

Agenda
City of Dunnellon
City Council Meeting
August 9, 2021 5:30 P.M.

Join Zoom

<https://dunnellon.zoom.us/j/88263890057?pwd=ZTNsWFh2bFgrUHJKTW9DNDQwSXk0QT09>

Webinar ID: 882 6389 0057

Dunnellon City Council meeting will be held on August 9, 2021, 5:30 p.m. at Dunnellon City Hall

Public Comment: Anyone who wishes to provide public comment will be able to do so by participating in the City Council meeting in person, or via the Zoom **"AUDIO ONLY"** platform and/or telephone, by speaking during public comment portions of the meeting when recognized per the instructions below or by submitting written comments, evidence and/or written testimony in advance of the meeting via email to the City Clerk at mroberts@dunnellon.org.

Members of the public who would like to participate are encouraged to register in advance by Noon on Monday, August 9th. Please see instructions below on how to register.

Public input on non-agenda items will be heard at the beginning of the meeting. A three (3) minute time limit will be strictly administered.

Instructions on How to Listen and/or Participate in the Meeting

Attachment: [Meeting Instructions \(PDF\)](#)

Call to Order

Pledge of Allegiance

Opening Prayer/Moment of Silence (suggested time limit: 1 minute)

Mayor to request if any invitee is present to open with prayer; if no invitee is present, Mayor will ask if a Dunnellon citizen will volunteer. If no volunteers, a moment of silence will be offered. If a citizen outside of Dunnellon requests to open with prayer, (s)he may do so if no invitees/citizens volunteer.)

Roll Call

Proof of Publication - Posted on the City's website and City Hall bulletin board on Thursday, August 5, 2021.

Council's Comments Regarding Agenda

Public Comments on non-agenda items - 3 minute time limit

Consent Agenda

Accept public comment on consent agenda items prior to making a motion

(Note: Motion to approve items on the consent agenda is a motion to approve the

recommended actions.)

1. City Council Minutes

June 9, 2021 Council Workshop

June 9, 2021 Special Council Workshop

June 14, 2021 Council Meeting

Documents:

[June 9 2021 Special Workshop Minutes.pdf](#)

[June 9 2021 Workshop Minutes.pdf](#)

2. Accept Termination Of Agreement #96-30 With Florida Wildlife Commission (FWC)

Documents:

[City of Dunnellon MOA - Termination Letter.pdf](#)

3. Approve Proclamation #PRO2021-07 Constitution Week

Documents:

[PRO2021-07 Constitution Week.pdf](#)

4. Approve Proclamation #PRO2021-08 Dunnellon Little League Senior All-Stars

Documents:

[PRO2021-08 Dunnellon Little League.pdf](#)

5. Authorize The Ocala/Marion County CEP To Utilize The City Council Chambers To Facilitate The Dunnellon FastTrac Program In Partnership With The Dunnellon Chamber & Business Association Finding That The Same Promotes Paramount Public Purpose By Supporting The General Business Community And Enhancing The Health, Safety And Welfare Of Dunnellon Citizens

6. Approve Proclamation #PRO2021-09 Special Recognition

7. Appoint Wilton Martins To 1st Alternate, Historic Preservation Board, To Fulfill The Existing Vacancy, Term To Be Effective August 10, 2021 - August 10, 2024

Documents:

[Staff Report of Appointment to Historic Preservation Board 1st Alternate Wilton Martins.pdf](#)

8. Authorize Staff To Proceed With RFP For Professional Recruitment Services

Consent Agenda Approval

PROPOSED MOTION: I move the consent agenda be approved as presented.

9. Legislative Update - Joe Harding, State Representative House District 22

10. Present Proclamation #PRO2021-08 Dunnellon Little League Senior All-Stars

Documents:

[PRO2021-08 Dunnellon Little League.pdf](#)

11. Present Proclamation #PRO2021-09 Special Recognition

12. Present Proclamation #PRO2021-07 Constitution Week, To Rainbow River Chapter, National Society Of The American Revolution

Documents:

[PRO2021-07 Constitution Week.pdf](#)

13. Presentation To Council - Billy Breitzke

14. Presentation Councilwoman Cabbage And Chris Russell, Vesta Modular

15. Discussion - Mayor White - Police Building

16. FY 2020-2021 3rd Quarter General Fund Budget Update

Documents:

[GF 3rd Quarter Budget Update Agenda Packet ADA.pdf](#)

17. Council Liaison Reports And Comments

18. Department Head Comments

19. City Attorney's Report

20. Adjourn

Proposed Motion: I move the City Council meeting be adjourned.

Meeting Schedule:

August 18, 2021 Council Budget Workshop

September 8, 2021 Regular Council Workshop

September 13, 2021 Regular Council Meeting

September 13, 2021 First Public Hearing to Adopt Tentative FY 2021-22 Budget

September 27, 2021 Second and Final Hearing to Adopt FY 2021-22 Budget

ANY PERSON REQUIRING A SPECIAL ACCOMMODATION AT THIS HEARING BECAUSE OF A DISABILITY OR PHYSICAL IMPAIRMENT SHOULD CONTACT THE CITY CLERK AT (352) 465-8500 AT LEAST 48 HOURS PRIOR TO THE PROCEEDING. IF A PERSON DESIRES TO APPEAL ANY DECISION WITH RESPECT TO ANY MATTER CONSIDERED AT THE ABOVE MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE CITY IS NOT RESPONSIBLE FOR ANY MECHANICAL FAILURE OF RECORDING EQUIPMENT.

City of Dunnellon
Special City Council Workshop

<https://dunnellon.zoom.us/j/96854936369?pwd=OHd2VGs2SWdlTmxhcDhsUjRjZ2k1Zz09>

Webinar ID: 968 5493 6369

Date: June 09, 2021
Time: 3:30 p.m.
Place: City Hall
20750 River Dr., Dunnellon, FL34431

Dunnellon Special City Council workshop held on June 09, 2021 at Dunnellon City Hall with Social Distancing Modifications.

Anyone attending the workshops may be required to wear a mask/face covering. All attendees may be subject to screening to include a temperature check.

Public Comment

Anyone who wished to provide public comment was able to do so by participating in the City Council meeting in person, or via the Zoom "AUDIO ONLY" platform and/or telephone, by speaking during public comment portions of the meeting when recognized or by submitting written comments, evidence and/or written testimony in advance of the meeting via email to the City Clerk at mroberts@dunnellon.org

Members of the public who would like to participate were encouraged to register in advance by Noon on Wednesday, June 9th.

Call to Order and Pledge of Allegiance:

Mayor White called the meeting to order at approximately 3:34 p.m. and led the Council in the Pledge of Allegiance. He asked if any invitee or volunteer present would like to open with prayer. No one came forward so he called for a moment of silence.

Roll Call

The following members answered present at roll call:

Bill White, Mayor, Seat 1
Louise Kenny, Councilwoman, Seat 2
Anita Williams, Councilwoman, Seat 3
Valerie Hanchar, Vice-Mayor, Seat 4
Jan Cubbage, Councilwoman, Seat 5

Staff Present

Mandy Roberts, City Clerk
Jan Smith, Finance Department
Troy Slattery, Public Works Department
Julie Danowski, Clerk's Department
Michelle Leonard, Assistant City Clerk

Teresa Malmberg, Community Development
Ken Metcalf, AICP, Stearns Weaver Miller Weissler Alhadeff & Sitterson, P.A.

Legal Counsel
Absent

Proof of Publication

Ms. Roberts announced for the record the agenda for this meeting was posted on the City's website and City Hall bulletin board on Wednesday, June 02, 2021.

Mayor White covered meeting etiquette with the public and with Council.

Agenda Item Number 1 – Historic District Enhancement Plan Technical Assistance Grant Review With Kenneth Metcalf, AICP, Stearns Weaver Miller Weissler Alhadeff & Sitterson, P.A.

- Village Center Concept
- US 41 Redevelopment Strategy
- Historic District Connection to Water Oriented District (River View)
- Historic District Enhancements (streetscape, wayfinding signs, lighting, etc.)

Mr. Metcalf provided the background and history of how this plan began and has progressed. He discussed walkability and keys to pedestrian friendly streets along with photo examples of other towns. He discussed the need to incentivize businesses along U.S. 41 to be open to development along the corridor. He provided progression images of redesigning the corridor, depicting what it could look like after development.

Mr. Metcalf discussed the city owned property options and said the current City Hall would be the best option for a village center. He discussed other physical improvements for the rest of the Historic District. He said FDOT has proven willing to work with municipalities to make street improvements, and he showed various designs for a mixed-use building on the City Hall property. He discussed parking and various options for adding additional parking throughout the area. He talked about the necessity and options for re-locating the boat ramp and trailer parking. Mr. Metcalf also discussed the boardwalk concept located along the Withlacoochee River and why he felt businesses and residences would be in support of this idea.

Mr. Metcalf covered affordable options for streetscape, sidewalks, wayfinding signs, benches, bike racks and lighting. He finished by discussing various funding sources and said this is a conceptual plan funded by a DEO Technical Assistance Grant. He said it is up to the City Council to decide what parts of the plan they would like to focus on and when to begin implementation.

Agenda Item Number 2 – Public Comments

Jeff Bushca, on behalf of Dunnellon Chamber of Commerce, asked where Mr. Metcalf would rank the uniqueness of Dunnellon in comparison to others he has worked with. He feels Dunnellon is very unique and we should play it up. Mr. Metcalf replied it is fairly unique and has a highly under-utilized asset; not every historic community is sitting right next to a river like this.

Juliane Mendonca, 11894 E. Blue Cove Dr., said she is disappointed in the lack of involvement of the residents and businesses and is concerned that Dunnellon is relying on expensive consultants rather than its' citizens to determine the vision of the city. She said she feels the presented plan is an unacceptable vision and inappropriate, as the U.S. 41 corridor should not be the focus. Ms. Mendonca left the meeting before Mr. Metcalf could respond, but he reminded everyone that the plan was funded by a grant and it is important to have a professional plan as developers or any stakeholders need to have something to review for guidance. He respectfully disagreed with comments regarding U.S. 41 and feels it is a critical element as it too is a part of the Historic District.

Brenda D'Arville, 11661 Camp Dr., asked if there was ever a discussion of a community center as opposed to a village center. Mr. Metcalf said it was ultimately up to the City and negotiations with a potential developer could incorporate such a space.

Council Comments:

Councilwoman Cabbage said the U.S. 41 commercial stretch is a necessity for the residents who frequent those businesses for day to day life and it is not practical to wipe it out. She asked why the area along E. Pennsylvania was not addressed during the plan research and said she felt the bingo hall would be a better location for the village center. Mr. Metcalf agreed stating E. Pennsylvania wasn't part of the plan as it is not a part of the Historic District. He also agreed those businesses are necessary, but they are not ideal in a Historic District. Mayor White added there is a definite boundary of where the Historic District is and the boundary does not include the east side of Pennsylvania Avenue.

