



# CITY OF DUNNELLON HISTORICAL PRESERVATION ADVISORY BOARD APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

Application Fee: \$75.00

**Sections 19.6 - 19.10** of the City Code provide information for Historic District property requirements.

Per Section 19.6(c), a certificate of appropriateness shall not be required for painting and ordinary maintenance and repair of any exterior elements of any building or structure with materials of a similar visual character. Sandblasting and other cleaning methods that will damage the historic building materials shall not be undertaken.

**Process:** Once the COA application is submitted, it will be scheduled for the next Historic Board meeting. Applications must be received two weeks prior to the meeting, which is the second Tuesday each month at 5:30 PM. Applicants must be present at the meeting.

**Date:** Parcel #: **Project Address:**

**Owner's Name:**

**Owner's Address:** **Owner's Phone #:**

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**Applicant's Information (if different from owner):**

**Name:** **Relationship to Owner:**

**Address:** **Phone #:**

**THE FOLLOWING MUST BE PROVIDED (INCLUDE PHOTOS, EXAMPLES AND/OR SAMPLES WHERE APPLICABLE):**

- 1. DESCRIPTION OF WORK: (sketch elevations required for construction of a building or structure)**
  
- 2. MATERIALS TO BE INCORPORATED INTO PRODUCT: (PAINT COLOR, ETC;)**
  
- 3. HISTORICAL RELEVANCE AND WHY PROJECT SHOULD BE APPROVED:**

*Note: All repairs/restorations to buildings on the national historic register are required to be historically accurate. All other buildings within the Historic District are required to be appropriate to that particular building and the Historic District in general. Project enhancement is encouraged within the appropriateness guidelines.*

**Office Use Only:**

Date Appl. Rcvd	COA #	Enter in Number Log	HPB Approval Date