gone through the exploratory phase, it is time to go through the planning process. She said the staff was authorized to proceed regarding the agreement with a realtor, but there was an out clause if they changed their mind about selling the property. She continued to advise the Commission of other ideas which had been presented, such as adding to City Hall.

Each Commissioner offered their thanks to Commissioner Pierpont for bringing Mr. New to speak to them regarding the visioning process.

- Staff – Ms. Cid said she is in the process of trying to hire a new Planning Assistant.

6. Public Comment:

There were no public comments.

7. Adjournment:

A motion to adjourn was made by Commissioner Hilton and seconded by Commissioner Walters. There being no further comments, Chairwoman D'Arville gavelled down and adjourned the meeting at 7:19 p.m.

Penned Signature of
Brenda D'Arville
Chairwoman

Penned Signature of
Georgina Cid
Community Development Manager