Vice-Mayor Hanchar thanked Mr. Metcalf for his work on the conceptual plan but stated she is not interested in the concept of changing the City Hall and boat ramp location. She stated she could not see the feasibility of some of the ideas, but could definitely see where pavers, cross walk changes and signage would enhance the area. She said she would like to see investors or developers enhance features we already have.

Councilwoman Kenny said the scale and feasibility is more than we can financially handle. She said there is a lot of public interest in enhancement, but she doesn't think that includes two story buildings. She said the uniqueness of the city and the natural beauty is where we need to focus our attention and she would have liked to see more signage and colors to enhance artistic unity.

Councilwoman Williams agreed that the boat ramp shouldn't be moved and felt Mrs. D'Arville made a good point about the community center.

Mayor White thanked Mr. Metcalf for the work he put into the plan and asked what happens after the finished product is presented and how it works if we don't want to implement the plan in its entirety. He asked if the City would have to apply for a grant or hire someone to assist in writing one. He asked how much extra money would be required to help the City write and file such a grant.

Mr. Metcalf concluded by saying a key feature of the plan is to generate tax capital for the city, which is why redevelopment of U.S. 41 is essential. He explained this is where the tax capital would be generated, and the City could utilize that money to do the other historic development and improvements. He said grants are competitive and the state normally selects about 25% of those submitted and they don't typically fund the same community twice in a row. Mr. Metcalf said his firm is paid by the grants and suggested the City may want to consider hiring a part time employee to write other grants. He said the state doesn't evaluate the current plan, but will be interested in the City's plan when application is made for the next grant.

Scott Kiefer, 9075 N. Cedar Cove Rd., said people are not coming to meetings because they work. He said he is an owner in the Historic District who received no survey as a homeowner; only the renters received it and he felt they could care less. He said he would like the board to consider a rezone of the Historic District and felt the city owned church property might be a good choice for a community center.

The meeting was adjourned at approximately 5:21 p.m.

Attest:

Amanda Roberts, CMC
City Clerk

William P. White, Mayor

City of Dunnellon City Council Workshop

<https://dunnellon.zoom.us/j/97021249488?pwd=MHI1dnBETGpWbVdPS3pVUXArZEJJQT09>

Webinar ID: 970 2124 9488

Date: June 09, 2021

Time: 5:30 p.m.

Place: City Hall, 20750 River Dr., Dunnellon, FL34431

Public Comment

Anyone who wished to provide public comment was able to do so by participating in the City Council meeting in person, via the Zoom "AUDIO ONLY" platform and/or telephone, by speaking during public comment portions of the meeting when recognized, or by submitting written comments, evidence and/or written testimony in advance of the meeting via email to the City Clerk at mroberts@dunnellon.org

Members of the public who were interested in participating were encouraged to register in advance by Noon on Wednesday, June 09, 2021.

Call to Order and Pledge of Allegiance:

Mayor White called the meeting to order at approximately 5:38 p.m. and led the Council in the Pledge of Allegiance. He asked if any invitee or volunteer present would like to open with a prayer. Pastor Tom Welch provided the invocation.

Roll Call

The following members answered present at roll call:

Bill White, Mayor, Seat 1

Louise Kenny, Councilwoman, Seat 2

Anita Williams, Councilwoman, Seat 3

Valerie Hanchar, Vice-Mayor, Seat 4

Jan Cubbage, Councilwoman, Seat 5

Staff Present

Mandy Roberts, City Clerk

Jan Smith, Finance Department

Chief Mike McQuaig, Police Department

Troy Slattery, Public Works Manager

Julie Danowski, Records Clerk

Lt. Shane Yox, Police Department

Michelle Leonard, Assistant City Clerk

Legal Counsel

Andrew Hand,

Shepard, Smith, Kohlmyer & Hand, P.A.

Proof of Publication

Ms. Roberts announced for the record the agenda for this meeting was posted on the City's website and City Hall bulletin board on Wednesday, June 02, 2021.

Welcome from Mayor White and housekeeping announcements.

Agenda Item No. 1 – Public Comments

Juliane Mendonca, 11894 E. Blue Cove Dr., offered her thanks to Troy Slattery and the Public Services team. She said they were attentive and promptly took care of issues reported in Blue Cove.

Lorenzo Monduy, 20077 SW 110th St., said he is a local composter. He said he feels composting could help the city and lead to other regenerative practices establishing Dunnellon as a leader in the industry. He said there are grants available to help. Mr. Slattery said he connected Mr. Monduy with Paul Marraffino with hope they could work together to find those grants. Mayor White asked Mr. Monduy to send the Council more information.

Agenda Item No. 2 – Dunnellon Chamber & Business Association Report

Joanne Black, President of the Dunnellon Chamber & Business Association, said the Chamber volunteers will begin painting the Chamber office with paint and supplies donated by Bio-Clean and Ace Hardware. She said the Chamber applied for a grant to help with painting the exterior and signage. Ms. Black said Southern Pallet will be catering the June mixer and it will be held at Holy Faith Episcopal Church on June 22nd at 5:30 p.m. She said along with a variety of events over the next few months, they are bringing back the Dunnellon Duck Race on September 25th and the Christmas Parade will be held on December 4th.

Ms. Black announced Julie Mancini will step down from her position as Executive Director to pursue personal endeavors. She said the board voted for Jeff Buchko to succeed her. She thanked the Council for being a part of the Chamber for so many years.

Agenda Item No. 3 – Board Reports

Brenda D'Arville, Planning Commission Chairwoman, said the Planning Commission Board is working on the City's comprehensive plan. She reported a member will be retiring soon creating another vacancy, and they are now in need of two alternates.

Ms. Roberts said there is a need for a Pension Board member and a Historic Preservation Board member. The Planning Commission and Pension Board require their members to be City residents, but Historic Preservation Board does not.

Agenda Item No. 4 – Citizen Involvement, Juliane Mendonca

Ms. Mendonca said she is following up on an email she sent Monday, May 3rd to Council. She would like Council thoughts regarding the involvement of residents in the hiring of vacant positions. Her group, "Protect Our Neighborhoods" (PON), is interested in more City

involvement and they believe some of their members have the skills and experience to be of assistance in this area. She also believes this was the process for the City in the past, and PON would like to bring it back.

Vice-Mayor Hanchar said she does not remember citizens ever being involved in this aspect of City business and feels it would complicate the process by adding another layer to it.

Councilwoman Cabbage asked Attorney Hand to comment about the feasibility of Ms. Mendonca's suggestion. Attorney Hand said if Council would like to create a process for it they can as long as it doesn't violate the Sunshine Law.

Agenda Item No. 5 – Dunnellon Little League, Walter Green

Mr. Green said the little league field situation has not improved since he was Mayor and now that the City is in a better financial position, he feels it should help more.

Mr. Slattery said he obtained a quote of \$14,550 from Midstate Electric in April. He said at that time the City agreed to donate \$5,000 to the Little League. He said the volunteers tried to raise the rest, but have only managed to obtain \$3,000 to \$4,000. Mr. Slattery said they are asking the City to contribute the other \$10,000 needed. Mrs. Smith said there is funding available which would cover the expense. There was consensus to add this to the regular meeting agenda.

Agenda Item No. 6 – Rainbow Springs Art Group Update, Susan Jones

Ms. Jones said they are trying to make Dunnellon a place where artists can thrive. She said they have three local residents who are in the May and June issues of Ocala Style magazine and two of their artists are featured in vignettes of public broadcasting.

Ms. Jones said they are anxious to obtain access to the storage shed. She said the bannister is installed and they are hopeful the painting of the building is still in the budget. She said they are also hoping the paving of Cedar Street will be completed in time for the March festival.

Ms. Jones said public art adds enormous value to a community identity. She said it needs to be visible and accessible to everyone. She used the painted horses throughout Ocala as an example. She proposes starting with adding artwork to the street corner where the Rainbow Springs Art Group is located.

Agenda Item No. 7 – Volunteer Program Discussion

Ms. Roberts said the City of Ocala's volunteer program was shared with her and seemed to fit Dunnellon's needs. She said all volunteers will be required to sign a waiver and in addition, if they are working with children, a background check would be conducted at the City's expense. She said if they are operating major equipment, then a drug test would be required. Ms. Roberts said volunteer applications would be kept on file and Mr. Slattery said all events will be scheduled ahead of time to allow people time to submit an application. Chief McQuaig, said a

local background check could be done at no cost through the Dunnellon Police Department to be sure there are no sexual predators volunteering. There was Council discussion about the high school volunteer applications and some questions were adjusted to make it more suitable to the youth. The Council agreed to add this to the regular meeting agenda.

Agenda Item No. 8 – Blue Run Park Discussion

• Weekend Traffic Issues, Vice-Mayor Hanchar

Vice-Mayor Hanchar said she saw the busses backing up onto Pennsylvania Ave. over the weekend. Chief McQuaig said it was addressed and it is the County staff's responsibility to make sure they keep traffic moving efficiently. Chief McQuaig also said it was the first big weekend with new employees and they were working on the system. Mr. Couillard spoke on behalf of the County and confirmed they are in constant communication with the shuttle business.

• Park Rules, Mayor White

Mayor White said according to the Management Plan, there are things the City should have already completed which need to be addressed. He read from the interlocal agreement and explained the City and the County's responsibilities for the park. He then read from the 2008 Management Plan which states the City of Dunnellon, Marion County and the Office of Greenways and Trails were to coordinate a smooth operation of the park, but the City of Dunnellon owns it and has primary management responsibility. Mayor White said a committee was supposed to be formed and an ordinance spelling out the rules and regulations was supposed to be created within one year of the purchase, but neither of these directives had been completed to date. Mayor White said Blue Run Park is designated as an integral part of the statewide trail system and is going to be much more than just a tuber take out. He asked Council to consider fulfilling the Management Plan obligations.

Council discussion followed regarding; park signage, obtaining the County's input on the ordinance, the need for a Community Development Manager to help with the ordinance, Attorney Hand's recommendation to review the 2017 plan audit, Mr. Couillard's suggestion to form the advisory committee, a suggestion of a lottery system or pass for entrance to the river and thoughts of alleviating future congestion.

Agenda Item No. 9 – City Beach Weather Pavilion, Troy Slattery

Mr. Slattery presented a conceptual drawing and a revised quote for the pavilion. He said there was an increase of approximately \$1,500, but the new quote added a 2 year labor warranty. Councilwoman Williams noted the beach attendant was sitting under an umbrella upon her recent visit. Discussion followed regarding the building that is going to be installed and the reason for the delays. There was consensus to add this to the consent agenda.

**Agenda Item No. 10 – Florida Wildlife Commission – Boat Ramp Agreement,
Mayor White**

Mayor White read portions of the agreement details between the State of Florida and the City of Dunnellon. He said even though we own the property and must maintain all aspects of it, the control belongs to the State. He said the agreement does not allow the City to restrict access or charge fees. He also said if the City does not attempt to make any changes now, the contract will renew for another 25 years.

Council discussed whether to talk to the State about altering the contract or terminating the agreement altogether. . They also discussed the number of cars and boats parked there throughout the week and how much revenue might be made if they could put user fees in place. Attorney Hand said there are a number of things to discuss with the State, including gaining an understanding of their position. He also explained if there is a delay in changing the contract due to negotiations and it renews, it doesn't mean it cannot be amended later. Mayor White asked Attorney Hand to reach out to the State. Attorney Hand agreed but stated a member of Council and staff should be on the call. There was consensus to have staff contact Florida Fish and Wildlife and set up a conference call.

Agenda Item No. 11 – Agreement #AGR2021-16, Justice Assistance Grant Program For Police Department Equipment

Mrs. Smith said the County has awarded funds through this grant program and they are distributed throughout all the municipalities in Marion County. Mrs. Smith is seeking approval for Mayor White to sign the acceptance letter allowing the Dunnellon Police Department to receive \$5,132 in grant funds. There was consensus to place this on the meeting consent agenda.

Agenda Item No. 12 – Agreement #AGR2021-06, Kimley-Horn IPO #93 Grant Preparation And Writing Services For The Dunnellon Heights Infrastructure Design And Construction, Jan Smith

Mrs. Smith said this agreement is for grant writing services to pave the Dunnellon Heights subdivision. She said this is a Community Development Block Grant (CDBG) and the fee would be \$15,000. Mrs. Smith said she feels the fee is reasonable due to the volume of work that goes into the application preparation. She said the amount required to pave 4.5 miles of roadway would be 6.5 million dollars, with no City match. Mr. Slattery asked Council for support because grants of this size do not come along often. There was consensus to add this to the meeting consent agenda.

Agenda Item No. 13 – Agreement #AGR2021-05, Kimley-Horn IPO #92 Grant Preparation And Writing Services For The Dunnellon Police Station, Jan Smith

Ms. Smith said this is also a CDBG grant program and falls under critical facility hardening. This program is estimated to be open between the middle of June to September, which gives the City time to gather better budget information. She said the funds if awarded would fully rehabilitate the former Souls Harbor Church for the Police Department with no City match required. She said this grant is also \$15,000 to prepare and the funds would come from the City's unrestricted general fund.

Council discussion included; the cost involved in retrofitting the building, where the prior financial estimates came from, a grant Ken Odom mentioned at a previous meeting the City should apply for to harden City Hall, whether or not Mr. Odom would assist with writing that grant, whether or not the grant application would be accepted based on the usage of funds, unreceived estimates for the cost of retrofitting both the church and the current police station and the need to make a decision about the church property. There was consensus to add this to the regular agenda.

Agenda Item No. 14 – RFQ2021-01 Architectural Services For Dunnellon Police Department

Ms. Roberts said the Partin Architecture proposal is \$39,000 which includes drawing the plans and providing the cost to retrofit the Souls Harbor Church. Council discussion included the need for a new building, the current building having limited space and the need to know what the FEMA grant would cost before it can be discussed further. There was consensus to add this item to the regular meeting agenda.

Walk On – AGR2021-19

Chief McQuaig said this Walk-On is regarding the annual Memorandum of Understanding (MOU) with the Florida Department of Children and Families. He said it simply requires signatures allowing the Police Department to enter into the agreement. There was consensus to add this item to the meeting consent agenda.

Agenda Item No. 15 – Council Comments

Mr. Slattery said he recalls Ken Metcalf making a statement during his presentation about his filing an application for a DEO Technical Assistance grant. He said he recalled Mr. Metcalf saying they don't typically give two of those to the same city in the same year and because we just applied for another DEO grant there might be a conflict. Mr. Slattery said he will find out more before the Monday meeting.

Vice-Mayor Hanchar said she will not be able to attend the July 12th meeting and asked her fellow Council for approval to attend remotely to participate in the vote for the certification of the City's taxable value. Attorney Hand said the AG's (Attorney General) opinion is, if it is due to extenuating circumstance or illness, then a Council member would be allowed to do this. However, it is only an AG opinion and it ultimately is up to Council. There was consensus to add this to the meeting consent agenda.

Mayor White gave a brief update on several topics. First, he said he is planning to go to Tallahassee Friday to speak to the Florida Forever Panel regarding Nine Island Cove. He then presented a series of photos including; people standing at Blue Run Park in the rain, trail markers going in at Blue Run Park, US41 excavation where the bike trail will pass under the road, City beach picnic area (and said three picnic tables were not enough) and the ball field's playground equipment which had caught fire and part of it was destroyed. Finally, he suggested an open house for the former Souls Harbor Church so residents can see it.

Agenda Item No. 16 – City Clerk Comments

Ms. Roberts asked Mrs. Smith to distribute the budget calendar and asked Council to let her know if there were any conflicts with the meetings as scheduled.

Agenda Item No. 17 – City Attorney Comments

Attorney Hand read the Planning Commission qualification rules for new members. He said a minimum of three members and one alternate shall be a resident of the City. He said non-resident owners must have owned property or a business within the City for 3 years prior to being eligible for the appointment. He also said he has been keeping track of House Bill 403, and the governor has not signed it yet.

Agenda Item No. 18 – Public Comments

Dave Porter, 11835 E. Blue Cove Dr., said he would like to see an ad hoc committee put together to give the Council something to review regarding Blue Run Park. He said tonight Council established a need for an ordinance and a need to control the flow of people on the river. Mayor White said it is ok for Mr. Porter to put together his own committee.

Tom Welch, PO Box 143, said he liked the community center suggestion as currently we have nothing. He commented without the solid information, which the \$39,000 would provide, the Council cannot make an educated decision about the former Souls Harbor Church. He said if the information received from the architect is unacceptable, the City could sell the building and get its money back.

Juliane Mendonca, 11894 E. Blue Cove Dr., suggested shorter more frequent meetings.

The meeting was adjourned at approximately 9:20 p.m.

Attest:

Penned Signature of
Amanda Roberts, CMC
City Clerk

Penned Signature of
William P. White, Mayor



**Florida Fish
and Wildlife
Conservation
Commission**

July 26, 2021

Commissioners
Rodney Barreto
Chairman
Coral Gables

Michael W. Sole
Vice Chairman
Tequesta

Steven Hudson
Fort Lauderdale

Gary Lester
Oxford

Gary Nicklaus
Jupiter

Sonya Rood
St. Augustine

Robert A. Spottswood
Key West

Office of the
Executive Director

Eric Sutton
Executive Director

Thomas H. Eason, Ph.D.
Assistant Executive Director

Jennifer Fitzwater
Chief of Staff

Division of Law
Enforcement

Colonel Roger Young
Director

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Hearing/speech-impaired:
(800) 955-8771 (T)
(800) 955-8770 (V)

MyFWC.com

The Honorable William P. White, Mayor
City of Dunnellon
Dunnellon City Hall
20750 River Drive
Dunnellon, Florida 34431

RE: Florida Game and Fresh Water Fish Commission Cooperator Agreement
Number 64 (City Agreement #96-30)

Dear Mayor White:

On October 14, 1996, the Florida Game and Fresh Water Fish Commission, the predecessor agency of the Fish and Wildlife Conservation Commission (Commission), entered into a Cooperator Agreement with the City of Dunnellon for the enhancement of public recreational boating opportunities at the Dunnellon Boat Ramp on the Withlacoochee River. This agreement has a term of twenty-five (25) years and will be automatically renewed for subsequent twenty-five (25) year periods provided both parties are adhering to the terms of the Agreement.

On July 21, 2021, the Commission was notified that the Dunnellon City Council, at their July 14th meeting, voted to pursue termination of the Agreement. Therefore, based on the City of Dunnellon's request, and pursuant to Part III, Section 6 of the Agreement, the Commission hereby gives notice that the Cooperator Agreement for the Dunnellon Boat Ramp on the Withlacoochee River is terminated. All obligations of the parties will cease, and the Project Site shall revert to the exclusive control of the City of Dunnellon sixty (60) days from the date of this notice.

Sincerely,

Laura Briggs, FCCM
Boating Access Coordinator
Boating and Waterways Section

LB/tw



PROCLAMATION #PRO2021~07

CONSTITUTION WEEK

WHEREAS: The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS: September 17, 2021, marks the two hundred and thirty-fourth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS: The Rainbow River Chapter, National Society of the American Revolution is locally sponsoring Constitution Week,

NOW, THEREFORE be it proclaimed the City Council of the City of Dunnellon, Florida does hereby recognize the week of September 17 through 23 as

CONSTITUTION WEEK

AND ask our citizens to reaffirm the ideals the Framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

PASSED AND PROCLAIMED this 9th day of August 2021.

DUNNELLON CITY COUNCIL

William P. White, Mayor

Valerie Hanchar, Vice-Mayor

C. Anita Williams, Councilwoman

ATTEST:

Jan Cabbage, Councilwoman

Amanda L. Roberts, CMC, City Clerk

Louise Kenny, Councilwoman



PROCLAMATION #PRO2021-08
DUNNELLON LITTLE LEAGUE SENIOR ALL-STARS
STATE OF FLORIDA FINALISTS

WHEREAS, founded in 1939 by Carl Stotz, Little League has instilled leadership, character, courage and loyalty in all that participate, including the nearly 1.5 million adult volunteers. Little League can be found in more than 80 countries worldwide with more than 2.4 million children participating each year. Little League has celebrated many milestones due to the dedication of its players, parents and volunteers.

WHEREAS, the mission of the Dunnellon Little League is to promote, develop, supervise and voluntarily assist the interest of those who want to participate in Little League Baseball. Through proper guidance and exemplary leadership, our goal is to assist youth in developing the qualities of citizenship, discipline, teamwork and physical well-being. Our goal is to provide a safe, fun, wholesome combination of recreation and competition to players whose ages are 4-16 through regular season play among local teams.

WHEREAS, under the leadership of Dunnellon League President Adam Parker and Coach Dub Fredieu, the Dunnellon Senior League was created of 10 Junior Varsity players ranging in age from 14 – 16 years old who gained an opportunity to play in the Section 7 Tournament.

WHEREAS, on June 27, 2021, the Dunnellon Senior League won the Section 7 Tournament becoming the All-Star Champions advancing to the State Tournament with an opportunity to play for the State Championship.

WHEREAS, on July 11, 2021, the Senior All Stars traveled to the State Championship Tournament and finished the 2021 season with a final ranking of Runner-Up for the State of Florida.

WHEREAS, these young men that came together accomplished this great honor through determination, attitude and effort. These traits were displayed throughout the season and proved to be the attributes that brought this team to the State of Florida Championship Tournament.

WHEREAS, the Dunnellon City Council would like to sincerely thank each of the players for their unwavering discipline, devotion and determination; and the coaches for their faithful leadership in this community. You have our genuine reverence and most heartfelt congratulations.

NOW, THEREFORE, be it proclaimed that the Dunnellon City Council recognizes the week of August 9, 2021 through August 13, 2021 as **Dunnellon Little League Week** and encourages the entire community to show their support and appreciation to this baseball team for bringing pride, respect and an honorable piece of fame to our community.

