



# City of Dunnellon

20750 River Drive  
Dunnellon, FL 34431

## Absence Request

### Absence Information

|                  |  |
|------------------|--|
| Member Name(s):  |  |
| Commission/Board |  |
| Chairperson      |  |

Type of Absence Requested:

- Sick                       Vacation                       Bereavement                       Military  
 Jury Duty                       Schedule Conflict                       Other

|                         |  |     |  |
|-------------------------|--|-----|--|
| Dates of Absence: From: |  | To: |  |
|-------------------------|--|-----|--|

Reason(s) for Absence:

**PLEASE BE ADVISED THAT DUNNELLON CITY ORDINANCE 2007-15, SECTION 2-171(d) STATES AS FOLLOWS:**  
*If any member fails to attend three consecutive regularly scheduled meetings without cause and without approval of the chair, the seat occupied by such member shall automatically be deemed vacant. Within thirty (30) days of such vacancy, the Board, Committee, or Commission shall certify the vacancy to the City Council.*

|                      |       |
|----------------------|-------|
| Member Signature(s): | Date: |
|                      |       |
|                      |       |

FOR ADDITIONAL SIGNATURES PLEASE ATTACH A SEPARATE SHEET

### Board Approval/Denial

|  |               |
|--|---------------|
| <input type="checkbox"/> Approved by Chair | Meeting Date: |
| <input type="checkbox"/> Denied by Chair   | Meeting Date: |

Comments:

|                        |      |
|------------------------|------|
| Chairperson Signature: | Date |
|------------------------|------|

Chairperson Printed Name: