

## RESOLUTION 02-1

### **A RESOLUTION ESTABLISHING A PROCESS FOR OBTAINING GRANTS OVER \$25,000 OR GRANTS THAT REQUIRE A CITY MATCH/FUNDING; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS,** The City Council of the City of Dunnellon is dedicated to obtaining grants which will subsidize the City's Budget to accomplish projects in the most economic way possible; and

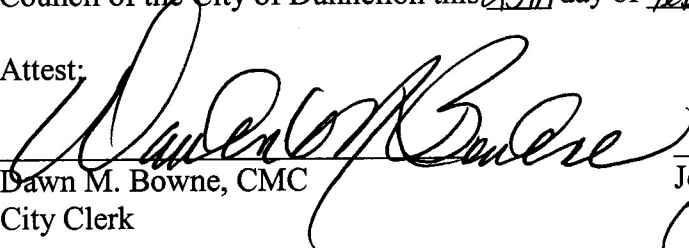
**WHEREAS,** The City Council of the City of Dunnellon has the authority to establish a grant process for grants exceeding \$25,000 or for grants which require a City match or other funding; and

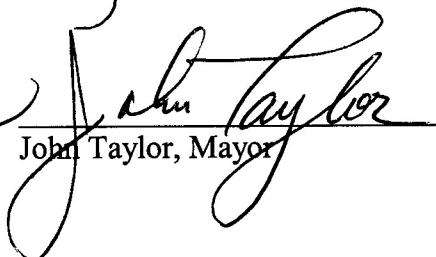
**NOW, THEREFORE,** be it resolved by the City Council of the City of Dunnellon, Florida, in session duly and regularly held this 25<sup>th</sup> day of February, 2002, that effective the 25<sup>th</sup> day of February 2002, that:

1. All Council Members, Staff and friends of the City should be alert to grant opportunities.
2. Once a grant is identified, the responsibility for developing the grant reverts to the Community Development Department.
3. Prior to a formal presentation to Council for authorization and approval, staff will accomplish the following:
  - a. All grant information is to be obtained and confirmed.
  - b. Confirm grant funds are available.
  - c. Identify all obligations, constraints and required performance of each party.
  - d. Identify additional funding requirements, including operation and maintenance costs, and explore sources of funds.
  - e. Performance conditions and terms clearly and completely stated; particularly those that expose the City to additional costs or funding requirements.
  - f. Establish timelines for application submittal, funding approval, project start date and project completion date.
  - g. Cost estimates are completed by competent sources with full cost disclosure.
  - h. Staff makes presentation to Council for decision to continue.
  - i. All grant applications and project/grant management is performed solely by staff.

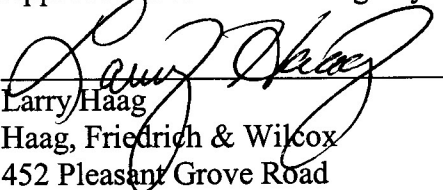
Upon motion duly made and carried, the foregoing Resolution was adopted by the City Council of the City of Dunnellon this 25th day of February, 2002.

Attest:

  
Dawn M. Bowne, CMC  
City Clerk

  
John Taylor, Mayor

Approved as to form and legality:

  
Larry Haag  
Haag, Friedrich & Wilcox  
452 Pleasant Grove Road  
Inverness, Florida 34452