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**City of Dunnellon,
Florida City Council
Agenda Summary
Form Item No. —**

Meeting Date: August 4, 2021

1. Responsible Department: Community Development
2. Prepared by: Teresa Malmberg
3. Recommended Action: Consideration of Application for Appointment

Subject: Historic Preservation Board Application for Membership

Request for Approval Summary Explanation & Background:

Historic Preservation Board Membership:

1. City board member application received 7/8/2021 from Mr. Wilton Martins, 9685 SW 105th Street, Ocala, Florida. Mr. Martins reports as available for meetings at 5:30 p.m., and not available for meetings that occur earlier in the day.

Application Summary: Mr. Wilton states, “I have a background running a successful automotive sales and service business for over 30 years. Also buying selling and managing my personal real estate portfolio.” No knowledge and experience in technical codes such as design professional, contractor or building industry representative. Majored in electronics and enjoy reading wiring diagrams but also designed and built my own home and other projects as an owner-builder. Background in personal business growth, understand when logical decisions need to be made to maximize growth and profit. Does not currently serve on any other boards or groups, is a registered voter, does not hold public office, is not employed by the city, owns property in the city limits for a month located 11852 N Williams Street, development process. Mr. Martins notes that he can bring new ideas for preserving and drawing new business ideas to the historic district. Mr. Martins is willing to take an online course on ethics and Sunshine Law.

- Upon consideration and successful motion to approved, appoint Wilton Martins to 1st Alternate to fulfill the existing vacancy, term to be effective August 9, 2021 – August 9, 2024.

Procurement Method: N/A Fiscal Information: N/A Prepared by: **Teresa Malmberg**

City Clerk Approved for Publication: Attorney Review: **No**



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**CITY OF DUNNELLON
COUNCIL
AGENDA SUMMARY FORM**

Meeting Date: August 9, 2021

Review by City Attorney:

Responsible Dept.: Finance

Council Action:

Department Head Approval: Jan Smith

Date of Action:

Subject: FY2020-2021 Third Quarter General Fund Budget Update

Request for Approval Summary Explanation & Background: Attached are the FY2020-2021 Third quarter results. The following documents are provided.

- Budget vs Actuals period ending June 30, 2021
- Reserve Balances as of June 30, 2021

Fiscal Information: N/A

Procurement Method: N/A

Purchase Requisition#: N/A

Recommended Action:

Initiated by: JS

CITY OF DUNNELLON
2020-2021 YEAR TO DATE SUMMARY
JUNE 75% COMPLETE

GENERAL FUND

	FY 19-20	FY 20-21	FY 20-21	FY 20-21	FY 20-21	Projected vs	
	ACTUAL	REVISED/ AMENDED BUDGET	YEAR TO DATE ACTUAL	% OF BUDGET COLLECTED	PROJECTED	Budget	(Under)/Over
REVENUES						Budget)	Variance From Budget at Year End
1 Taxes	1,945,014	1,739,701	1,605,407	92.3%	1,926,036	186,335	Increase due to voter approve continuation of 1% Discretionary Sales Surtax in December 2020 not budgeted
2 Licenses & Permits	109,789	152,445	147,087	96.5%	178,107	25,662	Increase in anticipated building permit revenue as a result of commercial and new home construction.
3 Special Assessment	1	-	1	0.0%	1	1	
4 Impact Fees	-	-	3,780	0.0%	3,780	3,780	First year of implementation
5 Intergovernmental	134	100	251	250.7%	276	176	
6 Federal Grants	623,107	88,600	86,019	97.1%	86,019	(2,581)	Decrease due to FDLE grants carried forward to current year completed in prior fiscal year.
7 State Grants	293,835	35,000	-	0.0%	35,000	-	
8 State Shared	225,692	224,040	170,690	76.2%	224,040	-	
9 Local Grants	3,712	3,000	-	0.0%	2,000	(1,000)	Decrease due to reduction in allowable program award amount
10 Charges For Services	8,588	9,284	6,054	65.2%	8,225	(1,059)	Cemetery Fee (Open/Close and Deed Preparation) collection less than anticipated
11 Public Safety	3,105	4,500	3,302	73.4%	4,427	(73)	
12 Sanitation	241,571	244,738	124,405	50.8%	244,738	-	
13 Transportation	16,520	17,555	-	0.0%	17,555	-	
14 Culture/Recreation	8,968	10,000	4,894	48.9%	10,044	44	
15 Fines & Forfeitures	7,445	11,548	7,330	63.5%	10,217	(1,331)	Based on citations issued and collected
Miscellaneous	166,445	108,977	81,615	74.9%	125,012	16,035	Increase of \$14,008 in anticipated cemetery lot sales and cemetery reserve transfer. \$2,000 donation to the Police Trust account for Cops for Kids
16 Contribution From Water and Sewer	-	-	-	0.0%	-	-	
18 Other Sources/Uses	53,539	1,311,262	8,411	0.6%	350,873	(960,389)	Reduction due to projects carried forward to FY2021-2022
19							
20 Total GF Revenues	3,707,464	3,960,750	2,249,247	56.8%	3,226,349	(734,401)	
21							
22							
23							

