

# **CITY OF DUNNELLON**

## **ELECTION 2024 INFORMATION**

**ELECTION DATE: NOVEMBER 5, 2024**  
(January 21, 2025, Run-off election if needed)

### **CANDIDATE QUALIFICATIONS:**

- ❖ REGISTERED VOTER RESIDING IN THE CITY OF DUNNELLON
- ❖ PAID \$63.00 CITY QUALIFYING FEE = \$45.00 + \$18.00 (1% STATE ELECTION ASSESSMENT)
- ❖ 10 VALID PETITIONS WITH SIGNATURES OF CITY OF DUNNELLON REGISTERED VOTERS
- ❖ COMPLETE AND SUBMIT ALL REQUIRED FORMS

***Qualification Period:*** Opens at 12:00 NOON on August 19, 2024  
Closes at 12:00 NOON on August 23, 2024

### **STEPS TO BECOME A CANDIDATE**

#### **Step 1 – File Your Intent**

File with the City Clerk the *Appointment of Campaign Treasurer and Designation of Campaign Depository*, [Form DS-DE9](#). (This form may be filed at any time.)

**This form must be filed with the Clerk prior to opening the campaign depository, accepting contributions, making expenditures or circulating petition forms.**

#### **Step 2 – Statement of Candidate**

**Within 10 days** after filing the Appointment of Campaign Treasurer and Designation of Campaign Depository, you **MUST** file a *Statement of Candidate*, Form [DS-DE84](#).

#### **Step 3 – Petition Qualifying Method (August 19<sup>th</sup> – August 23<sup>rd</sup>)**

Candidate Petitions, Form [DS-DE104](#). 10 valid petitions are required. It is suggested that you submit between 15 and 20. **The signature date on the petitions must be on or after the date the DS-DE9 Form is filed with the Clerk.** (Candidate pays \$0.10 verification fee per petition by separate check from campaign account) **Download:** [Candidate Petition Checklist](#)

#### **Step 4 – Qualify During the Official Qualifying Period**

Pursuant to Florida Statute 99.061, as a qualifying office, we may accept and hold qualifying papers submitted **not earlier than 14 days** prior to the beginning of the qualifying period, to be processed and filed during the qualifying period.

In addition, the following must also be filed with the City Clerk during the qualifying period:

\*[Form 1 Statement of Financial Interests for 2023](#) – Must be completed online.

1. **A candidate qualifying for office who is the incumbent** or otherwise currently holds a position requiring the filing of a Form 1 must log into EFDMS via the **"I am a Filer"** button and electronically file their disclosure form. The law permits the filer to print and take the Verification/Receipt of Filing to their Qualifying Officer instead of printing the disclosure form for qualifying purposes. Candidates should make sure that they print the correct Verification/Receipt of Filing for the disclosure form required for qualification purposes.

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2. **Non-incumbent candidates** who do not otherwise hold a position requiring the filing of a Form 1 must log into EFDMS via the "**I am a Candidate**" button and select the elective office they seek from the drop-down menu and enter their election date. The system will populate the correct form for the office. These candidates will not file electronically with the Commission (their form status in EFDMS will always reflect "in progress"). Importantly, because this category of candidate does not file electronically, they do not have the option to print a Verification/Receipt of Filing. They must print their completed disclosure and any uploaded attachments to file with the Qualifying Officer.

\*[Oath of Candidate, Form DS-DE302NP](#)

\***Qualifying Fee & State Election Assessment: \$63.00 - Paid by CHECK from your campaign account** signed by the treasurer or deputy treasurer.

**APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY FORM (DS-DE 9)**

You **must** submit the Appointment of Campaign Treasurer and Designation of Campaign Depository form to the City Clerk's office **before** opening your bank account and we will give you a copy to take to the bank. Some banking institutions require proof of candidacy when opening a free bank account for political candidates.

1. Your campaign treasurer must accept the position in writing by signing the appointment form. Your campaign treasurer may serve as treasurer for more than one candidate. You may serve as your own campaign treasurer. If you select someone else as your treasurer, we suggest that you make yourself a deputy treasurer in order to be able to sign your checks per [F.S. 106.021](#).
2. Your campaign depository may be any bank, savings and loan association, or credit union authorized to transact business in the State of Florida.
3. You **may not** accept contributions in cash or by means of a cashier's check in excess of \$50.00 pursuant to [F.S. 106.09](#).
4. You **must** follow the guidelines for disposition of funds in your campaign account. Please refer to Chapter 106 of the Florida Statutes for more information. The deadline to accept contributions is midnight on October 31, 2024.

**The information provided by the City of Dunnellon Clerk's Office is intended to be strictly an introduction to assist you in the early stages of becoming a political candidate. Please refer to the [Florida Division of Elections](#) and [Florida Statutes, Title IX Electors and Elections](#), regarding the requirements and responsibilities of a political candidate and those of your campaign treasurer.**

Other helpful websites:

Marion County Supervisor of Elections [www.votemarion.com](http://www.votemarion.com)

Florida Commission on Ethics [www.ethics.state.fl.us](http://www.ethics.state.fl.us)

**IT IS THE CANDIDATE'S RESPONSIBILITY TO KNOW AND ADHERE TO ALL ELECTION LAWS**  
**THE QUALIFYING OFFICER IS NOT RESPONSIBLE TO INTERPRET FLORIDA STATUTES OR FLORIDA LAW. FOR ANY INTERPRETATION OR LEGAL OPINION, YOU MAY CONTACT THE DIVISION OF ELECTIONS AT (850) 245-6200.**