

**Minutes
City of Dunnellon
Historic Preservation Board
Tuesday, March 14, 2023 at 5:30 p.m.**

<https://dunnellon.zoom.us/j/86987007142?pwd=QWFwU2VtRXBjakU2ZFZES1pzNldRdz09>
Meeting ID: 869 8700 7142

Chairman Kiefer called the meeting to order at 5:34 p.m. and led the Pledge of Allegiance.

Roll Call

Members:

Scott Kiefer, Chairman
Wil Martins, Member
Viola Soffe, Member
Jane Keele, Member
Dane Myers, Member

Staff:

Mandy Odom, City Clerk

Proof of Publication:

The agenda was posted on the city's website and City Hall bulletin board on March 7, 2023.

1. Approval Of Grant Reimbursement HPBG2023-05

Applicant: Rick Dunn
Location: 11871 Illinois St.

Requesting: Façade Improvement Grant Fund reimbursement of \$4,742 for the installation of an irrigation system, new landscaping for the front yard and a decorative fence for the side yards for the non-contributing structure at 11871 Illinois Street.

Chairman Kiefer called for a motion to approve. Member Soffe motioned to approve the requested grant fund reimbursement for an irrigation system, new landscaping, and a decorative fence. Member Keele seconded the motion. A vote was taken and the motion passed 5-0.

2. Approval Of Grant Reimbursement HPBG2023-04

Applicant: Brad Czarnecki
Location: 20575 Walnut Street

Requesting: Façade Improvement Grant Fund reimbursement of \$5,000 for front porch replacement of the contributing main home at 20575 Walnut Street.

Chairman Kiefer called for a motion to approve. Member Myers motioned to approve the requested grant fund reimbursement for a front porch. Member Soffe seconded the motion. A vote was taken and the motion passed 5-0.

3. Application for Grant Funds HPBG2023-10

Applicant(s): Practical Behavior Solutions, LLC (Adrienne Ellers)
Location: 11808 N. Ohio St.

Requesting: Façade Improvement Grant Fund reimbursement of \$5,000 Grant funds for exterior preparation and painting.

Chairman Kiefer said the grant is for residential structures (according to the grant guide). The item was postponed until clarification is received regarding eligibility for a commercial property in a residentially zoned area to qualify for grant funds.

Chairman Kiefer called for a motion to approve. Member Keele motioned to postpone review of this request for grant funding until a later date after clarification of eligibility is received. Vice-Chair Martins seconded the motion. A vote was taken and the motion passed 5-0.

4. Discussion – Revisions To Façade Improvement Grant Policy And Process

Item postponed until April meeting to allow opportunity for Mrs. Odom and Mrs. Wyen to discuss changes and develop a final document outlining changes.

Mrs. Odom asked the board if anyone cannot access their city email. Vice-Chair Martins, Member Soffe, and Member Myers cannot access their city emails. Mrs. Odom showed the board how to access the city email. Mrs. Wyen will provide paper instructions at the April meeting. Mrs. Odom clarified that non-ADA compliant backup documents are emailed to the boards one week prior to the meeting.

5. Reports And Updates


None

6. Public Comment

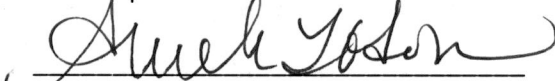
None

7. Adjournment

Chairman Kiefer called for a motion to adjourn at 5:58 p.m. Member Myers motioned to adjourn. Member Keele seconded the motion. A vote was taken and the motion passed 5-0.



Penned Signature of
Scott Kiefer, Chairman



Penned Signature of
Mandy Odom, City Clerk