CITY OF DUNNELLON
2020-2021 YEAR TO DATE SUMMARY
JUNE 75% COMPLETE

24
25

	FY 19-20	FY 20-21 REVISED/ AMENDED	FY 20-21 YEAR TO DATE	FY 20-21 % OF BUDGET COLLECTED	FY 20-21 PROJECTED	Projected vs Budget (Under)/Over Budget)	Variance From Budget at Year End
EXPENDITURES	ACTUAL	BUDGET	ACTUAL				
City Council	220,058	287,205	165,321	57.6%	288,912	1,707	Increase primarily due to use of Zoom platform for Council meetings
Executive	137,153	144,780	113,962	78.7%	125,617	(19,163)	Decrease due to vacant position
City Clerk	246,367	242,997	195,924	80.6%	277,290	34,293	Increase primarily due to City Clerk salary increase and added position of Assistant City Clerk
Legal Counsel	117,700	63,100	66,261	105.0%	82,036	16,431	Increase primarily due to legal service associated with Comprehensive Planning items
Comprehensive Planning & Development	116,047	151,426	72,265	47.7%	144,186	(7,240)	Decrease primarily due to position vacancy
Information Technology	30,988	36,786	23,949	65.1%	25,048	(11,738)	Decrease primarily due to position vacancy
Finance	138,778	134,140	85,393	63.7%	138,656	4,516	Increase due to PT Finance Clerk moved to Full-time as a result of increased responsibilities
Buildings Repair/Maintenance	34,580	82,840	25,895	31.3%	48,693	(34,147)	Contractual and janitorial expenses less than anticipated
Garage	10,202	13,061	7,733	59.2%	12,799	(263)	
Police	805,177	1,242,691	922,559	74.2%	903,034	(339,657)	Decrease due to capital items carried forward to FY2021-2022
Fire/Rescue	27,294	7,300	4,979	68.2%	6,477	(823)	
Animal Control	4,452	5,026	2,400	47.7%	5,026	-	
Building Inspector	94,472	111,920	56,139	50.2%	105,159	(6,761)	Decrease primarily due to position vacancy
Sanitation	1,301,705	179,520	113,334	63.1%	179,520	-	
Cemetery	15,722	31,660	19,767	62.4%	31,312	(348)	
Roads and Streets	248,221	1,129,530	223,897	19.8%	488,733	(640,797)	Decrease due to capital items carried forward to FY2021-2022
Mosquito Control	0	1,517	427	28.2%	1,162	(355)	
Parks and Recreation	48,098	82,298	33,985	41.3%	76,835	(5,463)	Decrease primarily due to operating expenses less than anticipated
Police Trust Expense	1,383	-	1,642	0.0%	1,642	1,642	Expenses associated with giving back to the community during Thanksgiving and Christmas holidays
Other Sources/Uses	-	12,953	-	0.0%	12,953	-	
Total GF Expenditures	3,598,397	3,960,750	2,135,831	53.9%	2,955,090	(1,005,660)	Decrease primarily due to capital expenses carried forward to FY2021-2022
Surplus/(Deficit)	109,067				271,259		Primarily due to voter approved continuation of 1% sales tax

CASH RESERVES

		BALANCE 10/1/2020	BALANCE 5/31/2021	BALANCE 6/30/2021	NET CHANGE FROM PRIOR PERIOD	NET CHANGE FROM START OF YEAR
1	GF EQUITIES					
2	02000-15135 GAS TAX EQUITY ACCT-5TH CENT	1,066,671.90	926,624.64	931,274.51	4,649.87	(135,397.39)
3	02000-15136-PD IMPACT FEE EQUITY	-	3,780.00	3,780.00	0.00	3,780.00
4	02000-15138 TREE FUND EQUITY	1,597.62	1,597.62	1,597.62	0.00	0.00
5	02000-15160 GAS TAX EQUITY ACCT-6TH CENT	72,250.59	72,250.59	72,250.59	0.00	0.00
6	02000-15162 CEMETERY EQUITY ACCT	59,878.00	73,152.22	73,889.50	737.28	14,011.50
7	02000-15171 PD TRUST EQUITY	676.20	1,135.01	1,135.05	0.04	458.85
8	02000-15172 PD FORFEITURE EQUITY	2,067.45	2,068.26	2,068.34	0.08	0.89
9	02000-15173 GF UNRESTRICTED	796,661.63	1,318,931.29	1,225,645.79	(93,285.50)	428,984.16
10	02000-15173-BAL GF UNRESTRICTED	-	0.00	0.00	0.00	0.00
11	02000-15175 GF CAPITAL INFRASTRUCTURE EQUITY	2,105,187.00	1,808,014.50	1,808,014.50	0.00	(297,172.50)
12	02000-15177 POLICE AUTOMATION EQU.	24,947.43	24,947.43	24,947.43	0.00	0.00
13	02000-15185 DESIGNATED CAP REP EQY	117,590.13	128,067.24	128,067.24	0.00	10,477.11
14	02000-15186 GAS TAX CAP REPLACE EQY	69,355.54	69,355.54	69,355.54	0.00	0.00
15	02000-15187 POLICE EDUCATION EQUITY	4,760.59	4,760.59	4,760.59	0.00	0.00
16	02000-15188 INFRASTRUCTURE EQUITY	12,683.88	12,683.88	12,683.88	0.00	0.00
17	(Capital Items Only)(Roads & Streets)					
18	02000-15188 T2017 1% Local Infrasturcture Surtax	362,807.53	504,688.54	526,526.18	21,837.64	163,718.65
19	02000-15191 EMERGENCY RESERVE EQUITY	662,692.72	664,583.41	664,781.58	198.17	2,088.86
20	02000-15199 GF DEBT SVC RESERVE (FUND 140)	43,749.92	72,916.56	43,749.89	(29,166.67)	(0.03)
21	GF EQUITIES	5,403,578.13	5,689,557.32	5,594,528.23	(95,029.09)	190,950.10
22						
23	DEBT SERVICE	2,143,750.00	2,056,250.00	2,012,500.00	43,750.00	(131,250.00)
24	\$175,000 ANNUALLY					
25	MATURITY 12/31/32					